

Our ref: POL/1167344-2016



**Solicitors
Regulation
Authority**

The Cube
199 Wharfside Street
Birmingham B1 1RN

DX: 720293 BIRMINGHAM 47
UK 0370 606 2555
Int + 44 (0)121 329 6800
F + 44 (0)121 616 1999
www.sra.org.uk

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To be opened by addressee only

Ms L Ball

By Email Only To: request-320059-711cb07c@whatdotheyknow.com

15 June 2016

Dear Ms Ball

Re: J E Baring & Co

Thank you for your email dated 6 June 2016.

We will now review your correspondence, together with your file. This can take **up to 30 days**.

Thank you once again for taking the time to contact us. **We will write back to you when we have completed our assessment.**

Yours sincerely

Tracey O'Callaghan
Administration Officer
Central Administration Unit

Direct line 0121 329 6824
Direct fax 0121 616 1299
report@sra.org.uk

**** Please quote our above reference whenever contacting us ****
If corresponding by e-mail please quote our reference in the subject heading

Other information

If you have a complaint about the service we have provided, we have an internal complaints procedure to deal with your concerns. If you would like more details of this procedure, see www.sra.org.uk/sra/complaints-service.page

For alternative formats of this correspondence, email contactcentre@sra.org.uk or telephone 0370 606 2555.

Please note that we do not store our files indefinitely. Files will be destroyed in accordance with SRA retention policies.