UK Research
and Innovation

13 December 2019

Dear Miller Yuraszek

**Freedom of Information request: 2019/0302**

Thank you for your freedom of information request received on the 22 October in which you requested the following:

**Your request:**

*1) How many employees are working for your organisation, including full-time, part-time, and contracted staff?*
*2) What is your annual intranet budget?*
*3) What is your current intranet solution? (e.g. Invotra, Sharepoint, Kahootz, Umbraco)*
*4) How long have you been using this solution, and when does your contract expire?*
*5) Do you work with an external partner to supply your intranet? If not, do you develop your intranet internally?*
*6) Which team/individual is responsible for managing your intranet internally?*
*7) Which other organisations have access to your intranet?*
*8) Do you share IT services with other organisations?*
*9) Are you using the Office 365 suite? If so, which applications from the suite are in use?*
*10) Who is responsible for your intranet's procurement within the organisation?*
*11) Do you use Microsoft's Active Directory to manage your people data? If so, is your Active Directory (AD) managed on-premise or in the cloud?*
*12) Do you use any other Software as a Service (SaaS) applications? (e.g. Atlassian/Jira, Slack, Trello, Xero)*

You then further clarified on the 14 November 2019 that this request was in relation to AHRC.

**Our response**
I can confirm UK Research and Innovation hold information relevant to your request. Please see the information below. Please note that many internal services utilised by AHRC are part of the wider UKRI organisation.

1. *How many employees are working for your organisation, including full-time, part-time, and contracted staff?*
   99

2. *What is your annual intranet budget?*
   There is no dedicated annual intranet budget; the intranet is supported by internal staff and is included in the UKRI SharePoint license.

3. *What is your current intranet solution? (e.g. Invotra, Sharepoint, Kahootz, Umbraco)*
   SharePoint

4. *How long have you been using this solution, and when does your contract expire?*
   AHRC have used SharePoint for over 10 years under a perpetual license which has no defined expiry date

5. *Do you work with an external partner to supply your intranet? If not, do you develop your intranet internally?*
   No external partners supply the intranet; it is developed internally.

6. *Which team/individual is responsible for managing your intranet internally?*
The Digital Data and Technology Team and Information and Collaboration Services Team manage the technical aspects of the intranet, which covers all UKRI.

7. *Which other organisations have access to your intranet?*
The intranet is for AHRC use only

8. *Do you share IT services with other organisations?*
Yes – all IT services are managed by UKRI

9. *Are you using the Office 365 suite? If so, which applications from the suite are in use?*
Yes; the applications used are Office, Skype and Email.

10. *Who is responsible for your intranet's procurement within the organisation?*
Formal procurement is sourced via the UK Shared Business Services' Procurement Team using the GOV.UK digital marketplace

11. *Do you use Microsoft's Active Directory to manage your people data? If so, is your Active Directory (AD) managed on-premise or in the cloud?*
Yes – cloud and on premise

12. *Do you use any other Software as a Service (SaaS) applications? (e.g. Atlassian/Jira, Slack, Trello, Xero)*
Yes, including Zoom, Dimensions, Mentimeter, ServiceNow, ResearchFish and Survey Monkey.

If you have any queries regarding our response or you are unhappy with the outcome of your request and wish to seek a review of the decision, please contact:

**Head of Information Governance**
Email: foi@ukri.org or infogovernance@ukri.org

Please quote the reference number above in any future communications.

If you are still not content with the outcome of the review, you may apply to refer the matter to the Information Commissioner for a decision. Generally, the ICO cannot make a decision unless you have exhausted the review procedure provided by UKRI. The Information Commissioner can be contacted at: http://www.ico.gov.uk/

If you wish to raise a complaint regarding the service you have received or the conduct of any UKRI staff in relation to your request, please see UKRI's complaints policy: https://www.ukri.org/about-us/policies-and-standards/complaints-policy/

Yours sincerely,

Samantha Bloxham
UK Research and Innovation, Information Governance Team
Email: foi@ukri.org