

PUBLIC LIBRARY STATISTICS 2010-11 ACTUALS AND 2011-12 ESTIMATES

Section 1 - Service Points Open to the Public at 31 March 2011

[NB. Information relating to numbers of Service Points and Opening hours will be calculated from the 'Service Points' tab.]

[To go to 'Service Points Tab' Click here](#)

Static Service Points Open:	Number	Average opening hours
Over 60	1	61
45 - 59	2	55
30 - 44	3	39
10 -29	4	25
Mobile Libraries Open Over 10	5	20
Static and Mobile Libraries Open Under 10	6	
Total	7	

Busiest Service Point in 2010-11 in terms of issues per annum

(a) Name / Town 13 (b) No. of issues per annum 14

Busiest Service Point in 2010-11 in terms of visits per annum

(a) Name / Town 15 (b) No. of visits per annum 16

Number of Electronic Workstations

Please refer to guidance notes for the following questions.

Number of terminals with libraries catalogue, Internet access and OPACs at 31 March 2011	17	<input type="text" value="555"/>
Number of hours available for use of People's Network Terminals from 1 April 2010 to 31 March 2011	18	<input type="text" value="1,008,490"/>
Number of hours recorded for use of People's Network Terminals from 1 April 2010 to 31 March 2011	19	<input type="text" value="491,216"/>

Memorandum

Number of Service Points that have a public access Wi-Fi network available as at 31 March 2011 20

**Total Number of
Terminals for
Public or Joint
Use with Staff**

Section 2 - Book Stock Statistics (Excluding those for Agency Services)

		Number of Volumes
Total book stock at 1 April 2010	21	1,705,156
<u>Book Stock at 31 March 2011</u>		
Reference Books (including children's)	22	46,420
Lending stock (including on loan and available)		
- Adult Fiction	23	398,001
- Adult Non-fiction	24	446,701
- Children's Fiction	25	219,446
- Children's Non-fiction	26	78,512
Total Lending Stock	27	1,142,660
		(Sum of cells 23 to 26)
Reserve Stock and Unallocated	28	492,351
Total Book Stock at 31 March 2011	29	1,681,431
		(Sum of cells 22, 27 and 28)
<u>Book Acquisitions</u>		
Reference Books (Including Children's)	30	675
Stock for Loan		
- Adult Fiction	31	89,086
- Adult Non-fiction	32	47,933
- Children's Fiction	33	36,757
- Children's Non-fiction	34	4,756
Total Lending Stock	35	178,532
		(Sum of cells 31 to 34)
Total Book Acquisitions During 2010-11	36	179,207
		(Sum of cells 30 and 35)

Section 3 - Audio, Visual, Electronic & Other Stock (Excluding those for Agency Services)

		Number of Items
<u>Audio, Visual, Electronic & Other Stock at 31 March 2011</u>		
For Reference (CD-ROMs, Multi-media, Software, etc.)	37	126
Lending Stock (including on loan and available)		
Sound Recordings - Music	38	22,804
Sound Recordings - Adult Talking Books	39	20,038
Sound Recordings - Children's Talking Books	40	11,485
Video and DVDs	41	31,453
Multi-media and Open Learning Packs (including language packs)	42	3,664
CD-ROMs, Software etc.	43	160
Total Lending Stock	44	89,604
		(Sum of cells 38 to 43)
Reserve Stock and Unallocated	45	3,765
Total Audio-Visual Stock at 31 March 2011	46	93,495
		(Sum of cells 37, 44 and 45)
<u>Audio, Visual, Electronic & Other Acquisitions During 2010-11</u>		
For Reference (CD-ROMs, Multi-media, Software, etc.)	47	5
For Loan		
Sound Recordings - Music	48	3,662
Sound Recordings - Adult Talking Books	49	3,408
Sound Recordings - Children's Talking Books	50	1,485
Video and DVDs	51	8,138
Multi-media and Open Learning Packs (including language packs)	52	226
CD-ROMs, Software etc.	53	19
Total Lending Stock	54	16,938
		(Sum of cells 48 to 53)
Total Audio, Visual, Electronic & Other Acquisitions	55	16,943
		(Sum of cells 47 and 54)

Section 4 - Numbers of Staff

		In Post (FTE to 1 decimal place)
Number of Staff in post at 31 March 2011		
Professional Staff	56	51.3
All Other Staff	57	272.1
Total Staff	(Sum of cells 56 and 57)	58 323.4

Section 5 - Volunteers

Volunteers		
Number of volunteers in 2010-11	59	596
Annual total number of volunteer hours in 2010-11	60	9,038.0

Section 6 - Floor Space (NB. Units used are SQUARE METRES)

There is a requirement to collect this information for the Welsh Public Library Standards. Reporting of this information for other authorities is optional.

