

System	Form	Document	Owner	Author
PSCS	NOTLAY	BR33R	PSCS/INCAP Project Manager	[REDACTED] Date 02/09/04



UKIMEA North ADU

NOTIFICATION LAYOUT

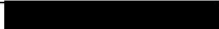
BR33R

Amendment History

RFC/WI	Version	Issue Date	Modified By	Text Revised
WI5752	1712.0a		[REDACTED]	Release 17.12. Wording for entitlement forecast removed (were paras 3 and 4). New para 3 amended
WI5752	1712.0a		[REDACTED]	Revised draft following WPR
WI5752	1712.1	16/02/07	[REDACTED]	Approved version


Appendix A contains previous Amendment Histories.

Copyright in this work is vested in Electronic Data Systems Ltd and the document is issued in confidence for the purpose only for which it is supplied. It must not be reproduced in whole or in part or used for tendering or manufacturing purposes except under an agreement or with the consent in writing of Electronic Data Systems Ltd and then only on the condition that this notice is included in any such reproduction. No information as to the contents or subject matter of this document or any part thereof arising directly or indirectly there from shall be given orally or in

System	Form	Document	Owner	Author
PSCS	NOTLAY	BR33R	PSCS/INCAP Project Manager	 Date 02/09/04

writing or communicated in any manner whatsoever to any third party being an individual firm or company or any employee thereof without the prior consent in writing of Electronic Data Systems Ltd.

© Copyright EDS Ltd. 2006

System	Form	Document	Owner	Author
PSCS	NOTLAY	BR33R	PSCS/INCAP Project Manager	 Date 02/09/04

NOTIFICATION NAME : BR33R

The following pages contain layouts of the overlays used for printing this form. **This is a LASER COORDINATE form.**

This is a one page notification, permitting insertion of variable text on side 1 and containing fixed text only on side 2.

The layouts are intended as a guide to the actual layout and format but cannot be relied on to be 100% accurate in their dimensions.

The line numbers represent the logical print lines on the printed sides. On the reverse sides they are for guidance only.

Output handling is controlled by OMRs. In summary:-

Each OMR mark appears as a three underline character (___) in columns 1 to 3 of the notification and OMR marks at lines 18, 20 and 23 are set to determine that the following inserts are required:

- 18 - Fact Sheet – English Hopper 1
- 20 - Fact Sheet - Welsh Hopper 2
- 23 - No **reply** envelope required

An envelope is not required in the rare circumstance where a name is not held.

WI5752 17.12

A "fact sheet" will be included with the GB form BR33R;


Print Positions


PAGE 1

Line Number	Start Column	No of Columns	Contents
8	68	13	NINO
11	13	27	Name line 1
12	13	27	Address line 1
13	13	27	Address line 2
14	13	27	Address line 3
15	13	27	Address line 4
16	13	8	Postcode
16	73	10	Date
26	11	58	Customer's name if sent to appointee
29	43	13	Age then "for women." or "for men."
41	52	7	Weekly entitlement rate
42	11	7	Basic pension rate

WI5752 17.12

Variable Text position changes will need to be confirmed by HSP

System	Form	Document	Owner	Author
PSCS	NOTLAY	BR33R	PSCS/INCAP Project Manager	 Date 02/09/04

System	Form	Document	Owner	Author
PSCS	NOTLAY	BR33R	PSCS/INCAP Project Manager	 Date 02/09/04

Overlay Layout

Pensions Service Logo

Your National Insurance
number is:
AB 12 34 56 A
You will need to quote this
when you contact the
Pensions Service

XXXXXXXXXXXXXXXXXXXXXXXXXXXX
XXXXXXXXXXXXXXXXXXXXXXXXXXXX
XXXXXXXXXXXXXXXXXXXXXXXXXXXX
XXXXXXXXXXXXXXXXXXXXXXXXXXXX
XXXXXXXXXXXXXXXXXXXXXXXXXXXX
XXXXXXXXXXXXXXXXXXXXXXXXXXXX
XXXXXXXXXX

Date xxxxxxxxxx

About your State Pension

XX

We are writing to you because our records show that you are approaching
State Pension age, currently xxxxxxxxxx


If you are thinking about retirement or have already retired, you may want to
consider from when you wish to claim your State Pension. You can continue
to work and still claim your State Pension. Or, you can delay claiming your
State Pension (whether you are working or not) and receive a higher pension,
or maybe a lump sum, at a later date.

If you want to claim your State Pension, you need to contact us as there are
time limits to making a claim. There are three ways of contacting us; you can
either: -

- phone 0845 300 1084 or ask someone to call for you. Details of what
we will want to know are listed below. If you have speech or hearing
difficulties, and use a text phone, call 0845 300 2086.

Lines are open from 8am to 8pm, Monday to Friday, except public
holidays and 9am to 1pm Saturday. All calls are at a local rate. If you
are using a mobile phone, charges may vary depending on your
network provider.

- visit our website – www.thepensionsservice.gov.uk where you will find a
copy of the claim form that you can complete. Just follow the
instructions provided.
- If you do not want to complete your claim to State Pension by telephone
or via our website, contact us on 0845 300 1084. You can also refer to

System	Form	Document	Owner	Author
PSCS	NOTLAY	BR33R	PSCS/INCAP Project Manager	 Date 02/09/04

the "What to do now" section in the enclosed booklet for further information.

You can find further information on any of the points mentioned in this letter and on your choices, in the leaflet that we have enclosed with this letter. You should read this before you get in touch with us.

To claim by phone:


We will ask you for the information we need to fill in a claim form for you. When you call, it will help if you can tell us:

- your National Insurance number. This is on the front page of this form.
- your current address, including postcode, and your last two addresses.
- your tax reference number. You can find this on Inland Revenue forms P45 or P60 or any letter from them.
- if you are or have been married or formed a civil partnership, your husband, wife or civil partner's details, including his or her National Insurance number, if possible and the date of your marriage or civil partnership. If you are divorced, your civil partnership is dissolved or widowed or a surviving civil partner, we will also need this date.
- details of any social security benefits or entitlements that you or your partner are receiving or waiting to hear about.
- the address of any employer you have worked for, in the last 2 years along with the dates that you worked for them.
- if you have ever lived or worked abroad, your social security number and the dates you were abroad.
- our policy is to have all State Pensions paid direct into an account. Please have details of the account you wish to use, available when you contact us. Further information can be found in the enclosed leaflet.


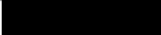
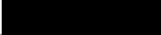
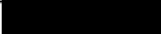
All information you give us is confidential. To make sure our service is of a high standard, all calls will be recorded for training and quality purposes.

BR33 R

WI5752 17.12

System	Form	Document	Owner	Author
PSCS	NOTLAY	BR33R	PSCS/INCAP Project Manager	 Date 02/09/04

Appendix A – Previous Amendment Histories

RFC/WI	Version	Issue Date	Modified By	Text Revised
WI 4481	1	14/09/2004		Approved version
WI4978 Pkge D	171.1	18/08/2006		Endorsed version
RFC1710010	171.2	27/08/2006		Endorsed version
RFC1710019	171.3	14/11/2006		Endorsed version