

Communications between East Coast and the church

1. Email from the Lindisfarne Gospels Steering Group to Karen Boswell (Managing Director, East Coast) 3 July 2012:

Dear Karen

Thank you for your support and enthusiasm for this exciting project. I enclose the logo taken from the Gospels themselves. It would look good on a train!

I have had a conversation with Neal a moment ago and I will start getting a date in the diary so you can meet the following people.

The Vice Chancellor of Durham University Chris Higgins

Michael Sadgrove The Dean of Durham

The University and Cathedral are joint partners in the World Heritage Site Exhibition.

I will also be there as the Non-Exec on the Steering Group (Board) and I will ask the Project Manager Keith Bartlett to attend.

The purpose of this email is to see during July when you might not be available, so I can coordinate diaries soonest.

2. Response from Karen on same date:

Hi XX, how are you and I have to say that I am thrilled to be able to support this and what a fantastic project for you XX to be part of. I have seen the Book of Kells at Trinity College some years back in Dublin and was so wowed by them, in speaking to Neal and seeing some detail written up by the Durham Alumni I can see Lindisfarne Gospels look to be as equally moving and so very, very important to the North East.

I will leave XX to send some dates across my diary is challenging enough without me trying to pick dates !! and XX better at it than me .. but looking forward to seeing you and the project team sometime soon in July.

Kind regards

Karen Boswell

3. Email from the Lindisfarne Gospels Steering Group to Neal Smith, 28 March 2013

Neal

I am in London Tuesday and Wednesday but home for rest of week.

We have a Lindisfarne Gospels Steering Group Thursday PM (when I will see VC and the Dean), so that morning if you can do it might be quite useful, failing that Friday

Interesting about XX, he has changed his profile on LinkedIn, which is how I found out.

XX

4. Email response from Neal on same day:

Unless it's after 1630, then I am interviewing all day and unavailable on Thursday.

I clearly need to speak to you before then (or for you to flag it up) as the Dean is pivotal to the idea, while I'm very keen to get the support of the university. I suggest we speak next week.

5. Email from Neal Smith (East Coast Head of Communications) to Visit County Durham, but copied to the Lindisfarne Gospels Steering Group, 5 April 2013:

Hi XX

Thanks for letting me know re below.

I have subsequently had a conversation with XX about East Coast's proposals to promote the Gospels in Durham via a train naming event.

XX and I suggest it would be really helpful if I could speak to the Dean by telephone next week - I not only need to update him about our plans, I also need to ask him for his help to make things happen (!).

Perhaps we could arrange a time for me to call him one day next week which would be mutually convenient (perhaps a lunch time or early evening?).

XX

I can still meet up with you in Durham or, failing that, will brief you on the phone. Let me know what your diary is like: later in the afternoon would probably be best.

Thanks both

Neal

6. Email from East Coast to various bodies, including the Lindisfarne Gospels Steering Group and Durham Cathedral representatives, 10 June 2013:

Dear all,

Please find attached the current invite list for the event on 3rd July. We are currently in the process of printing the invites and will be mailing them later this week.

If you have any additions to the list, please do let us know. I will be out of the office for the remainder of this week, so if you could send any additions to my colleague Vanessa Unwin. Full postal addresses for any additions would be helpful.

Thanks,

XX

7. Response from Durham Cathedral representatives 14 June 2013:

Hello XX and XX

Thanks for this invitation list. I've spoken to XX and would just like to check if the following are on the final invitation list:

Bishop of Jarrow, Rt Rev Mark Bryant
Mr Ivor Crothwer, Heritage Lottery Fund, Newcastle
Peter Bell, High Sheriff Durham
Alasdair MacConachie, Chief Executive Sherwoods, Darlington.

I can provide email addresses for all of these should you require them. Please do let me know.

XX

8. Email from office of Dean of Durham Cathedral to East Coast 14 June 2013:

Hello XX and XX

I understand that you need to know who will be travelling to Newcastle and back for the train naming ceremony. I detail below our travel requirements and trust that this is acceptable to you. Should you require anything further please do get in touch.

Train departing Durham 8.43am - arriving Newcastle 9.06am

(all returning on inaugural train disembarking at Durham)

Canon James Lancelot, Choir Master

Choristers - boys x 7

Choristers - girls x 8

Choir Men - 10

Adults to supervise - 3

Verger x 1

Server x 1

Train departing Durham 8.23am- arriving Newcastle 8.46am

(all returning on inaugural train disembarking at Durham)

The Very Reverend Michael Sadgrove, Dean of Durham

Mrs Ruth Robson, Head of Marketing and Events

I trust that XX has already made his travel arrangements with you? If no, please let me know and I'll chase him for them.

