



Ministry  
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Reference: FOI2014/04545

Mr Rex Young

Email: [request-226675-xxxxxxx@xxxxxxxxxxxxxxx.xxx](mailto:request-226675-xxxxxxx@xxxxxxxxxxxxxxx.xxx)

4th September 2014

Dear Mr Young,

Thank you for your email dated 24th August 2014, requesting the following information:

*"Please provide the Job Description for the present incumbent Senior Medical Adviser to the Deputy Chief of Staff at the time of her appointment.*

*Please advise her date of appointment to that post."*

This has been considered as a request for information in accordance with the Freedom of Information Act 2000 (FOI Act). A search for the information has now been completed within the Ministry of Defence (MOD), and I can confirm that the MOD does hold information within the scope of your request.

Please find below details concerning the job description at the time of appointment on 1 November 2001 for the then Senior Medical Adviser to the Deputy Chief of Defence Staff (Personnel). The job description and title have changed over time.

On 1 November 2001 the post had four main aspects:

- As war pensions principal medical adviser the post contributes to the effective stewardship and efficient delivery of MOD Service Personnel Policy/Veterans Agency business by provision of medical advice at all stages from policy development through maintenance and operational implementation to evaluation of effectiveness. The Medical advice is evidence-based reflecting contemporary medical understanding and, in developing policy takes account of operational constraints.
- Representational role linking the scientific/medical and ex-service communities in UK and overseas.
- Post works across boundaries within MOD and Other Government Departments and beyond.

- In line with government commitment to reasoned evidence based decision-making and ahead of the introduction of medical revalidation by the General Medical Council there is a quality role.
- Apart from one Principle Executive Secretary at Executive Officer grade the role has no direct line management responsibility. There is a significant coaching/mentoring element and the post provides adjudication guidance in support of consistent and equitable case decisions.

At 1 November 2001 a major focus of the post was medical input to the Joint Compensation Review which led up to the introduction of The Armed Forces Compensation Scheme in 2005.

If you are not satisfied with this response or you wish to complain about any aspect of the handling of your request, then you should contact me in the first instance. If informal resolution is not possible and you are still dissatisfied then you may apply for an independent internal review by contacting the Information Rights Compliance team, 1<sup>st</sup> Floor, MOD Main Building, Whitehall, SW1A 2HB (e-mail [xxxxxxxxxx@xxx.xx](mailto:xxxxxxxxxx@xxx.xx) ). Please note that any request for an internal review must be made within 40 working days of the date on which the attempt to reach informal resolution has come to an end.

If you remain dissatisfied following an internal review, you may take your complaint to the Information Commissioner under the provisions of Section 50 of the Freedom of Information Act. Please note that the Information Commissioner will not investigate your case until the MOD internal review process has been completed. Further details of the role and powers of the Information Commissioner can be found on the Commissioner's website, <http://www.ico.gov.uk>.

Yours sincerely,

Defence Personnel Secretariat