

1 November 2019
Ref: 2019-13

Miller Yuraszek
By email
request-614069-47774705@whatdotheyknow.com

Dear Miller Yuraszek

I am writing on behalf of the Royal Botanic Gardens, Kew ("RBG Kew") in response to your request for information dated 22 October 2019. We have dealt with your response in accordance with the Freedom of Information Act 2000.

Your request

- 1) *How many employees are working for your organisation, including full-time, part-time, and contracted staff?*
- 2) *What is your annual intranet budget?*
- 3) *What is your current intranet solution? (e.g. Invostra, Sharepoint, Kahootz, Umbraco)*
- 4) *How long have you been using this solution, and when does your contract expire?*
- 5) *Do you work with an external partner to supply your intranet? If not, do you develop your intranet internally?*
- 6) *Which team/individual is responsible for managing your intranet internally?*
- 7) *Which other organisations have access to your intranet?*
- 8) *Do you share IT services with other organisations?*
- 9) *Are you using the Office 365 suite? If so, which applications from the suite are in use?*
- 10) *Who is responsible for your intranet's procurement within the organisation?*
- 11) *Do you use Microsoft's Active Directory to manage your people data? If so, is your Active Directory (AD) managed on-premise or in the cloud?*
- 12) *Do you use any other Software as a Service (SaaS) applications? (e.g. Atlassian/Jira, Slack, Trello, Xero)*

Our response

1. 1144
2. Section 21 of the Freedom of Information Act 2000
3. WordPress
4. Section 21 of the Freedom of Information Act 2000
5. Section 21 of the Freedom of Information Act 2000
6. Media Relations and Internal Communications Team
7. None
8. No
9. Yes
 - Exchange online
 - Skype
 - Planner
 - Onedrive
 - Sharepoint
 - Teams
 - Office
 - Intune



10. Yes, Hybrid

11. Yes

- Trello
- Slack
- UNIT4 Business World
- Jira

Section 21

Information on our current Intranet solution is available in the public domain:

<https://www.contractsfinder.service.gov.uk/Notice/c7a82ba8-4fea-4f08-8de6-933bd5d65adf?p=@QxUIRRPT0=NjJNT08=UF>

Under section 21 of the Freedom of Information Act 2000, we are not required to provide a response if the information is readily available in the public domain.

I hope that you are satisfied with the way in which I have dealt with your request.

However, should you not be satisfied, you are encouraged to contact the person within RBG Kew who is responsible for assessing RBG Kew's responses to information requests. This person is Ms Diane Scott, our General Counsel. You can write to her at the Royal Botanic Gardens, Kew, Richmond, Surrey TW9 3AB, or email her at d.scott@kew.org.

If you remain dissatisfied with the way in which RBG Kew has dealt with your request, you are entitled to ask the Information Commissioner to review our decision. You can contact the Office of the Information Commissioner at the address below.

FOI/EIR Complaints Resolution
Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire SK9 5AF

Details of what you should do are available on the Information Commissioner's website:
www.ico.org.uk

I hope that you find the information helpful. Please do not hesitate to contact me if I can be of further assistance.

Yours sincerely,

Matt Couch

Information Governance (Data Protection) Manager
The Royal Botanic Gardens, Kew