



Freedom of Information Request 218/20-21

Response Date: 12/04/2021

We would be grateful if you could help in answering our request for information for the following questions; answering for A-F on questions 1-8.

a) Photocopiers/MFDs (Multi-Functional Device)

b) Printers

c) Print room / reprographic

d) Desktops

e) Laptops

f) Displays

Q1. Please name all the IT resellers that you have contacts with and buy from.

Q2. What is the length of the contracts, more specifically their end date, with the named IT resellers in question 1.

Q3. What year and month is the next hardware refresh due?

Q4. Please name the number of devices deployed by the University/College?

Q5. In reply to question 4, which department/facility are those located?

Q6. Please name the brand and model of the devices mentioned and the spend for each product.

Q7. Details on how these were procured. i.e. By Framework i. Procurement method ii. If Framework, please state which one.

Q8. Do you normally purchase equipment as services or as a capital?

Q9. What is your annual print/copy volume and spend?

Q10. Who is the person(s) within your organization responsible for the MFD's, print hardware, and supplies contract(s)? Please provide their title and their contact details.

Q11. Who is responsible for purchasing end user devices such as laptops, desktops, displays and accessories? Please provide their title, and their contact details.

RESPONSE

Your request for information has been considered and Swansea University is not obliged to supply the information you have requested.

Section 17(5) of the Freedom of Information Act 2000 requires Swansea University, when refusing to provide such information (because the information is exempt), to provide the applicant with a notice which:

- (a) states the fact,
- (b) specifies the exemption in question and
- (c) states (if it would not otherwise be apparent) why the exemption applies.

In relation to your particular request, the following exemption applies:

Section 12 – Exemption where cost exceeds the appropriate limit

Swansea University can confirm that the information requested in question 6 is not easily retrievable. The University does not have a specific budget code for the products listed which means that the University would have to look at each invoice individually to retrieve any relevant information. This would take in excess of 40 hours.

The cost of providing you with the information is above the amount to which we are legally required to respond i.e. the cost of locating and retrieving the information exceeds the “appropriate level” as stated in the Freedom of Information (Fees and Appropriate Limit) Regulations 2004.



Swansea University
Prifysgol Abertawe

In the case of Swansea University, the appropriate limit is £450, which has been calculated to equate to a total of 18 hours of work.

If any part exceeds the fees limit then Section 12 applies to the whole request. In accordance with the Freedom of Information Act 2000, this letter acts as a refusal notice.

Excess cost removes the University's obligation under the Freedom of Information Act; however, under Section 16 – the duty to provide advice and assistance, Swansea University can provide a response for the rest of the questions should you wish to submit a refined request.

END OF RESPONSE