		Square Metres
NET Floor Space of Library Area	61	17,782

Section 7 - Annual Issues

<u>Book Issues</u>		Units
Books - Adult Fiction	62	2,630,486
Books - Adult Non-fiction	63	1,436,859
Books - Children's Fiction	64	1,578,527
Books - Children's Non-fiction	65	202,929
Total Book Issues	(Sum of cells 62 to 65)	66 5,848,801
<u>Audio, Visual, Electronic & Other Issues</u>		
Sound Recordings - Music	67	45,966
Sound Recordings - Adult Talking Books	68	82,963
Sound Recordings - Children's Talking Books	69	52,418
Video (including film) and DVDs	70	116,804
Multi-media and Open Learning Packs (including language packs)	71	17,002
CD-ROMs, Software etc.	72	265
Total Audio, Visual, Electronic & Other Issues	(Sum of cells 67 to 72)	73 315,418

Section 8 - Request Service

		Units
Number of requests for specific items (annual total)	74	298,192
Memorandum: Number of requests of which are online / other electronic	75	106,594
<u>Book Request Service</u>		(%)
Percentage of requested books supplied within 7 days (to nearest whole percent)	76	82%
Percentage of requested books supplied within 15 days (cumulative i.e. inclusive of percentage at Cell 60)	77	88%
Percentage of requested books supplied within 30 days (cumulative i.e. inclusive of percentage at Cell 61)	78	93%

Section 9 - Memorandum: Enquiries

		Units
Number of enquiries (annual total)	79	<input type="text" value="1,160,192"/>
Memorandum: Number of enquires of which are online / other electronic	80	<input type="text" value="10,971"/>
<p>Authorities may if they wish, base their figure for enquiries on a larger statistical sample than the one suggested by CIPFA. Please select a category from those listed below which describes the method you have used (please select from drop down menu).</p>		
	81	<input type="text" value="Full Count"/>

Section 10 - Library Users

<u>Active Borrowers</u>		Number
Number of Active Borrowers in 2010-11	82	<input type="text" value="216,897"/>
<u>Housebound Readers</u>		Number
Number of Housebound Readers in 2010-11	83	<input type="text" value="1,642"/>
<u>Visits</u>		Number of Visits
Number of physical visits to library premises for library purposes (annual total)	84	<input type="text" value="4,105,909"/>
<p>It will be necessary to estimate visits to library premises for non-library purposes for authorities who have multi-service outlets. It would be appreciated if authorities could enter '0' if they have no multi-service outlets and either make an estimate of non-library visits or enter '***' if there are such service points.</p>		
Number of physical visits to library premises for non-library purposes (annual total)	85	<input type="text" value="0"/>
<p>Authorities may if they wish, base their figure for visits on a larger statistical sample than the one suggested by CIPFA. Please select a category from those listed below which describes the method you have used (please select from drop down menu).</p>		
	86	<input type="text" value="Full Count"/>
Number of service points with electronic counters	87	<input type="text" value="53"/>
<u>Virtual Visits</u>		Number
Estimated number of visits to the network resource (website) in 2010-11	88	<input type="text" value="3,161,022"/>
<u>Memorandum</u>		Yes / No
Does your authority use social network sites to advertise the library?	89	<input type="text" value="Yes"/>

Section 11 - Inter Library Loans for The Year (Excluding those for Agency Services)

		Number
Inter Library Loans supplied to other libraries	90	<input type="text" value="24,865"/>
Inter Library Loans received from other libraries	91	<input type="text" value="17,784"/>

PLEASE COMPLETE ON A NON IAS 19 (PREVIOUSLY FRS 17) ACCOUNTING BASIS*NOTE: To include New Opportunities Fund***Revenue Expenditure (Excluding Capital Charges - See Cell 127 & 136)**

