

Charcot Road Colindale NW9 5BG

Tel: 01923 366 7643 www.nhsbt.nhs.uk

Our ref: MOC/369424

Dear JJ Evans

## **Re: Information request**

Thank you for your request dated 04 April 2019 for information from NHS Blood and Transplant (NHSBT) regarding the Infected Blood Inquiry.

I am writing to advise you that we can provide you with the following information in relation to your request.

## Under FOI I am requesting the following information:

Copies of all correspondence between NHSBT staff relating to the formulation and distribution of a notice concerning the Infected Blood Inquiry that was circulated by NHSBT on week commencing 24th September 2018 to a variety of NHS Trusts.

The e-mail subject contained in it "NHSBT Infected Blood Inquiry - for information".

Please note that I am not asking for correspondence to or from IBI but that within NHSBT.

NHSBT ran a search using the parameters you have specified, and we have found a number of e-mails which meet the scope of your enquiry.

Due to the large number we are not able to send them to you as a single attachment, in addition to this response you will receive a number of e-mails with the e-mails attached.

I hope this is helpful in addressing your questions. Please quote the reference number above in any future communications.

Yours sincerely

Wayne Lawley

## **Head of Corporate Communications**

E-mail: customer.services@nhsbt.nhs.uk

If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of our decision, you should write to: Customer Services Operations Manager, NHS Blood and Transplant, Charcot Road, Colindale, NW9 5BG (Email: customer.services@nhsbt.nhs.uk).

If you are not content with the outcome of your complaint, you may apply directly to the Information Commissioner for a decision. Generally, the ICO cannot make a decision unless you have exhausted the complaints procedure provided by NHS Blood and Transplant (NHSBT). The Information Commissioner can be contacted at: The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF.