



Ms Felicity Bagshaw

**Email:** xxxxxxxxxxxx@xxxxxxxxxxxxxxxxxxxxxxx.xxx.xx  
**Our ref:** 1083333  
**Date:** 12 March 2018

Dear Ms Bagshaw

## **Freedom of Information Act 2000**

I can confirm that the information requested is held by Central Bedfordshire Council. I have detailed below the information that is being released to you.

**Q1. *Does your local authority use a Learning Management System and e-learning provision for employee training?***

A1. Yes.  
HR Learning and Development (Corporate Learning and Development) we currently use both SAP LSO as a booking system for classroom activity and CBC Learning Online which is a Synergy moodle-based system for e-learning.

Children's Services are currently using CPD Online, Virtual College, NDNA and Kate Cairns for Children's Workforce training

**Q2. *If not, are there ongoing plans to purchase a Learning Management System and e-learning provision for employee training in the near future?***

A2. HR Learning and Development (Corporate Learning and Development):  
We have already purchased a new LMS for use across the organisation from May 2018.

Children's Services:  
Already purchased new system Central Beds Council. Launch April 28th.

CCMS Team:  
Not applicable

**Q3. *What is the name of the Learning Management System (product name) and which company is it purchased from?***

A3. HR Learning and Development (Corporate Learning and Development):  
Success Factors. It is a SAP based system.

**Central Bedfordshire Council**  
**Please reply to:**

Access to Information  
Community Services  
Central Bedfordshire Council  
Priory House, Monks Walk,  
Chicksands, Shefford  
Bedfordshire SG17 5TQ

**Telephone:** 0300 300 8301  
**Email:** xxxxxxxxxxxx@xxxxxxxxxxxxxxxxxxxxxxx.xxx.xx

Children's Services:  
As above

CCMS Team:  
Me Learning

**Q4. Provide brief information of the current e-learning courses that are used in employee training.**

A4. HR Learning and Development (Corporate Learning and Development):  
Please see attached

Children's Services:  
156 at last count, related to Safeguarding, child development, food hygiene etc

CCMS Team:  
We currently use Me Learning to train staff on our Mosaic Children's Case Management System

**Q5. Provide the development themes of the eLearning courses that are used in employee training (i.e. Compliance, Safeguarding, etc.)**

A5. HR Learning and Development (Corporate Learning and Development):  
Mandatory such as Safeguarding; Data Protection; Information Security. Personal Development, Project Management, Leadership and Management; Equality and Diversity; Health & Safety and Wellbeing; Members; Induction.

Children's Services:  
As above

CCMS Team:  
Mosaic orientation and workflow training

**Q6. Value of the current contract, date of commencement and date of expiry.**

A6. HR Learning and Development (Corporate Learning and Development):  
The Synergy contract is valued at £6,642 per annum from August 2017 and is due to expire August 2018, but we have already purchased Success Factors as the replacement which will go live in May 2018.

Children's Services:  
New system already purchase so on expiry of existing systems will move across to new system

CCMS Team:  
The Council have a Service Level Agreement in place with an organisation called Corelogic. As part of this provision, Corelogic commission the provision of Me Learning to the Council direct. Contract details can be found on the contracts register on our website by searching for Corelogic Ltd using the following link:

<http://www.centralbedfordshire.gov.uk/business/procurement/council-spending.aspx>

**Q7. *Who is responsible for ensuring the LMS and e-learning provision meets the local authorities training requirements?***

A7. HR Learning and Development (Corporate Learning and Development):  
Assistant Director – People

Children's Services:  
Already known by Virtual College.

CCMS Team:  
CCMS Team Training Coordinator

Please quote the reference number 1083333 in any future communications.

If you wish to request a review of this response, please contact us either by email  
([xxxxxxxxxxxx@xxxxxxxxxxxxxxxxxxxxxxx.xxx.xx](mailto:xxxxxxxxxxxx@xxxxxxxxxxxxxxxxxxxxxxx.xxx.xx)) in writing to the reply address detailed below.

Access to Information  
Community Services  
Central Bedfordshire Council,  
Priory House, Monks Walk  
Chicksands, SG17 5TQ

If you are still dissatisfied with the Council's response after the internal review you have a right of appeal to the Information Commissioner at:

The Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire SK9 5AF.  
Telephone: 01625 545 700

Further information on the Freedom of Information Act 2000 is available through the Information Commissioner's Office website at: [www.ico.org.uk/](http://www.ico.org.uk/)

I will now close your request as of this date.

Yours sincerely

Joanne Mulliner  
Freedom of Information Officer