	2010-11 Outturn		2011-12 Estimates	
		£		£
Employees	92	8,489,493	129	8,487,227
Premises	93	28,665	130	3,136
Supplies and Services				
Books & Pamphlets (Enter here the amount spent in 2010-11 to purchase books & pamphlets for your libraries).				
- Reference (CD-ROMs, Multi-media, Software etc.)	94	44,838		
- Adult Fiction	95	639,814		
- Adult Non-fiction	96	444,254		
- Children's Fiction	97	171,702		
- Children's Non-fiction	98	30,970		
Newspapers, Periodicals and Magazines	99	65,151		
Sound Recordings - Music	100	31,155		
Sound Recordings - Adult Talking Books	101	111,883		
Sound Recordings - Children's Talking Books	102	33,797		
Video recordings and DVDs	103	129,882		
Multi-media and Open Learning Packs (including Language Pack)	104	4,195		
CD-ROMs, Software etc.	105	42		
On-line / Electronic (Internet etc.)	106	152,620		
Other Library acquisitions (please specify)	107	19,140		
Resources Stationery				
Bookbinding	108	10,763		
Total Expenditure on Materials (Sum of Cells 95 to 109)	109	1,890,206	131	1,850,439
Computing Costs (Non-financial)	110	17,452		
Other Supplies and Services	111	589,373		
Transport	112	379,608		
Third Party Payments	113	1,302		
Support Services Costs (Not applicable in Northern Ireland)	114	8,014,792		
Other Expenditure (Estimates only - this should include Computing Costs, Other Supplies and Services, Transport, Third Party Payments and Support Services Costs)			132	9,779,094
Total Revenue Expenditure (Sum of Cells 92, 93 and 109 to 114 : Cells 129 to 132)	115	19,410,891	133	20,119,896
Revenue Income				
Overdue Charges	116	310,202		
Reservation Fees	117	54,453		
Lettings	118	138,074		
Hire of Audio and Visual Materials	119	403,315		
Electronic Revenue	120	85		
Specific Grants	121	0		
Provision of Library Services to other Local Authorities	122	7,888		
Miscellaneous - Receipts from the public (including photocopying)	123	478,335		
Miscellaneous - Corporate Income	124	131,223		
Total Revenue Income (Sum of Cells 116 to 124)	125	1,523,575	134	1,505,971
Net Expenditure (Cell 115 minus Cell 125: Cell 133 minus Cell 134)	126	17,887,316	135	18,613,925
Capital charges (Not to be included in Net Expenditure)	127	2,803,051	136	-634
Memorandum				
Net Expenditure on an IAS 19 (previously FRS 17) basis	128	18,300,653		

Section 13 - Supplementary Financial Information

Capital Expenditure (Excluding Agency Services)

2010-11 Outturn

£

New Buildings	137	0
Refurbishment of premises	138	297,867
IT Investment, Networks etc.	139	0
Books and pamphlets	140	0
Other Library Materials	141	0
Other Capital Expenditure (please specify)	142	0
Total Capital Expenditure	143	297,867

(Sum of cells 137 to 142)

Section 14 - Memorandum: Public Libraries User Survey

☒ Please tick this box if you wish CIPFA to source this data from the CIPFA PLUS survey.

Public Library User Survey (PLUS) Questions

	Year	Adult	Children
Year Survey was undertaken	144	2009	145 2007
			%
% over 16, who think that Library opening hours are 'Very good' or 'good'.		146	**
% under 16, who answer yes to: "The library is open when I want to come in".		147	**
% over 16, who found it easy to access the library. Q: Did you find the library easy to get to?		148	**
% under 16, who found it easy to access the library. Q: Did you find the library easy to get to?		149	**
% over 16, who think the library is 'very good' or 'good'.		150	**
% under 16 who think the library is 'good'.		151	**
% over 16, who think the choice of books is 'very good' or 'good'.		152	**
% under 16, that think the books are 'good'.		153	**
% under 16, that said that 'Using the library has helped me to...			
- read better		154	**
- do better at school		155	**
- use computers better		156	**
- make friends		157	**
- join in and try new things		158	**
- learn and find things out		159	**

If the above data is not sourced from the CIPFA PLUS surveys, please indicate the methodological approach used in the space provided below (see 'Notes' for further guidance).

PROVISION OF LIBRARY SERVICES TO OTHER LOCAL AUTHORITIES

In exactly the same way that Agency Services are excluded from the main body of the return, the answers to all questions in the survey form should wherever possible exclude details of services provided to other authorities. Please use the space below to identify any special circumstances which apply.

