

Ref: FOI 272-22

Jasmina Ristevska
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Informatics
3rd Floor, Cobbett House
Oxford Road
Manchester
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22nd November 2022

Direct Line: 0161 701 0375
Email: foi@mft.nhs.uk

Dear Ms Ristevska,

With reference to your Freedom of Information request, please see below the information in response to your queries:

I am writing to request information under the Freedom of Information Act regarding the latest Meeting Minutes of your 5 different committees.

Could you please provide the latest meeting minutes for;

- 1) Clinical Governance Committee,**
- 2) Health and Safety Committee,**
- 3) Medication Safety Committee**
- 4) Medicines Governance Committee**
- 5) Medicines Management Committee at Manchester University NHS Foundation Trust?**

Please see attached FOI 272-22 Appendices 1-8, which outlines the Trust's response.

Please note redactions have been made to the Appendices under Section 40(2) of the FOI Act, such information is classed as personal identifiable information.

Section 40(2) of the FOI Act provides that personal data about third parties is exempt information if one of the conditions set out in section 40(3) is satisfied. Under the Act disclosure of this information would breach the fair processing principle contained in the Data Protection Act (DPA), therefore this information is not being released.

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If you are unhappy with the way your request has been handled you may ask for an internal review by writing to the FOI team at the above address within 40 working

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days of this letter. If you are not satisfied with the outcome of the review, you can then ask the Information Commissioner's Office (ICO) to make a decision. Generally the ICO cannot make a decision unless you have completed the Trust's internal review process.

The ICO contact details are:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
SK9 5AF

Telephone: 0303 123 1113

Website: www.ico.org.uk

Yours sincerely

FOI Team
MFT