



WORK EQUIPMENT ASSESSMENT – LOCK KEEPING Sawley Locks 1 & 2

Candidates Name Payroll No.

During the assessment did the candidate	Yes	No
Clean up and tidy site on arrival.		
Check whole site for problems, debris, broken equipment, slip & trip hazards, pollution, water levels, including checking lock approaches & moorings.		
Check auxiliary power supply is operational, if applicable		
Check full operation of lock and light signal on the upstream approach		
Follow the local working alone procedure		
Check life-saving equipment is in place on arrival at site.		
Check phone on arrival at site		
Fill in the required forms on arrival at site.		
Wear appropriate PPE for tasks in hand (e.g. life jacket,)		
Demonstrate the proper operation of a lock, both locking up & down.		
Fill in any daily log sheets and boat information		
Remove operating keys & secure cabin doors when away from lock operating area.		
Demonstrate correct rope handling techniques for craft including the correct use of boat hooks and positioning of craft in the lock chamber		
Demonstrate best practice for the efficient use of the locks.		
Clean up and tidy site prior to departure.		
Demonstrate good customer care and dealing with conflict		

The candidate is required to demonstrate competence in all activities for a successful assessment.
The assessment may be cancelled at any time, if in the assessor's judgement the safety of the candidate or any other person is endangered.

Assessors Remarks

Remedial action/recommended training

Assessors Signature
Date

Candidates Signature Date

Location of Assessment