



Your Ref:

Our Ref: PL

Date: 28 August 2015

Capital Programmes and Property
Growth & Neighbourhoods Directorate
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p.lane@manchester.gov.uk

PO Box 532 Town Hall
Manchester M60 2LA

By E-mail

request-286974-69b1e6b8@whatdotheyknow.com

Dear Ms. Summerton,

Re: - Request for Information - Life Maintenance
Reference Number: COR/9ZKJDU

Thank you for your request for information, which was received by Manchester City Council on 19 August 2015.

Your request falls under the Freedom of Information Act 2000 ("the FOIA"). Under section 1(3) of the FOIA, a public authority such as the Council can ask the applicant for further details in order to locate the requested information. Unfortunately from the details you have provided to date, I have been unable to identify the information you have requested.

In order that the Council can identify and locate the information you are seeking, further information is required from you. This means that we need you to provide a more detailed explanation of the information you want access to.

Can you please clarify if the information requested relates to all Council properties e.g. commercial, residential, schools, offices, community centres etc.

Before providing further details to help us identify and locate information, you may find it useful to refer to the Information Commissioner's guidance about how to make an FOI request. This can be accessed at:

<https://ico.org.uk/for-the-public/official-information/>

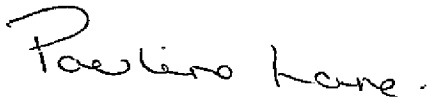
If you do not have access to the internet, you could call the Information Commissioner's Office on 01625 545 745 and they will be able to assist you.

If you have any queries or require any further advice or assistance in making your request, please contact me on the number above.

Once you provide the further information requested, the Council can consider your request under the FOIA. The 20 working day time limit for responding to the request will start on the next working day after we receive clarification from you. If you do not provide the requested clarification then you will not receive any further response.

If I do not hear from you within one month of the date of this letter, I will assume that you do not wish to pursue your request for information and I will close my file.

Yours sincerely

A handwritten signature in cursive script that reads "Pauline Lane".

Pauline Lane
For Head of Client Services