



8 April 2016

Email: Robert squarepants request-324141-6b0f8412@whatdotheyknow.com
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Dear Mr Squarepants

FREEDOM OF INFORMATION REQUEST

Request No: AD-IG-01(2)-2016-45 A/B/C
Key Word: Criminal Conviction Checking/Rest Periods/JAQs
Subject: Criminal Conviction Checking/Rest Periods/JAQs
Request: **Date Received:** 22/03/2016
Monitoring Date: 23/03/2016

Thank you for your requests received on 22 March 2016. Please note that these requests have been aggregated, so that we can estimate whether the appropriate fee limit is to be exceeded which includes the costs of complying with two or more requests, as they have been made by one person within any period of 60 consecutive working days. If this is the case we, will advise you.

AD/IG/01(2)/45(A) – Criminal Convictions

Question 1

Could you please forward me the procedure you use to check that your safe are free from criminal conviction and what policies you have in place for the ongoing supervision of the same.

Question 2

What is your responsibility to show whether people who work for NIAS in certain types of role, for example with children and or vulnerable adults in everyday operational circumstances, have a criminal record or if other important information is known about them.

Question 3

Is this updated on a yearly basis.

Question 4

How many members of staff have been suspended or terminated within the past 12 months for acts that are deemed illegal or unlawful.

AD/IG/01(2)/45(B) – Rest Periods

Question 1

How many crews broken down for each day in December 2015 did any of your emergency ambulance crews work over 6 hours without the mandatory rest period of 20 minutes within this 6 hour period.



AD/IG/01(2)/45(C) – JAQs

Question 1

Could you please supply me with the:

- Job Description
- Person Specification
- Job Analysis Questionnaire (completed and evaluated)

for your EMT'S, PARAMEDICS AND RRV PARAMEDICS

Your request was received on 22 March 2016 and I am dealing with it under the terms of the Freedom of Information Act 2000 and if approved you will receive the information requested within the statutory timescale of 20 working days as defined by the Freedom of Information Act 2000. **Please anticipate a response on or before 22 April 2016.**

Please further note, the Freedom of Information Act only covers recorded information held on computers, emails handwritten documents etc and does not relate to creating new information or giving an opinion or judgement that is not already recorded. For your information, the Act defines a number of exemptions which may prevent release of the information you have requested. If any of the exemption categories apply then the information will not be released. You will be informed if this is the case, including your right of appeal.

If the information you request contains reference to a third party then they may be consulted prior to a decision being taken on whether or not to release the information to you. You will also be informed if this is the case.

If you have any queries about this letter, please contact me 028 9040 0710 to discuss. Please remember to quote the reference number above in any future correspondence.

Yours sincerely

Alison Vitty (electronic signature)

Alison Vitty (Miss)
CORPORATE MANAGER