Many thanks

XX

9. Follow up email from office of Dean of Durham to East Coast 20 June 2013:

Hello XX and XX

Just to check that these timing / travel arrangement are OK with you. I'm about to email participants and wanted to check that I'm giving them the correct information. How will everyone get onto the train - do they need tickets?

XX - for you to note that the Choristers and Choir Men will be disembarking from the train at Newcastle dressed in their choir robes, as will the Verger and accompanying

Servers - I trust this is acceptable, especially for photo opportunities, it'll be much better for them to arrive at Newcastle already robed.

At the end of the ceremony, the Choir et al (mentioned above) will process back onto the train - where will they sit? As I presume it will NOT be in the specially reserved first class carriage. Is another carriage able to be reserved for them please?

Would it be possible for the Choir et al to join the reception once they arrive in Newcastle please>

I look forward to hearing from you,
Many thanks
XX

10. Response to email 9, from East Coast, on same day:

Hi XX,

I've spoken to XX this afternoon about the travel arrangements and she is going to check if the participants would be able to travel on the slightly earlier service, the 08.23 from Durham arriving Newcastle at 08.39. This would allow for a bit more time in case on any delays and preparation at Newcastle. So would you be able to hold off emailing the participants until XX has done this?

Once the timings are confirmed we will arrange the tickets. We will also arrange space for them to sit on the journey from Newcastle to Durham.

We will of course accommodate the choir at Newcastle, including in the reception marquee. Though we do anticipate there will be some rehearsal / stage management time at Newcastle between when they arrive and the event start time. There will be refreshment available for them too.

Agree it is sensible for them to arrive in robes and this is absolutely fine from our perspective.

Kind regards,

XX

11. Email from office of Dean of Durham Cathedral to East Coast, 24 June 2013:

Hello XX and XX

The Dean asks if invitations could also be sent to the Bishop of Newcastle (bishop@newcastle.anglican.org) and the Dean of Newcastle (dean@stnicnewcastle.co.uk).

He'd like to invite them because the naming will take place on their 'patch' as it were.

Many thanks
XX

12. East Coast response to email 11:

Hi XX,

Yes, we will send these invites as emails shortly.

Further to your other note, we have yet to receive a response from the Bishop of Jarrow. I will let you know as soon as we hear from his office.

Kind regards,

XX

13.Email from office of Dean of Durham Cathedral to East Coast 25 June 2013:

Hi XX

Thank you.

The Dean asks if invitations could be sent to the other members of Chapter, although they would NOT require reserved seating in the First Class carriage. Sorry, this has been overlooked at our end. I append their email addresses below:

Adrian Beney adrian@iainmoreassociates.com

Canon David Kennedy david.kennedy@durhamcathedral.co.uk

Carolyn Roberts c.roberts@durham-johnston.durham.sch.uk

Archdeacon Ian Jagger Archdeacon.of.Durham@durham.anglican.org

Ivor Stolliday rovi@me.com

Canon Mark McIntosh mark.mcintosh@durham.ac.uk

Philip Davies Philip.davies@durhamcathedral.co.uk

Canon Rosalind Brown Rosalind.brown@durhamcathedral.co.uk

Canon Stephen Cherry stephen.cherry@durham.anglican.org

Many thanks

XX

14.East Coast response to email 13 on same day:

We'll send these out too.

To clarify on travel, these guests will need:

- Passes from Durham to Newcastle
- Travel on inaugural train to Durham, but not reserved seating in the carriage

Is this correct?

Thanks,

XX

15. Response to email 14 on same day:

Hi XX

Yes that is correct.

Many thanks

XX

16. Email from Office of Dean of Durham Cathedral to East Coast 25 June 2013:

Hi XX

I'm not here next week, so just wanting to check how will the Dean get the tickets for his travel to Newcastle next week please?

I have to leave him clear instructions, as he's not terribly good at this kind of thing.

17. East Coast response to email 16 on same day:

Hi XX,

We will post the ticket later this week as recorded mail. Should we send it to the address below?

It is a paper pass that will be valid on any EC service between Durham and Newcastle. The Dean should just show it to the gate staff and train guard like a normal ticket.

Kind regards,

XX

18. Response to email 17 on same day:

That would be great.

Thanks XX

XX

19. Email from the Railway Chaplain to East Coast 26 June 2013:

Hi XX

Please can you remove the 'The' in front of the Durham Cathedral Choir before it goes to print? Thanks.

With blessings

Stephen

20. East Coast response to email 19 on same day:

Hi Stephen,

Thanks for this. Amendment noted.

I think it should also be the University Chancellor, Sir Thomas Allen, listed as speaking on the 'Lindisfarne Gospels' section. It's been our understanding that he will do this rather than the Vice Chancellor and I'm just waiting for final confirmation on this.