Promoting the economic vitality of localities

		Hours
Total ICT based adult learning sessions attendee hours in year	160	4,723
<i>The above will be used to calculate attendee hours per population</i>		

Improving the quality of life for older people

		Number
Total number of older people helped to live at home receiving an at home library service	161	1,642
Total number of older people helped to live at home	162	**
% of users of the service classing the choice of materials received as "very good" or "good"	163	87.0%

Raising standards across schools**Bookstart - packs delivered to children**

	Number	Eligible Population
Stage 1 - aged 0 (up to 1st birthday)	164 15,170	167 14,238
Stage 2 -	165 14,810	168 14,328
Stage 3 - aged 3 to 4 (from 3rd birthday up to 5th birthday)	166 14,000	169 27,969

Only include packs physically delivered to children. The delivery of packs to a health authority/PCT is not a proxy for the number delivered to children, see notes for details.

	Number	Eligible Population
Number of people aged 0-3 (up to 4th Birthday) who are library members	170 14,388	171 57,159

Summer reading challenge

	Number	Eligible Population
4 to 12 year olds (from 4th birthday up to but not including 12th birthday) who start the challenge.	172 13,183	173 105,929
Boys participating in the challenge	174 6,064	175 54,050
Number of starters who complete the challenge	176 9,308	
Number of 4-12 year olds who are members of the library	177 59,541	

This will be used to calculate the percentage of 4-12 year olds who are members

The below derived data will be shown in the publication.

	Derivation	%
% of Bookstart Packs delivered to Stage 1 age group population	164/167	###
% of Bookstart Packs delivered to Stage 2 age group population	165/168	###
% of Bookstart Packs delivered to Stage 3 age group population	166/169	50.1%
% of 0 to 3 population who are library members	170/171	25.2%
% of 4-12 year olds who started the Summer Reading Challenge	172/173	12.4%
% of boys who started the Summer Reading Challenge	174/175	11.2%
% of girls who started the Reading Challenge	(172-174)/(173-175)	13.7%
% of starters who complete the Summer Reading Challenge	176/172	70.6%
% of 4 to 12 year olds who are library members	177/173	56.2%

Section 16 - Memorandum: E-Products

Number of times subscription-based content is accessed 178

Electronic Products

Availability / Stock

Downloads

E-books	179 <input style="width: 100px;" type="text" value="469"/>	182 <input style="width: 100px;" type="text" value="11,234"/>
E-Audio	180 <input style="width: 100px;" type="text" value="672"/>	183 <input style="width: 100px;" type="text" value="6,239"/>
E-Audiovisuals	181 <input style="width: 100px;" type="text" value="0"/>	184 <input style="width: 100px;" type="text" value="0"/>

Number of e-readers available for public use 185

Memorandum : Financial Information [This section should be completed on a NON-ISA 19 (Previously FRS 17) basis.]

The financial component should also be included under Section 12 - Financial Information

		£
Expenditure on E-books, e-audio, e-audiovisual		186 <input style="width: 100px;" type="text" value="42,500"/>
Income on E-books, e-audio, e-audiovisual		187 <input style="width: 100px;" type="text" value="0"/>
Net Expenditure on E-books, e-audio, e-audiovisual	(Cell 186 minus Cell 187)	188 <input style="width: 100px;" type="text" value="42,500"/>

		£
Expenditure on e-readers		189 <input style="width: 100px;" type="text" value="0"/>
Income on e-readers		190 <input style="width: 100px;" type="text" value="0"/>
Net Expenditure e-readers	(Cell 189 minus Cell 190)	191 <input style="width: 100px;" type="text" value="0"/>

In order to improve the quality of our service, please use this space below to provide any comments you may wish to make on this section.

Cells 179 & 180 - We have included here, as directed by the notes, the numbers of titles available, however we have multiple copies of some titles available therefore e-book copies = 666, e-audio copies - 999.

Section 17 - Other Libraries not included under Section 1

This memorandum section is to show any other library that does not fit under the CIPFA definition of a service point. It is meant to show what additional benefits a library authority has to offer other than the traditional service point/services.

Please note that any related statistics (i.e. visitor numbers, book issues etc. are not to be included anywhere else in the CIPFA statistics.

Please list number of local service points, partnerships or/and other libraries in the box provided below:

If you have any further comments or clarifications please use the below space:

We have been unable to provide a figure for cell 162 as we are informed by our Adult Social Care Department that neither BVPI 54 nor indicator AO/C32 are monitored now. Is there a current performance indicator you would like us to include?