



JOB DESCRIPTION

POST: Rapid Response Paramedic

REPORTS TO: Ambulance Service Area Manager (ASAM)

RESPONSIBLE TO: Director of Operations

LOCATION: All Divisions

JOB SUMMARY To provide pre-hospital ambulance care and nursing to patients at emergency and other scenes. He/she will record and report their professional actions/patient observations to other colleagues/receiving medical staff.

Main Duties and Responsibilities

Preparation of vehicle and Equipment

1. To ensure vehicle is in a legal and roadworthy condition.
2. To check and replace equipment and materials as necessary.
3. To ensure that vehicle and equipment are in a clean and hygienic condition.
4. To report vehicle defects and accidents to Senior Officers.

Travelling to Scene

1. To prepare a journey plan.
2. To drive a vehicle safely and systematically, either single or double crewed, as required with vehicle sympathy in mind.

Taking initial Action at Scene

1. To assess the situation.
2. To convey equipment from vehicle to patient.

Responding to and Minimising Danger

1. To identify threats to safety.
2. To eliminate/reduce threats to safety.
3. To ensure safe working practices by adherence to the Trust's Health and Safety Policy and Lone Worker Policy.
4. To report accidents involving patients to Senior Officers.

Managing Patients with Injuries/Illness

1. To establish treatment priorities.
2. To manage the patient with life threatening conditions by applying basic and paramedic skills.
3. To manage patients with injuries by applying basic and paramedic skills.
4. To manage patient with illnesses by applying basic and paramedic skills.
5. To lift, handle and assist patient's to and from an ambulance.
6. To deal with patients special needs.
7. To manage the circumstances associated with death.
8. To provide assistance to medical/other Emergency Medical Technician (EMT) and paramedic personnel.

Handing over Patients

1. To transfer/accept responsibility for patients.
2. To produce verbal and written reports on patients to staff in the receiving units.
3. To assist other ambulance crews/ medical teams/Healthcare Professionals at scenes.
4. To assist with the handling of wheelchairs and other patient aids and effects.

Contributing to the Control Function

1. To co-operate with Control Room colleagues. To maintain communication with Control regularly and frequently.
2. To use radio telephone/mobile phone/hand portable radios/pagers as per Service instructions.

Managing Incidents until the arrival of Senior Officers

1. To communicate with Control.
2. To formulate and sent METHANE message.
3. To carry out the initial triage of casualties, if first on scene.
4. To co-operate with colleagues/others.
5. To organise colleagues/others.
6. To liaise with others.
7. To report to Senior Managers during and after such incidents.

Transporting Patients by Ambulance Vehicle

1. To drive a vehicle safely and systematically, either single or double manned, as required, with patient comfort in mind or attend to patients while they are transported by ambulance.
2. To attend to patients while they are being transported by ambulance.

Managing Self

1. To maintain self development.
2. To maintain basic and paramedic skills certification and qualification as per Institute of Health & Care Development (IHCD) and Regional Ambulance Training Centre (RATC) standards.

Working within the Framework of the Organisation

1. To report to Senior Officers on operational matters.
2. To attend core and noncore training as required by the Trust.
3. To adhere to the Trust's Uniform Policy.

4. To ensure the achievement of activation standards.
5. To maintain an up-to-date running record in the vehicle log.

Rapid Response Role

1. To co-operate with the Trust in relation to clinical audit.
2. To apply new treatment protocols and drug regimes that have been designed and published by the Medical Director and ratified by the Local Paramedic Advisory Panel.
3. To undertake 12 Lead ECG administration, monitoring and transmission to appropriate receiving Departments as identified by the ASAM.
4. To record and report to the ASAM, use of, benefits of, and adverse reactions to these new protocols or drug regimes.
5. To participate in equipment trials as instructed by the ASAM.
6. To participate in the Lone A+E Worker role development including attending meetings with the ASAM, liaising with other Services and presenting experiences to other groups, both internal and external.
7. To participate in Major Incident exercises in a Lone Worker capacity.

