



**WESTMINSTER  
FOUNDATION FOR  
DEMOCRACY**

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**[www.wfd.org](http://www.wfd.org)**

The Westminster Foundation for Democracy Limited  
Registered in England No 2693163

Dear Mr James

Thank you for your email of 8th November asking for information under the Freedom of Information Act (FOIA) 2000. You specifically asked:

- 1) How many employees are working for your organisation, including full-time, part-time, and contracted staff?*
- 2) What is your annual intranet budget?*
- 3) What is your current intranet solution? (e.g. Invotra, Sharepoint, Kahootz, Umbraco)*
- 4) How long have you been using this solution, and when does your contract expire?*
- 5) Do you work with an external partner to supply your intranet? If not, do you develop your intranet internally?*
- 6) Which team/individual is responsible for managing your intranet internally?*
- 7) Which other organisations have access to your intranet?*
- 8) Do you share IT services with other organisations?*
- 9) Are you using the Office 365 suite? If so, which applications from the suite are in use?*
- 10) Who is responsible for your intranet's procurement within the organisation?*
- 11) Do you use Microsoft's Active Directory to manage your people data? If so, is your Active Directory (AD) managed on-premise or in the cloud?*
- 12) Do you use any other Software as a Service (SaaS) applications? (e.g. Atlassian/Jira, Slack, Trello, Xero)*

Exemptions to the Freedom of Information Act (FOIA) apply in situations where providing information would prejudice law enforcement. Specifically, section 31 (1) (a) exempts us from disclosing information for the purposes of "prevention or detection of crime". This protects information on a public authority's systems which would make it more vulnerable to crime. This exemption covers some of the questions you have asked, for example questions 3, 9, 11 and 12.



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We are withholding information in response to question 1 under section 21 of the FOIA as this is information already reasonably available to you. The number of employees working for our organization can be found in our annual report which can be found on our website.

Where we can disclose the information you have requested, I have done so below.

We do not have a specific budget for our Intranet system. We have been using our current intranet solution since 2015. We developed the intranet system internally. The operations team is responsible for managing the intranet internally, as well as for its procurement. Some other organisations have access to our intranet; however, we do not share other IT services with these organisations.

I am sorry that on this occasion we have not been able to answer your request in full. You have the right to appeal our decision if you think it is incorrect. Details can be found on the Freedom of Information section on [wfd.org](http://wfd.org).

You can also apply directly to the Information Commissioner. However, the Information Commissioner will not normally make a decision unless you have first exhausted the complaints procedure provided by WFD. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF.

Yours sincerely,

Freedom of Information Team

Westminster Foundation for Democracy