

James Connely  
request-14729-8a837bbf@whatdotheyknow.com

18 February 2010

Your ref: Email on 16 February 2010  
Our ref: R00198

Dear Mr Connely

### **Freedom of Information Request – IT Procurement**

Thank you for your Freedom of Information Request, dated 16 February 2009, concerning IT Procurement.

Your request to SEEDA is:

*“I would like to request a complete list of suppliers/contractors and consultants that have been used over the past year when procuring I.t hardware and the total spend on i.t hardware during the past financial year.*

*I would also like to request full details of the person(s) who conduct the i.t purchasing there.”*

### **Information Requested**

We always use Catalist registered suppliers for purchasing hardware, hiring contractors or consultants. Catalist is a national public sector procurement framework; details can be found at <http://www.buyingsolutions.gov.uk>. Over 95% of our hardware equipment (server, networking devices and desktops) were purchased from MISCO (a division of Systemax Europe Ltd) during 08/09. The remaining equipment was purchased using other Catalist suppliers. During 08/09 we also used MISCO for most of our IT consultancy work.

<b>Segment</b>	<b>Spend</b>	<b>Comments</b>
Laptops	£30,000	95% HP 5%Sony
Servers	£230,000	All are HP Servers (includes Blade Servers).
Desktops	£3000	All are HP Desktops
Networking Devices	£10000	Cisco Switches

## Information Withheld

We are not at liberty to provide you with the answer to your question about full personal details of persons who conduct the IT purchasing. This information is exempt from the Freedom of Information Act 2000 under paragraph 14 (2) – Data Protection. To disclose such information without consent of the person concerned would make SEEDA liable to criminal prosecution.

I would suggest that you review SEEDA's website on procurement where you will find all the relevant information (<http://www.seeda.co.uk/about-us/procurement-and-tender-opportunities>). The Group Executive Director with overall responsibility for procurement and resources is Oona Muirhead ([oonamuirhead@seeda.co.uk](mailto:oonamuirhead@seeda.co.uk)).

## Disclosure Log

This information will also be made available on SEEDA's Freedom of Information Disclosure Log on the SEEDA website ([www.seeda.co.uk/About\\_SEEDA/Freedom\\_of\\_Information\\_disclosure\\_log/](http://www.seeda.co.uk/About_SEEDA/Freedom_of_Information_disclosure_log/)). Personal details and other information that could identify requesters are redacted (removed) from the disclosure log version.

## Conclusion

If you are not satisfied with the way we have handled your request, or if you are unhappy with our response, you can appeal using our Complaints Procedure as follows:

A request for a review should be addressed to Oona Muirhead, Group Executive Director Strategy & Resources, and sent by email to: [oonamuirhead@seeda.co.uk](mailto:oonamuirhead@seeda.co.uk) or by post to SEEDA, Cross Lanes, Guildford, GU1 1YA. You will be notified of the outcome within 20 working days.

If you are still dissatisfied after pursuing our Complaints Procedure, then under Section 50 of the Act, you are entitled to appeal to the Information Commissioner (Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF, telephone: 01625 545700, fax: 01625 524510).

Please contact me if you have any other queries.

Yours sincerely



**Paul Lovejoy**  
**Executive Director, Strategy**

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