Presumably we need copies printed for all guests?

Best wishes,

XX

21. Response to email 20 on same day:

Hi XX

I have no idea who the actual speaker is from the Uni - this was the name given and Michael has checked the Order. It might be worth checking directly with the Uni.

I am guessing all invited guests for Orders of Service, though again, check with Paul as it will come from a budget.

Thanks ever so.

With blessings

Stephen

22. Response to email 21 on same day:

Thanks, Stephen. Yes, I am waiting for a reply from the University on this.

Best wishes,

XX

23. Response to email 22 on same day:

Cool, just amend as necessary then. Thanks.

24. Email from the Railway Chaplain to East Coast 2 July 2013:

Hi XX

Just wondered if the final order of proceedings is ready as yet just to have it all clear in our heads? Thanks.

With blessings

Stephen

25. Response to email 24, sent the same day:

Hi Stephen,

Please find attached the final, full briefing note for the event. Apologies this has been delayed due to final tweaks.

If you have any questions, please do give me a call. We're all really looking forward to tomorrow's event.

Best wishes,

XX

26. Response to email 25, sent the same day:

Thanks XX.

I see a number of people have provided quotes re: various inputs, do you want a line or two from me re: blessing it?

With blessings

Stephen

27. Email from East Coast to Head of Marketing and Events at Durham Cathedral, 1 July 2013:

Ruth,

As promised, the current event schedule. Please let me know if you have any comments. I am also available tomorrow morning to discuss.

This version refers to the surprise presentation of the nameplate to the Dean (highlighted in the relevant sections) so please do not share directly with him.

Once you are happy I suggest we circulate an edited version to all participants tomorrow.

A few other points to clarify:

My colleague Neal met James Lancelot at the Gospels event on Sunday and they discussed whether the choir should arrive in cassocks. Due to timings and facility constraints we think it will be much more practical, as Neal indicated then, for them to arrive dressed ready for the event.

Coach for the train to Newcastle – We have the space reserved on the 08.23 for all the Cathedral group but I am waiting for confirmation of which carriage this will be. I will be able to let you know this tomorrow morning. Due to the size of the group we have had to make this reservation in a Standard coach.

The Verger's verge is fine to be carried below head height. Will you also include the Gospels facsimile in the procession?

Thanks,

XX

28. Response to email 27, sent 2 July 2013:

Hi XX

Good to talk to you just now.

Revised version of running order attached.

I am looking forward to tomorrow.

Many thanks for all that you and East Coast are doing.

All the best

Ruth

29. Response to email 28, sent the same day:

Hi Ruth,

The final briefing (hopefully!) with your changes included. The includes the press release and full attendee list too.

When you share with colleagues I know you'll remove the reference to the surprise nameplate. The briefing also includes some private background information on other EC issues, so appreciate if you could limit the circulation to only those necessary.

Thanks,

XX

30. Response to email 30, sent the same day:

Thanks XX. I haven't circulated this to anyone. Please note that Mrs XX is also travelling to Newcastle and back. She will be with the Cathedral Choir as their numbers are slightly less than the vouchers allow.

Ruth

31. Email from East Coast to Railway Chaplain, office of the Dean of Durham Cathedral and other stakeholders 3 July 2013:

Please see below the final media release from the event, including pictures to download, as just issued to media.

Many thanks for all your help on the event. We were very pleased with it.

Best wishes,

XX

Specially liveried train promotes North East tourism as Lindisfarne Gospels draw thousands of visitors to the region

Train operator East Coast today (Wednesday 03 July 2013) named a locomotive "Durham Cathedral", as thousands of visitors flock to the North East to see the Lindisfarne Gospels in the shadow of the iconic Norman cathedral.

The locomotive, number 91114, was unveiled by the Dean of Durham, the Very Reverend Michael Sadgrove, accompanied by the Vice Chancellor of Durham University, Professor Chris Higgins, and East Coast's Managing Director Karen Boswell, on Platform 2 at Newcastle Central Station today. The University's Chancellor, world-famous baritone Sir Thomas Allen, joined invited guests watching today's ceremony.

The Durham Cathedral Choir provided musical accompaniment to the ceremony, and also sang for passengers on-board the train's inaugural journey from Newcastle to Durham. The East Coast Railway Chaplain, the Reverend XX, blessed the newly-named train prior to its inaugural departure for Durham, and on to London King's Cross.

The locomotive 'Durham Cathedral' features specially-commissioned cast-iron nameplates, and a unique livery depicting the intricate visual designs of the Lindisfarne Gospels, alongside one of Durham's other well-loved landmarks – the towering Victorian railway viaduct which carries the East Coast Main Line high above the city, which gives passengers one of the world's finest cityscape views from a train.

