

Miller Yuraszek
request-616436-ce2da7ea@whatdotheyknow.com

14 November 2019

Mr Yuraszek,

Thank you for your Freedom of Information request that was received by the Local Government Boundary Commission for Scotland on 30th October 2019.

In your request you asked:

- 1) How many employees are working for your organisation, including full-time, part-time, and contracted staff?*
- 2) What is your annual intranet budget?*
- 3) What is your current intranet solution? (e.g. Invotra, Sharepoint, Kahootz, Umbraco)*
- 4) How long have you been using this solution, and when does your contract expire?*
- 5) Do you work with an external partner to supply your intranet? If not, do you develop your intranet internally?*
- 6) Which team/individual is responsible for managing your intranet internally?*
- 7) Which other organisations have access to your intranet?*
- 8) Do you share IT services with other organisations?*
- 9) Are you using the Office 365 suite? If so, which applications from the suite are in use?*
- 10) Who is responsible for your intranet's procurement within the organisation?*
- 11) Do you use Microsoft's Active Directory to manage your people data? If so, is your Active Directory (AD) managed on-premise or in the cloud?*
- 12) Do you use any other Software as a Service (SaaS) applications? (e.g. Atlassian/Jira, Slack, Trello, Xero)*

Response:

1) We have six full time and one part time staff.

2) We do not have an annual intranet budget, but we use the Scottish Government's IT systems, for which we paid £9,558 in 2018-19, not including VAT. Half of this cost was paid by the Boundary Commission for Scotland, with which the Local Government Boundary Commission for Scotland shares the Secretariat and office facilities.

3) We are a small Non-Departmental Public Body staffed by civil servants. We use the Scottish Government's SCOTS IT system, which includes use the Scottish Government's intranet.

4) We have been using this system since September 2016. Our agreement with Scottish Government is renewed each year.

5) We use the Scottish Government's intranet. We have no input in to its development.

6) N/a – we use the Scottish Government's intranet.

7) We use the Scottish Government's intranet. To find out what other organisations have access to it please submit a Freedom of Information request to them. For more information please visit <https://www.gov.scot/about/contact-information/how-to-request-information/>

8) Yes. We use the Scottish Government's IT system.

9) No.

10) N/a – intranet procurement is done by the Scottish Government

11) No.

12) No.

If you are unhappy with this response to your request, you may ask us to carry out an internal review by writing to Isabel Drummond-Murray, Secretary, Scottish Boundary Commissions Secretariat, Thistle House, 91 Haymarket Terrace, Edinburgh, EH12 5HD. Your request should explain why you wish a review to be carried out, and should be made within 40 working days of receipt of this letter, and we will reply within 20 working days of receipt.

If you are not content with the outcome of the internal review you have the right to apply directly to the Information Commissioner for a decision. You can do this by writing to you should write to the Scottish Information Commissioner, Kinburn Castle, Doubledykes Road, St Andrews, Fife, KY16 9DS.

Regards,

By e-mail

David Logue
Local Government Boundary Commission for Scotland Secretariat