

Dear Ms Ellen,

RE: Freedom of Information Request

Reference: FOI.17.BRM157

19 December 2017

Thank you for your request under the *Freedom of Information Act 2000* (the Act). This response is provided on behalf of NHS Bromley Clinical Commissioning Group (CCG). Your request along with the CCG's response is detailed below.

Under the Freedom of Information Act I would like to request the following information. The names of the individuals who hold the following positions:

1. Chief Clinical Information Officer

This post is not applicable to NHS Bromley CCG.

2. IT Director

This post is not applicable to NHS Bromley CCG.

3. Chief Nursing Information Officer

This post is not applicable to NHS Bromley CCG.

4. Chief Operating Officer

This post is not applicable to NHS Bromley CCG.

5. Medical Director

This post is not applicable to NHS Bromley CCG.

6. Finance Director

This post is not applicable to NHS Bromley CCG.

7. Senior Information Risk Officer

I can confirm that NHS Bromley CCG does hold this information. The CCG considers that this information is exempt from disclosure under the *Freedom of Information Act 2000, Section 21 (Reasonably Accessible)*, which provides an exemption from the duty to disclose information which is accessible to the Applicant by other means. This information is already available in the public domain and can be accessed at NHS Digital. Please refer to the website address below:

<https://digital.nhs.uk/organisation-data-service/our-services>

8. Chief Information Officer

This post is not applicable to NHS Bromley CCG.

Please could you also include contact email addresses.

I can confirm that NHS Bromley CCG does hold this information for Question 7 above.

The CCG considers the direct email address requested exempt under *Freedom of Information Act 2000 Section 40(2)* (personal information) as it relates to the personal information of an employee. The CCG follows guidance issued by the Information Commissioner's Office on the disclosure of personal data including direct contact details.

All members of staff can be contacted using the information provided on the CCG "Contact us" website page, link below.

<http://www.bromleyccg.nhs.uk/contact-us.htm>

Copyright and Re-Use of Public Sector Information

NHS NEL Commissioning Support Unit (NEL CSU) is a commissioning support unit hosted by NHS England. The CSU handles Freedom of Information requests on behalf of the NHS Clinical Commissioning Groups across London, Kent and Anglia.

The information supplied to you continues to be protected by the *Copyright, Designs and Patents Act 1988*. You are free to use it for your own purposes, including any non-commercial research you are doing and for the purposes of news reporting. Any other re-use, for example commercial publication and subscription charge, would require the permission of the copyright holder. This can be obtained via an application for an open government licence (OGL) under the *Re-Use of Public Sector Information Regulations 2015*.

Use of information expressly made available under this license indicates your acceptance of the terms and conditions as set out in the OGL.

To make an application for re-use you must:

- Make a request in writing to the address below
- State the name of the applicant and an address for correspondence
- Specify the document to be re-used
- State the purpose for which the document is to be re-used

Email

NELCSU.foi@nhs.net

Postal Address

NEL CSU
1 Lower Marsh
Waterloo
London
SE1 7NT

Website Address

www.nelcsu.nhs.uk

For information where the copyright is owned by another person or organisation, you must apply to the copyright owner to obtain their permission to re-use. Further guidance for re-users can be found at:

<http://nationalarchives.gov.uk/documents/information-management/oql-user-guidance.pdf>

NEL CSU complies with the *Re-use of Public Sector Information Regulations 2015* and we encourage the re-use of the information that we produce, hold and disseminate. We are open and transparent, and treat all applications to re-use in a fair and non-discriminatory way.

Privacy Notice (formerly known as Fair Processing Notice)

We will record your contact and request details in order to monitor and improve the service we provide and in order to discharge our statutory obligations under the Act. This information will be handled in accordance with the *NHS Confidentiality Code of Practice* and the *Data Protection Act 1998*.

Using Personal Data We Provide

You are required not to use personal data which is provided to you for electronic marketing (telesales, fax, e-mail) to our staff and comply with the *Privacy and Electronic Communications (EC Directive) Regulations 2003*. Provision of such personal data in response to a Freedom of Information or Environmental Information request does not constitute consent from the individual concerned.

The *Data Protection Act* gives individuals rights to prevent processing likely to cause substantial unwarranted damage or unwarranted distress (section 10) and to prevent processing for the purposes of direct marketing (section 11). You should be aware that selling, giving or sharing of personal data could breach the *Data Protection Act*. NEL CSU on behalf of Clinical Commissioning Groups advises staff of their rights.

Review Procedure

If you feel that we have not met the requirements of the *Freedom of Information Act 2000*, you should contact the FOI Team at NELCSU.foi@nhs.net

If you remain dissatisfied, you can ask us to review our decision by making a written request for an internal review. In order to assist with the review, you should include your address, a description of the original request and the reasons why you are dissatisfied. Please send this to:

Email
NELCSU.foi@nhs.net

Postal Address
NEL CSU
1 Lower Marsh
Waterloo
London
SE1 7NT

Website Address
www.nelcsu.nhs.uk

The review will be handled by more senior staff who were not involved in the original decision. Although this will not apply to Section 36 claimed exemptions in accordance with Department of Health Directive, your request will still be reviewed. We aim to complete all internal reviews within 20 working days. If you then wish to appeal you should contact the Information Commissioner for an independent review at the following address:

Telephone
01625 545745

Postal Address
The Information Commissioner
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Website Address
www.ico.gov.uk

Feedback

Your feedback is welcome to help us improve the service we provide. Please send comments or suggestions to our address.



Yours sincerely

Freedom of Information Team
NEL CSU