The Lindisfarne Gospels book is one of the greatest landmarks of human cultural achievement. Created by the community of St Cuthbert on Lindisfarne, it is one of the world's finest surviving examples of Medieval creativity and craftsmanship.

Today's journey took a similar route to the monks of Lindisfarne, who in 875 AD fled the island and carried the Lindisfarne Gospels book and St Cuthbert's remains from Northumberland to his final resting place in Durham.

East Coast Managing Director Karen Boswell said: "The view of Durham Cathedral from an East Coast train crossing the city's Victorian viaduct is one of the greatest railway vistas in the world.

"It's especially fitting that at this special time, with the Lindisfarne Gospels attracting thousands of visitors, that we name the train in honour of this iconic building.

"We're expecting to bring thousands of visitors to Durham during the three months when the Gospels are displayed. This eye-catching train will promote the city, Cathedral and Gospels along the East Coast Main Line all the way from London to Edinburgh."

The Dean of Durham, the Very Reverend Michael Sadgrove, said: "I am delighted that Durham Cathedral will once again have its name on a Class 91 electric locomotive running on the East Coast Main Line.

"On the east side of England, we are proud of this historic line. Perhaps this is especially true in County Durham, the cradle of the world's railways. But Durham's heritage also includes the religious dimension of life that laid the foundations of North East England in Saxon times, and is symbolised by St Cuthbert and Durham Cathedral.

"Many people who travel north up the East Coast line know they have arrived in the North East when they see

the wonderful view of Durham Castle and Cathedral from the viaduct. It is one of the most famous sights in the world.

“Naming locomotives is a way of connecting a railway with the places it passes through. I think this is something passengers value.

“The Durham World Heritage Site is proud to be welcoming the Lindisfarne Gospel Book to its historic home; imagery from the Gospels will add a wonderful splash of colour to the train during these three months of the exhibition.

“I am one of those clergy who love railways. When I came to Durham 10 years ago, I was told that because this line was originally built across land that belonged to the Cathedral Chapter, Deans had the right to flag down any train they wished at Durham station. Sadly, we have not found any such clause written into the 19th century covenants, so I have not taken my life into my hands to test it out. But it is a nice urban myth, and whether or not 91114 is stopping at Durham, I shall always be proud to see the locomotive that bears our name.”

The Gospels are the centrepiece of a unique exhibition recounting the story of the St Cuthbert community, and how the book and Cuthbert’s relics came to arrive in the city. The exhibition, which is open each day until Monday 30 September 2013 at Durham University’s Palace Green Library, is at the heart of a programme of concerts and activities across the North East.

Professor Chris Higgins, Vice-Chancellor of Durham University and chair of the Lindisfarne Gospels Programme Board, said: “The Lindisfarne Gospels has a uniquely important place in the art, scholarship, culture and Christian Heritage of the North East and Durham University is extremely proud to have led the return of the Gospels to its scholarly and cultural home in Durham, partnering the British Library, Durham County Council and Durham Cathedral.

“Already more than 23,000 people have booked their tickets to visit the exhibition and we hope that’s just the start, as we believe this is one of the best exhibitions in the UK this year.”

City of Durham MP Roberta Blackman-Woods said: “It is fantastic news that East Coast has named a train ‘Durham Cathedral’ in honour of the Lindisfarne Gospels coming back to the North East for the first time in 12 years.

“The 1,300 year old, world-renowned Gospels are a great source of pride for the North East, and a significant part of our cultural heritage. I hope that many people visit the Gospels, and that East Coast are able to bring many visitors to our fantastic region on-board the newly named Durham Cathedral train.”

ENDS

Notes to Editors

Video footage from today's naming ceremony for broadcast or online use is available from the East Coast Press Office: please email mediacentre@eastcoast.co.uk or call 0845 059 3988 to request this.

Information, including opening times and admission prices, for the Lindisfarne Gospels exhibition in Durham is available on the event's own website, www.lindisfarnegospels.com.

A frequent 'Cathedral Bus' shuttle service, operated by accessible vehicles, links East Coast trains at Durham station with Palace Green, where the Gospels exhibition takes place. Details of the service are available online within the public transport section of Durham County Council's website www.durham.gov.uk or from Traveline North East on 0871 200 2233.

Contact

Media Centre

Office: 0845 059 3988

Email: mediacentre@eastcoast.co.uk

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About East Coast

On Monday to Thursday, East Coast operates 155 train services along the East Coast Main Line, linking London King's Cross, the East Midlands, Yorkshire, North East England and Scotland. On Friday, it operates 156 train services.

