

## Investigation Review Report

Investigation Name:	
IPCC Reference:	
Investigation Type:	Managed/Independent
Appropriate Authority:	
Lead Investigator:	
Case Supervisor:	

**Section 1 – to be completed by the Reviewer.** Send to Case Supervisor and Lead Investigator.

### 1.1 MOI and Terms of Reference

Include enquiries carried out prior to IPCC involvement, handover from the force, whether there is a parallel investigation and consideration to suspending aspects of the investigation.

### 1.2 Policy log

Include details of the review of the policy log and any comments regarding entries.

### 1.3 Special requirements, severity assessments and UPP

Review the special requirements and severity assessment decisions, and any UPP consideration.

### 1.4 Main lines of enquiry and investigative strategies

Comment on review of the main lines of enquiry and any relevant investigative strategies. Consider proportionality.

### 1.5 Family or complainant

Review the FLM strategy, deployment and updates to family members or complainants.

### 1.6 Interested persons and other parties associated with the investigation

Confirm that all interested persons have been identified and updates are satisfactory. Review other parties with whom liaison is required.

<b>1.7 Roles and resources</b> Include whether the investigation is adequately resourced, whether key roles have been allocated and any associated issues.			
<b>1.8 Record management</b> Describe what system (Holmes, Trim, Perito, Sandman) is being used, and whether it is being managed correctly.			
<b>1.9 Action management</b> Review the actions raised, allocation and timeliness of completion and proportionality.			
<b>1.10 Review of evidence</b> List the evidence read as part of this review (including statement or document numbers).			
<b>1.11 IPCC Learning</b> Identify any organisational learning arising from this review.			
<b>1.12 Summary of recommendations</b> List the recommendations resulting from this review. Any recommendations should be discussed with the Lead Investigator and Case Supervisor in person.			
<insert numbered recommendations>			
Do you recommend:	A formal S&Q review?	Y/N	
	A further investigation review?	Y/N	
	No further action?	Y/N	
Reviewer:		Date:	

<b>Section 2 – to be completed by the Lead Investigator and Case Supervisor.</b> Case supervisor to send to Reviewer and National Office copying the Lead Investigator.
<b>2.1 Response to review recommendations</b> Respond to each recommendation resulting from the review and state how each has been resolved.
<insert responses to the numbered recommendations>

PROTECTIVE MARKING

<b>Lead Investigator:</b>		<b>Date sent to Case Supervisor:</b>	
<Case Supervisor comments>			
<b>Case Supervisor:</b>		<b>Date sent to National Office:</b>	

**Section 3 – to be completed by the National Office.** Send to Case Supervisor and Lead Investigator.

**3.1 Requirement for a further review.**

Indicate whether a further review should be carried out and rationale for the decision.

Do you recommend:	A formal S&Q review?	Y/N
	A further investigation review?	Y/N
	No further action?	Y/N
<enter rationale for decision>		
<b>National Office:</b>		<b>Date:</b>

The final version of this record should be saved to TRIM.

PROTECTIVE MARKING