

21 June 2021

Reference: FOI0143

Oxpens Road, Oxford,
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activatelearning.ac.uk

Group members

Colleges

- Banbury and Bicester College
- Bracknell and Wokingham College
- City of Oxford College
- Farnham Sixth Form College
- Guildford College
- Merrist Wood College
- Reading College
- The Oxford Partnership colleges (Saudi Arabia)

Schools

- The Bicester School
- Bicester Technology Studio
- Theale Green School
- UTC Heathrow
- UTC Oxfordshire
- UTC Reading
- UTC Swindon

Training

- Activate Apprenticeships
 - Activate Business School
-

Dear Mr Lewis,

FOI0143 – Request for Information under the Freedom of Information Act 2000 (“FOIA”).

I write further to your correspondence, dated 19 April 2021, requesting the following information under the Freedom of Information Act 2000.

“I would be grateful if you could help in answering our request for information for the following questions; answering for A-F on questions 1-6.

- a) Photocopiers/MFDs (Multi-Functional Device)
- b) Printers
- c) Print room / reprographic
- d) Desktops
- e) Laptops
- f) Displays

1. Please name all the IT resellers that you have contacts with and buy from.
2. What is the length of the contracts, more specifically their end date, with the named IT resellers in question 1.
3. What year and month is the next hardware refresh due?
4. Please name the number of devices deployed by each University/College?
5. Details on how these were procured. i.e. By Framework i. Procurement method ii. If Framework, please state which one.
6. Do you normally purchase equipment as services or as a capital?
7. What is your annual print/copy volume and spend?
8. Who is the person(s) within your organization responsible for the MFD's, print hardware, and supplies contract(s)? Please provide their title and their contact details.
9. Who is responsible for purchasing end user devices such as laptops, desktops, displays and accessories? Please provide their title, and their contact details.”

Activate Learning has considered this request and can confirm that under Section 1 of the Freedom of Information Act 2000 the following information is held in relation to your request.

1.
 - a. Apogee
 - b. Apogee
 - c. Apogee
 - d. Dell
 - e. Stone
 - f. Roche AV

2.
 - a. Contract ending in January 2022, with a potential to extend until 2025
 - b. As above
 - c. As above
 - d. No specific end date
 - e. No specific end date
 - f. No specific end date

3. We do not have a specific hardware refresh date set. We refresh hardware on a need basis.

4.
 - a. 141
 - b. 141
 - c. N/A
 - d. 5548
 - e. 829
 - f. 703

5.
 - a. We awarded the contract following a tender process under the CPC Provision of Managed Print & Document Service framework
 - b. As above
 - c. We have our own in-house reprographics service
 - d. Purchased using a direct award facility under the Link 3 IT framework Reference: SBS10044. This requirement is reviewed on an annual basis
 - e. Purchased from Stone Computers Ltd using the direct award facility under the NDNA agreement - SUPC framework. This requirement is reviewed on an annual basis
 - f. This requirement can either be awarded following a mini-competition using a framework such as the Crescent Purchasing Consortium NWUPC framework ref: AV13084NW or the SUPC NEUPC framework ref: AVI2005NE or by direct award to Roche AV under Audio Visual Equipment and Installation Services AV13084NW or by direct award to GVAV under Audio Visual: Supplies, System Design, Installation and Maintenance Agreement Reference: AVI2005NE

6. Capital

7. £167,000 actual spend for this financial year so far for photocopying (including leases, copy charges and stationery)

8. This constitutes personal information and so is withheld under Section 43(2) of the Act.

9. As above.

I trust you are satisfied with the information that has been provided to you, however if you are not satisfied with the way your request has been handled you have the right under Section 17 of the Act to ask for an internal review. This should be addressed to:



Director of Governance
Activate Learning
Oxpens Road
Oxford
OX1 1SA

If you are dissatisfied with the results of the internal review, you also have the right to complain to the Information Commissioner:

The Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Yours sincerely,

Nathan Lagden
Compliance Officer