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FOI Request no: 2017-578963

13 March 2017

Dear Mr Stian Alexander,

### **REQUEST FOR INFORMATION 2017-578963**

We acknowledge your request for information request asking for the following information:

“Details of injuries suffered by any staff/MSPs at work in the Scottish Parliament for the most recent 12 month period. Could you please provide me with details of the injury including how it is believed to have happened, the date it took place and if medical treatment was required. Also can you tell me if any compensation claims have been made (and amount paid out if the claim has been settled)”.

Your request was received on 24<sup>th</sup> February 2017 and has been handled in accordance with the Freedom of Information (Scotland) Act 2002.

The enclosed spreadsheet sets out the requested information. No compensation has been awarded for any incidents. One case is still under consideration.

In keeping with our FOI procedures, this information may also be posted on the Parliament's disclosure log (usually within 24 hours). For further details on the Parliament's Disclosure Log and the information released under FOI, visit:

<http://www.parliament.scot/help/17700.aspx>

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<http://www.parliament.scot/help/13591.aspx>

We would welcome feedback or comment on how we handled your request.

Please feel free to contact the Head of Information Governance at The Scottish Parliament, Edinburgh, EH99 1SP or by e-mail at

[foi.officer@parliament.scot](mailto:foi.officer@parliament.scot)

Please find below Annex A, which explains how we handle FOI requests and reviews.

Yours sincerely

Claire Turnbull

Head of Information Governance

## REQUESTS MADE UNDER THE FREEDOM OF INFORMATION (SCOTLAND) ACT 2002

### How we handle FOI requests

Information on how we handle FOI requests is available on the Parliament's website at:

<http://www.parliament.scot/help/43163.aspx>

Alternatively, please contact the Public Information & Publication Team to request a copy.

<http://www.parliament.scot/visitandlearn/25072.aspx>

### Review

If you are dissatisfied with the way in which we have dealt with your request for information, you can ask us to review our decision and actions. You must do this in writing (or other permanent form) within 40 working days of the date of this letter, stating the reasons for your dissatisfaction, and we will respond within 20 working days of receipt. A request for a review should be made to the Head of Information Governance:

Post: Head of Information Governance  
The Scottish Parliament  
Edinburgh  
EH99 1SP

Telephone: 0131 348 6913 (Calls using the Text Relay service are welcome.)

E-mail: [foi.officer@parliament.scot](mailto:foi.officer@parliament.scot)

### Application to the Scottish Information Commissioner

If, on the outcome of any review, you are still dissatisfied, or if we are unable to resolve any other complaint, then you can contact the Scottish Information Commissioner:

Post: The Office of the Scottish Information Commissioner  
Kinburn Castle  
Doubledykes Road  
St Andrews  
Fife  
KY16 9DS

Email: [www.itspublicknowledge.info/Appeal](http://www.itspublicknowledge.info/Appeal)

Telephone: 01334 464610

Fax: 01334 464611

Website: [www.itspublicknowledge.info](http://www.itspublicknowledge.info)

A decision by the Scottish Information Commissioner may be appealed on a point of law to the Court of Session.

### **Copyright in relation to information provided**

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### **Feedback or comment**

We would welcome feedback or comment on how we handled your request. Please contact the Head of Information Governance.

### **Complaints**

If you are dissatisfied with the way in which we dealt with your enquiry, then you may wish to raise the matter with the Head of Information Governance.

### **How to contact us**

Post:           The Scottish Parliament  
                  Edinburgh  
                  EH99 1SP

Telephone: 0131 348 5000  
              0800 092 7500 (Public Enquiries)  
              0131 348 5395 (Gàidhlig)

We also welcome calls using the Text Relay service.

E-mail:       [sp.info@parliament.scot](mailto:sp.info@parliament.scot)