



Date as per e-mail / postmark

Matthew Varns

Ref: FOI 4315

Legal Services Department

Ambulance Headquarters
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Dear Matthew Varns,

Re. FOI 4315 - Confirmation of deadline

Thank you for your Freedom of Information Act ("FOIA") request made to Yorkshire Ambulance Service NHS Trust, which the Trust received on 8 February 2021.

The information requested is as follows:

Q1. Please name all the IT resellers that you have contacts with and buy from.

- a) Photocopiers/MFDs (Multi-Functional Device)
- b) Printers
- c) Print room / reprographic
- d) Desktops
- e) Laptops
- f) Displays

Q2. What is the length of the contracts, more specifically their end date, with the named IT resellers in question 1.

- a) Photocopiers/MFDs (Multi-Functional Device)
- b) Printers
- c) Print room / reprographic
- d) Desktops
- e) Laptops
- f) Displays

Q3. What year and month is the next hardware refresh due?

- a) Photocopiers/MFDs (Multi-Functional Device)
- b) Printers
- c) Print room / reprographic
- d) Desktops
- e) Laptops
- f) Displays

Q4. Please name the number of devices deployed by NHS?

- a) Photocopiers/MFDs (Multi-Functional Device)
- b) Printers
- c) Print room / reprographic
- d) Desktops

e) Laptops

f) Displays

Q5. In reply to question 4, which department/facility are those located?

a) Photocopiers/MFDs (Multi-Functional Device)

b) Printers

c) Print room / reprographic

d) Desktops

e) Laptops

f) Displays

Q6. Please name the brand and model of the devices mentioned and the spend for each product.

a) Photocopiers/MFDs (Multi-Functional Device)

b) Printers

c) Print room / reprographic

d) Desktops

e) Laptops

f) Displays

Q7. Details on how these were procured. i.e. By Framework i. Procurement method ii. If Framework, please state which one.

a) Photocopiers/MFDs (Multi-Functional Device)

b) Printers

c) Print room / reprographic

d) Desktops

e) Laptops

f) Displays

Q8. Do you normally purchase equipment as services or as a capital?

a) Photocopiers/MFDs (Multi-Functional Device)

b) Printers

c) Print room / reprographic

d) Desktops

e) Laptops

f) Displays

Q9. What is your annual print/copy volume and spend?

Q10. Who is the person(s) within your organization responsible for the MFDs, print hardware, and supplies contract(s)? Please provide their title and their contact details.

Q11. Who is responsible for purchasing end user devices such as laptops, desktops, displays and accessories? Please provide their title, and their contact details.

The timescale for the Trust to respond to you is by **8 March 2021**. Please note that should the Trust require any clarification in regards to your request this deadline may change. The Trust shall inform you of the new deadline should this change.

The Trust shall endeavour to respond to you before this date where possible. Due to the large number of requests received by the department, the Trust is unable to provide progress information before the timescale is met and your assistance in this regard is greatly appreciated.

Useful information regarding accessing information from public bodies can be located at the Information Commissioner's Office ("ICO") website at:
<https://ico.org.uk/your-data-matters/official-information/>.

If you would prefer this letter in another format, such as another language, large print, Braille or audio file, please contact the Legal Services Department to discuss your requirements.

Yours sincerely,

Legal Services Department
Yorkshire Ambulance Service NHS Trust