

Investigation Debrief Document

Investigation Name:	
IPCC Reference:	
Investigation Type:	Managed/Independent
Appropriate Authority:	
Lead Investigator:	
Case Supervisor:	

Section 1 – Overview of the incident

Section 2 – Identify IPCC good practice, organisational learning, local learning and action taken to resolve any issues.

2.1 Initial investigative processes

Consider MOI, TOR, deployment to the scene, handover meetings and parallel investigations, and resourcing implications.

2.2 Liaison with family and/or complainant

Consider FLM deployment, updates, meetings and other liaison.

2.3 Subjects of the investigation

Consider PIM process, special requirements, severity assessments and UPP. Interviews, liaison with Federation and solicitors.

2.4 Exhibit/forensic management and post mortem

Include consideration of budgetary impact.

2.5 Liaison with other IPCC staff

Including Commissioner, Press, MIR and ISU, Legal, Intelligence Unit etc

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2.6 Liaison with other parties associated with the investigation			
Consider Appropriate authority, CPS, Coroner, NHS Trust etc			
2.7 Finalisation of the investigation			
Include report writing, findings, recommendations, any delays and disclosure.			
2.8 Outcomes – trial, inquest, misconduct and UPP proceedings.			
Include whether proceedings took place, the outcome, and highlight any issues and resolutions.			
2.9 Other areas not covered by the above			
Include IPCC processes, supervision.			
2.10 IPCC learning from risks to the investigation or the organisation.			
Section 3 – Summary of IPCC learning identified			
1	<add lines as required>		
2			
3			
4			
5			
Debriefed:			Date:

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