

30 June 2010

Sarah Fuller  
request-40023-3c153111@whatdotheyknow.com

Our ref: FOI280610

By email

Dear Ms Fuller,

I am writing in response to your request for information, received via email on 23 June 2010, regarding a legal team structure chart for the Leasehold Advisory Service ("LEASE"). Your request has been considered under the Freedom of Information Act 2000.

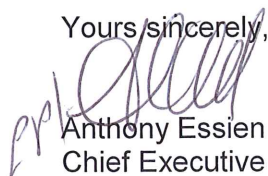
I can confirm that LEASE holds this information. LEASE provides free legal advice on the law regarding residential leasehold in England and Wales. Our advisory staff are all qualified lawyers; there are two teams of legal advisors each of which is managed by a senior advisor. You may find it helpful to refer to our website for more information about our legal staff ([www.lease-advice.org](http://www.lease-advice.org)). No chart exists.

LEASE as an organisation aims to be as helpful as possible in the way it deals with requests for information under the Freedom of Information Act 2000. If, however, you are not satisfied with the way in which your request has been handled or its outcome, you may request an internal review within two calendar months of the date of this letter. Information about Lease's review procedures and how to apply for an internal review of your case can be found on the Communities and Local Government Department's website at <http://www.communities.gov.uk/documents/corporate/pdf/1384250.pdf>. This also explains your right to apply directly to the Information Commissioner for a decision in the event that you remain dissatisfied following the Internal Review.

Generally, the ICO cannot make a decision unless you have exhausted the Internal Review procedure provided by Communities and Local Government. The Information Commissioner's address is in the leaflet that is mentioned above.

If you have any queries about this letter, please contact me. Please remember to quote the reference number above in any future communications.

Yours sincerely,

  
Anthony Essien  
Chief Executive