Out of normal office hours (17.30 to 09.00 hours) please call 08700 005151 and ask for the duty press officer to be paged.

Visit the East Coast Media Centre at <http://www.mediacentre.eastcoast.co.uk> for a full image library and press release archive.

32. Response to email 31, sent the same day, from the Head of Marketing and Events at Durham Cathedral:

Dear XX

Many thanks to you, your colleagues and everyone else involved in making yesterday happen.

The ceremony itself was a fabulous occasion and there has been some great media coverage.

Everyone here appreciates the effort and expense that East Coast has gone to by naming the train.

I know the Cathedral Choir enjoyed their trip on the train and singing at Newcastle Station.

Do stay in touch, and do please ask if there is anything we can help with going forward.

With best wishes

Ruth

33.Email from the office of the Bishop of Jarrow to East Coast, 25 June 2013:

I write on behalf of the Bishop of Jarrow, The Right Revd Mark Bryant, to thank you for the invitation to attend the event on 3 July to officially name an East Coast train "Durham Cathedral" as part of the Lindisfarne Gospels celebrations. Unfortunately, Bishop Mark will not be able to attend due to a prior engagement. Please accept his apologies and every good wish.

Kind regards

XX

34.Email from East Coast to office of Dean of Durham Cathedral on the same day:

XX,

I have just received this note from the Bishop of Jarrow's office to say that he won't be able to attend.

XX

35.Response to email 34, sent the same day:

Brill

Many thanks XX

I'll let the Dean know.

XX

36.Email from Bishop of Newcastle to East Coast, 26 June 2013:

Bishop Martin and Mrs XX thank you for your kind invitation to the naming of "Durham Cathedral" on Wednesday 3rd July, 2013 at 9.00 a.m. and will be pleased to attend.

+ Martin Newcastle

37.Response to email 36, sent the same day:

Dear Bishop Martin,

Thank you for your message. We are delighted that you and Mrs XX will be able to join us for the event.

Would you also like to board the inaugural train journey? There is an opportunity to travel as far as Durham, Darlington or York and we would also be able to arrange complimentary return travel to Newcastle.

Kind regards,

XX

38. Response to email 37, sent the same day:

Dear XX,

Thanks for this. No, XX and I will not be travelling on the train, but are, nevertheless grateful for the invitation.

All good wishes.

+ Martin

39. Email from the Railway Chaplain to East Coast, 26 June 2013:

Hi XX

Hope all is well?

I've spoken with Paul today who has asked me to forward on to you the Order of Service for next week.

Please can you organise for it to be printed with the design as per the invitations if possible please with the image of the Lindisfarne Gospels on too. No worries if not, the Cathedral logo will suffice.

Could we have 3 x A4 copies too please for myself, The Dean & The Bishop. Thanks.

See you next week.

With blessings

Stephen

40. Email from East Coast to the Railway Chaplain, 21 June 2013:

EAST COAST IN ASSOCIATION WITH DURHAM CATHEDRAL AND DURHAM UNIVERSITY
PRESENTS Durham Cathedral

East Coast Main Line Company Limited, Durham Cathedral and Durham University request the pleasure of your company at an event to officially name an East Coast train as 'Durham Cathedral' as part of the celebrations of the Lindisfarne Gospels Durham to be held on Logos: Durham Cathedral / Durham University Lindisfarne Gospels, Durham

Be part of an enlightening journey as the Lindisfarne Gospels go on show in Durham from 1 July to 30 September 2013. The exhibition is a must see contemporary interpretation of the North's most enduring story, the tale of saint Cuthbert, and a chance to see some of Britain's most significant medieval manuscripts alongside stunning Anglo-Saxon treasures. Wednesday 3 July 2013 for 09.00 – 09.30 Arrival and refreshments

09.40 Train naming ceremony at Newcastle station

10.25 On-board the inaugural journey of the 'Durham Cathedral' train to Durham and onward to London King's Cross

RSVP
telephone: 0845 059 3705
[<stakeholder@eastcoast.co.uk>](mailto:stakeholder@eastcoast.co.uk)

Directions

Reception on the station concourse
Newcastle station NE1 5DL East Coast Main Line, East Coast House, 25 Skeldergate
House, York, YO1 6DH

41. Email from East Coast to the Railway Chaplain and the Very Reverend Michael Sadgrove 22 June 2013:

Hi Michael (and Stephen)

We have sent out the invitation to stakeholders but not yet to media: we plan to do that next week.

By all means do feel free to issue the invitation to Cathedral congregation etc to turn up on the day at Newcastle and watch the naming ceremony, which will be at the east end of Platform 2 at Newcastle station from 09.40. All welcome.

We're very much looking forward to the event: as someone born in County Durham and still a regular visitor to the Cathedral (I was there last Sunday afternoon) this will be a particularly special occasion.