General

1. To ensure that statutory regulations and Trust policies and procedures are implemented and adhered to at all times.
2. To take part in staff development programmes and annual development reviews and/or undertake further training in order to fulfil the duties of the post, if and when required.
3. To act at all times in a manner consistent with legislation, policy and procedures in respect of Equality and Diversity.
4. To work to the mission and values of the Trust and display high standards of integrity and professionalism towards clients and colleagues.
5. To continuously develop and update own knowledge and skills within the job role and contribute to setting own work objectives.
6. To possess excellent communication and interpersonal skills in order to work effectively with clients and colleagues at all levels, both internally and

- externally.
7. To work as a member of a team and on own initiative.
 8. To prioritise workload and work to tight timescales.
 9. To undertake any other duties relevant to the post as may be assigned from time to time which are consistent with the responsibilities of the Band.

The duties outlined in this job description serve as a guide to the current and major responsibilities of the post.

The duties and obligations associated with the job will inevitably vary and develop and the job description will be reviewed on a regular basis. Changes will be subject to consultation with the job-holder.

PERSONNEL SPECIFICATION

POST:	Rapid Response Paramedic
BAND:	5 (Under review pending the outcome of Agenda for Change Job Evaluation)
REPORTS TO:	Ambulance Service Area Manager (ASAM)
RESPONSIBLE TO:	Director of Operations

APPLICANTS MUST CLEARLY DEMONSTRATE IN THE APPLICATION FORM HOW THEY MEET THE UNDERNOTED CRITERIA. ONLY INFORMATION CONTAINED IN THE APPLICATION FORM WILL BE CONSIDERED AT SHORTLISTING

ESSENTIAL CRITERIA

1. Must be a Health Care Professions Council (HCPC) Registered Paramedic for 2 years.
2. Hold the Institute of Healthcare Development (IHCD) Module C driving qualification (or equivalent) and be in a position to utilise this qualification at all times.
3. Current driving licence which satisfies local road traffic legislation including category C1 (a maximum of 3 penalty points will be considered).
4. Required to have a flexible approach to working hours and locations to facilitate research into the most appropriate use for the Rapid Response Vehicles (RRV's).
5. Must have a detailed knowledge of the geographic area to be served as a Rapid Response Paramedic.
6. Rapid Response Paramedics will be required to commit to the role and be willing to undertake Continuous Professional Development (CPD) eg participate in any of the following:- PALS, PEPP, PHTLS, MIMMS or any other relevant clinical qualification.
7. Be willing to develop protocols and procedures in conjunction with their Managers, Clinical Training Manager and Medical Director.
8. Demonstrate a working knowledge of the Major Incident Plan.

9. Demonstrate an understanding of ambulance performance standards/clinical standards and expectations.
10. Ability to cope with stress in the working environment.

APPLICANTS WITH EDUCATIONAL QUALIFICATIONS WHICH ARE EQUIVALENT TO THOSE ABOVE MAY APPLY. THE ADMISSIBILITY OF THE QUALIFICATION WILL BE DETERMINED AT SHORTLISTING. THE TRUST RESERVES THE RIGHT TO DECIDE ON EQUIVALENCY
--

RESPONSIBILITIES OF ALL NORTHERN IRELAND AMBULANCE SERVICE EMPLOYEES

Quality

The Northern Ireland Ambulance Service is committed to providing the highest possible quality of service to patients and the community. Members of staff of the Trust are expected, at all times, to provide a caring service and to treat those with whom they come into contact in a courteous and respectful manner.

Health and Safety

You have the responsibility to make yourself aware of, and to conform to, the Trust's Health and Safety Policy and other Health and Safety Policies applicable to your workplace and all relevant statutory provisions, including codes of Practice and Guidance.

Action on Smoking Policy

All employees must comply with the Trust's 'Action on Smoking Policy'.

Equality Schemes

All employees must adhere to the Trust's Equality Scheme in accordance with Section 75 of the Northern Ireland Act 1998 to promote equality of opportunity:-

- between persons of different religious belief, political opinion, racial group, age, marital status, or sexual orientation;
- between men and women generally;
- between persons with a disability and persons without;
- between persons with dependants and persons without.

Applicants must comply with all other policies and procedures of the Trust.

Human Rights

All employees must support the Trust in complying with its obligations under Human Rights legislation.

Records Management

The post holder has responsibility for the creation and maintenance of records in accordance with Trust's Records Management Policy, Freedom of Information Policy and Data Protection Act 1998 Policy i.e if required to do so, obtain, process and or/use information held on a computer in a fair and lawful way, to hold only for specified registered purposes and to use or disclose the data only to authorised persons or organisations.