



Disclosure Team
Ministry of Justice
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13 July 2022

Dear Mu Rose

Freedom of Information Act (FOIA) Request – 220630006

Thank you for your request dated 30 June 2022 in which you asked for the following information from the Ministry of Justice (MoJ):

My FOIR never mentioned liability orders.

I asked if the court KEEPS a record of summonses issued? You have replied stating that the court keep no record of summonses approved by the court for council tax, which is not what I asked!

The New Magistrates Rules which came into force Wednesday 1st January 2020, Rule 7, dispenses with the requirement for a signature, provided the court office keeps a record of issue.

Complainants will no longer need to affix the name of the issuing officer on the summons. Council tax summonses are issued without a signature, so can you still confirm the court keep NO RECORD of these summonses issued. (rule 7 states, 'provided the court office keeps a record of issue.')

Your request is being handled under the FOIA.

I can confirm that the MoJ holds the information that you have requested and I have provided it below.

Lancashire Magistrates' Courts keep copies of summonses where the law requires them to do so.

Yours sincerely

Knowledge Information Liaison Officer
North West Regional Support Unit