Michael, do drop me an email if you need any more information - happy to help.

Kind regards

XX

P.s. It's time I returned to Lindisfarne too! Another of my favourite places.

42. Response to email 41, issued by Michael Sadgrove on the same day:

Dear XX

Many thanks for this. The invitation, received this week, looks great. I'm grateful for all the trouble you have gone to.

I have just sent emails (copied to Stephen) to the Bishop and Dean of Newcastle. Because the ceremony will take place within sight of St Nicholas's Cathedral, I thought this would be a courtesy. I don't know if the guest list includes The Right Reverend Mark Bryant, Bishop of Jarrow, but if not, I should email him as well.

Thank you again. Best wishes as ever

Michael

43. Email from East Coast to the Railway Chaplain, 14 January 2014:

Hi Stephen,

Here is the current running order for the Wakefield event. This is subject to approval by Network Rail and DfT, but shouldn't change much.

I suggest that the Order of Service you are producing with XX covers the 10.05 to 10.10 section with the Bishop and yourself, rather than the wider event. That way we can adjust the other timings and order if necessary closer to the event.

Thanks,

XX

09.46	SoS arrives at Wakefield Westgate – on CX service from Derby	
09.46 to 09.50	SoS greeted on Platform 2 by the hosting party / introductions – Karen Boswell, Tim Hedley-Jones, Phil Verster and Cllr Peter Box	
09.50 to 09.58	Walk across footbridge and down into station concourse, with an overview of the station during walk.	
09.58 to 10.10	Opening ceremony: 09.58 to 10.00: Karen Boswell welcomes guests and introduces the SoS 10.00 to 10.05: SoS remarks and plaque unveiling. 10.05: Karen Boswell invites the Bishop of Wakefield to bless the station. 10.05 to 10.10: Blessing of the station by the Bishop of Wakefield, the Rt Rev Stephen Platten – assisted by Rev Stephen Sorby (Rail Chaplain) and Rev Neil Traynor (Bishop's Chaplain) 10.10: Karen Boswell thanks the attendees and invites them to the reception at the Create Cafe in Wakefield One	
10.10 to 10.15	Media interviews with SoS	
10.15	End of public event. Guests directed to reception at Create Cafe in Wakefield One.	
10.15 to 10.30	SoS meeting with Wakefield Council: Cllr Box and Joanne Roney in the First Class lounge	East Coast and Network Rail media interviews
10.32	SoS departs on the EC service to Leeds (1A02 – 10.31 on operational timetable) from Platform 2, which is over the footbridge.	
10.30 to 11.00	Reception for stakeholders (which began at 10.15) continues at Wakefield One until 11.00.	

The SoS is then carrying out a further visit at Leeds station to launch the work on the new southern entrance at the station.

44.Response to email 43, sent the same day:

Thanks XX.

With blessings
Stephen

45.Email from East Coast to the Chaplain for the Bishop of Wakefield and the Railway Chaplain, 31 January 2014:

Dear Neil,

Further to our phone conversation, here is the final schedule for the event. There haven't been any major changes since the last discussion. If the Bishop can arrive before 09.45 we will be able to briefly take him through the event on-site.

Thanks,

XX

Event schedule

08.45 to 08.58	Karen Boswell travels to Wakefield Westgate (1A18)
09.46	SoS arrives at Wakefield Westgate – on CrossCountry service from Derby
09.46 to 09.50	SoS greeted on Platform 2 by the hosting party / introductions – Karen Boswell (EC), Tim Hedley-Jones (EC), Phil Verster (NR), Cllr Peter Box (Wakefield Council) and Joanne Roney (Wakefield Council)
09.50 to 09.58	Station tour: Walk across footbridge and down into station concourse, with an overview of the station during walk.
09.58 to 10.10	Opening ceremony: 09.58 to 10.00: Karen Boswell welcomes guests and introduces the SoS 10.00 to 10.05: SoS remarks and plaque unveiling 10.05: Karen Boswell invites the Bishop of Wakefield to bless the station 10.05 to 10.10: Blessing of the station by the Bishop of Wakefield, the Rt Rev Stephen Platten – assisted by Rev Stephen Sorby (Rail Chaplain) and Rev Neil Traynor (Bishop's Chaplain)

	10.10: Karen Boswell thanks the attendees and invites them to the reception at the Create Cafe in Wakefield One <i>See full running order and remarks in the appendix</i>	
10.10 to 10.15	Media interviews with SoS	
10.15	End of public event. Guests directed to reception at Create Cafe in Wakefield One	
10.15 to 10.30	SoS meeting with Wakefield Council: Cllr Box and Joanne Roney in the First Class lounge	East Coast and Network Rail media interviews
10.32	SoS departs on the East Coast service to Leeds (1D06 – 10.31 on operational timetable) from Platform 2, which is over the footbridge Alternative services: XC 10.47; Northern 10.54	
10.30 to 11.00	Reception for stakeholders (which began at 10.15) continues at Create Cafe in Wakefield One until 11.00	
11.00 to 11.30	Station team session: Informal session with the station team: Karen Boswell, Tim Hedley-Jones, Duncan Fraser to participate.	

Opening ceremony running order and remarks

09.58 – OPENING CEREMONY BEGINS

Staging: 2m by 2m stage in front of plaque and unveiling curtain. One fixed microphone and lectern on the stage.

SoS and hosting group walk down stairs and through the ticket gates.

Starting positions

- KB on the stage at microphone
- SoS also on the stage
- Bishop of Wakefield and Rev Sorby adjacent to the stage
- Phil Verster and other high-profile guests to the other side of the stage

KAREN BOSWELL OPENS PROCEEDINGS

KAREN BOSWELL INTRODUCTORY REMARKS

Thank you all for coming this morning. We are particularly pleased to welcome the Secretary of State for Transport, Patrick McLoughlin.

As you can see, the new Wakefield Westgate station is fantastic. Customers can benefit from easy access around the whole station, a great choice of retailers and a modern travel centre.

The station is a striking new gateway to Wakefield. We hope that it will support the city's future development.

The project has been an excellent partnership between East Coast, Network Rail and Muse Developments, with great support from Wakefield Council.

And it has been delivered smoothly with the help of the architects, Leeds Studio, and the contractor, Buckinghams.

Thank you to everyone who has supported this new station for Wakefield.

PAUSE

I would now like to introduce the Secretary of State, Patrick McLoughlin, who will officially open the station.

SOS MOVES TO THE STAGE MICROPHONE

SOS REMARKS

(The lectern and mike stand are then removed to allow the photography.)

SOS UNVEILS THE PLAQUE

KAREN BOSWELL RETURNS TO THE STAGE MICROPHONE

KAREN BOSWELL INTRODUCES THE BISHOP OF WAKEFIELD

Thank you, Secretary of State.

PAUSE

I would now like to invite the Bishop of Wakefield, the Right Reverend Stephen Platten, to bless the station. He will be assisted by the Railway Chaplain, the Reverend Doctor Stephen Sorby.

BLESSING OF THE STATION BY THE BISHOP OF WAKEFIELD AND THE RAILWAY CHAPLAIN

KAREN BOSWELL RETURNS TO THE STAGE MICROPHONE

KAREN BOSWELL CLOSING REMARKS

Thank you, Bishop and Stephen.

PAUSE

We are very pleased that the new Westgate station is now officially open. We look forward to welcoming you to the station again soon. Please do now join us for a reception, over the road at the Create Cafe at Wakefield One.

10.10 – END OF OPENING CEREMONY

46. Response from the Railway Chapin to email 45, copied to the same chaplain, sent the same day:

Thanks XX.

I have the Orders of Service to bring with me and will be there by 08:30 I hope.

Neil - just to confirm you are sorting asp & water and it is plain cassocks dresscode only.
Thanks.

See you all Monday.

With blessings
Stephen

47. Email from the Railway Chaplain to East Coast, 8 January 2014 (included two other emails that were forwarded within the same message):

Hi XX

FYI.

Will factor all +Stephen's bits in within his bit in between mine - can you liaise with Neil and cc me in re: music?

Thanks.

With blessings
Stephen

Dear Stephen

Just to confirm, Stephen has had a look through the order and thinks its fine. He'd like about 3 minutes to do a homilette at some appropriate point if that could be factored in please? He'd also like to splash some water around the station, as I suspect you were expecting.

I've had a word with the cathedral about a choir. As it is in term time the Cathedral Choir won't be able to be present (the negotiation with the different schools would probably take the best part of year I'm told), but they can get together one of the other groups that sing, under the direction of the Director of Music. I'll be speaking to him later today to see if something appropriate can be devised.

Finally, Stephen did ask the question what would you like him to wear – the possibilities, as you know, are varied, and we're happy to be steered by you on this.

With many thanks and all best wishes

Neil

Dear +Stephen

Hoping this finds you well and wishing you every happiness for this coming year as I know it rings some significant changes for you.

Please find enclosed the first draft for the 3rd February. I've noted some points in red as I am uncertain as to whether EC had approached you about the cathedral choir singing or whether the Transport Secretary will take that slot. I'll investigate this end, but if the choir could sing, as Durham did when we named the Cathedral train, that would be lovely.

Given the short period of time (and I'm sure there will be further bits EC will add in) I've kept it fairly brief and succinct. I'm sure you could say a few words as you did at NYMR if you so wished, we can fit it in within our allocated slot.

I've copied Neil in so that we can liaise and keep each other posted. Looking forward to both seeing and working with you again - I have such fond memories of doing so on NYMR.

With blessings

Stephen

48. East Coast response to email 47, sent the same day:

Thanks Stephen

Will it be possible to keep the whole activity, including yours and the Bishop's, to 4 minutes? I'm sorry this is short but we are on a very tight timescale for the visit. (Karen has 2 minutes and the Transport Secretary 5!).

Happy to discuss how best to ensure we can include as much as possible.

As nice as it would be, we won't need any music during the event. I'll send a note to Neil about this.

Best wishes,

XX

49. Response to email 48, sent 9 January 2014:

Hi XX

Yes I'm sure that will be fine, I will liaise with Stephen & Neil directly.

Are you going to formulate a final order of proceedings as we did with Durham Cathedral or shall we just have Stephen, Neil & I with service sheets?

Whichever way, please can you let me have the running order so I can incorporate it into the draft so Stephen knows exactly when and where he comes in.

Thanks and see you soon.

With blessings
Stephen

50.Response to email 49, sent the same day:

Thanks Stephen. We'll work on that basis then.

I'm currently formulating running order and will send this to you soon. I suggest for this event we limit it to service sheets for you, Stephen and Neil. Will you be ok to produce these yourself?

Best wishes,

XX

51.Response to email 50, sent the same day:

Super.

Will get ours printed on card in ECH, no problem.

Thanks.

With blessings
Stephen

52.Response to email 51, sent the same day:

Having said below, I now think it might actually be worth having about 10 copies printed so the key people involved (Karen, the Transport Secretary, etc.) can have one to follow along. Let me know if you need our cost code to use.

Best,

XX

53.Response to email 52, sent the same day:

Ok, will do. Probably easiest to do it that way from your cost code for 10 copies.

With blessings
Stephen

54.Response to email 53, sent the same day:

No problem – they are:

Cost code: 09-322 (External Communications)

Line code: 8-580-303

55.Response to email 54, sent the same day:

Thanks - who did the Durham Cathedral design/print? Was it via Marketing?

With blessings
Stephen

56.Email issued to the local (Muslim) Imam, 14 January 2014:

Further to my call, please find below details of the event at Wakefield Westgate station.
We do hope that you will be able to join us.

Kind regards,

XX



**East Coast Main Line Company Limited
and Network Rail**

request the pleasure of your company for

the official opening of the Wakefield Westgate new station
building by the Secretary of State for Transport

to be held on

Monday 3 February 2014

from

09.45 - 10.15 on the concourse at Wakefield Westgate Station
a reception will follow at the Create Café in Wakefield One

RSVP

stakeholder@eastcoast.co.uk
telephone: 0845 059 3705



57.Email from East Coast to the office of the Bishop of Wakefield, 6 January 2014:

Further to my phone conversation with Neil, please find below the details of the opening event at Wakefield Westgate station:

Monday 3 February at 09.45

- The event will be until 10.15
- A reception for attendees will follow after the event until 11.00

As Tim Hedley-Jones has suggested, we would like to ask the Bishop to bless the new station. Please could you advise on how he would like to do this?

We are expecting a large attendance from stakeholders and media, including:

- The Transport Secretary
- Wakefield Council representatives, including the Leader and Deputy Leader
- Business and community organisations
- Representatives of the other faiths in the local area
- Rail industry representatives

I will send over more details and an itinerary once these are finalised. In the meantime, if you have any questions please do let me know.

Kind regards,

XX

58. Email from the Railway Chaplain to East Coast 17 January 2014:

Hi XX

I was in communication with Neil, Bishop's Chaplain, yesterday as he wanted to know how best to get Stephen on the first train into London after the event.

Please can you organise a First Class complimentary return for him on the 3rd Feb (prob the 10:58 as the 10:28 might be tight, but whatever you feel best) - many thanks.

With blessings

Stephen

59. Response to email 58, sent 21 January 2014:

Hi Stephen,

Yes, we will be able to provide the tickets as a one-off as a thank you for the Bishop's participation in the event. We will post the Bishop's pass to Neil directly.

Kind regards,

XX

60. Email from Chaplain of the Bishop of Wakefield to East Coast and the Railway Chaplain, sent 21 January 2014:

Dear Stephen and XX

Many thanks indeed for sorting this for Bishop Stephen. Just for information, he's likely to use the return portion on Friday 7th February on his return from duty in the House of Lords.

We're very grateful for arranging this for him, so once again, many thanks

With best wishes

Neil