

NAME AND ADDRESS DETAILS

A10RPBAGEC/1 NAME: Pet Planet Superstore Ltd

ALT NAME: Dogs 4 Us

ADDRESS: Lower Lodge
Agecroft Road
Swinton
M27 8SN

AREA: Old Pendlebury Ward
WARD: Pendlebury

TELNO: 736 5010
E-MAIL: sales@dogs4us.com

EASTING GRID REF: 380271
NORTHING GRID REF: 401615
UPRN: 100012692521

INSPECTION TYPES	RISK	BAND	LAST VISIT OFF	NEXT VISIT OFF
Animal Feed FSA - refer to COP	0	E	12/03/2012 SLM	11/03/2017 SLM
Health & Safety At Work	3	B2	07/12/2015 MMM	06/12/2018 MMM
Smoke Free Compliance	15	B	12/01/2011 ELN	11/01/2014 ELN

USAGE AND OTHER CODED INFORMATION

DATABASE REFERENCE NUMBER: 2885
PRINCIPAL USAGE: A10 - Pet Shop
PREMISES TYPE: R - Retail
SUBSIDIARY USAGE: GKA - Animal Feed - Retailer
A01 - Animal Boarding Establishment

SUMMARY OF ACTIVITY HISTORY

DATE	HISTORY TYPE	UNIT	OFF	REFNO	ACTION DESCRIPTION
26/08/2016	Licensing Record	S	HUN	130281	Licensing
26/08/2016	ACTION (Licensing	S	HUN	905966	Licensing
24/08/2016	SR Health & Safety	S	MMM	E73785	H&S Action Following Complaint
24/08/2016	Licensing Record	S	HUN	130244	Licensing
24/08/2016	ACTION (SR Health	S	MMM	905300	H&S Action Following Complaint

LICENCES AND REGISTRATIONS

LICENCE	DESCRIPTION	NUMBER	ISSUE DATE	RENEWAL DATE	LICENCE FEE
A01	Animal Boarding Establishment	000005	10/02/1995	01/01/1996	50.00
A04	Pet Shop	000024	09/02/1995	01/01/1996	25.00
A04	Pet Shop	000030	11/01/1996	01/01/1997	25.00
A01	Animal Boarding Establishment	000011	24/01/1996	01/01/1997	50.00
A01	Animal Boarding Establishment	000015	21/01/1997	01/01/1998	50.00
A04	Pet Shop	000039	07/01/1997	01/01/1998	25.00
A01	Animal Boarding Establishment	000019	01/01/1998	01/01/1999	55.00
A04	Pet Shop	000048	23/12/1997	31/12/1998	37.50
A01	Animal Boarding Establishment	000026	15/05/1998	01/01/1999	55.00
A04	Pet Shop	000060	15/05/1998	01/01/1999	37.50
A01	Animal Boarding Establishment	000030	04/01/1999	01/01/2000	55.00
A04	Pet Shop	000067	04/01/1999	01/01/2000	37.50

<u>LICENCE</u>	<u>DESCRIPTION</u>	<u>NUMBER</u>	<u>ISSUE DATE</u>	<u>RENEWAL DATE</u>	<u>LICENCE FEE</u>
A04	Pet Shop	000078	05/01/2000	01/01/2001	37.50
A01	Animal Boarding Establishment	000037	05/01/2000	01/01/2001	55.00
A04	Pet Shop	000094	24/01/2001	01/01/2002	45.00
A01	Animal Boarding Establishment	000047	24/01/2001	01/01/2002	61.00
A04	Pet Shop	000112	13/03/2002	01/01/2003	50.00
A01	Animal Boarding Establishment	000057	13/03/2002	01/01/2003	65.00
A04	Pet Shop	000126	30/01/2003	01/01/2004	60.00
A01	Animal Boarding Establishment	000064	30/01/2003	01/01/2004	75.00
A04	Pet Shop	000137	22/01/2004	01/01/2005	60.00
A01	Animal Boarding Establishment	000070	22/01/2004	01/01/2005	75.00
A04	Pet Shop	000160	21/02/2005	01/01/2006	75.00
A01	Animal Boarding Establishment	000077	21/02/2005	01/01/2006	85.00
A01	Animal Boarding Establishment	000080	20/01/2006	01/01/2007	88.00
A04	Pet Shop	000174	20/01/2006	01/01/2007	77.00
A04	Pet Shop	000198	23/02/2007	01/01/2008	77.00
A01	Animal Boarding Establishment	000088	23/02/2007	01/01/2008	88.00
A04	Pet Shop	000215	13/02/2008	01/01/2009	
A01	Animal Boarding Establishment	000093	13/02/2008	01/01/2009	
A04	Pet Shop	000240	17/03/2009	01/01/2010	89.00
A01	Animal Boarding Establishment	000095	17/03/2009	01/01/2010	102.00
A01	Animal Boarding Establishment	000109	25/03/2010	31/12/2010	104.00
A04	Pet Shop	000251	25/03/2010	31/12/2010	91.00
A04	Pet Shop	000262	20/01/2011	01/01/2012	91.00
A01	Animal Boarding Establishment	000116	20/01/2011	01/01/2012	104.00
A04	Pet Shop	000281	29/02/2012	01/01/2013	93.28
A01	Animal Boarding Establishment	000134	29/02/2012	01/01/2013	106.60
A04	Pet Shop	000296	22/01/2013	01/01/2014	93.28
A01	Animal Boarding Establishment	000138	22/01/2013	01/01/2014	106.60
A01	Animal Boarding Establishment	000159	10/01/2014	10/01/2014	106.60
A04	Pet Shop	000311	10/01/2014	01/01/2015	93.28
A04	Pet Shop	000327	14/01/2015	01/01/2016	93.28
A01	Animal Boarding Establishment	000173	14/01/2015	01/01/2016	106.60
A01	Animal Boarding Establishment	000191	06/01/2016	01/01/2017	110.00
A04	Pet Shop	000345	06/01/2016	01/01/2017	97.00

EQUIPMENT RECORDS

Equip: Q04 (C) Non-automatic weighing mac
Serialno:
Quantity: 1.00
Ref No:
Type:
Make/Model:
Capacity:
Units:
Install Date:
Scale Intervals:
Inspect Date:
Next Inspect Date:
Comments:

Pet Planet Superstore
Agecroft Road
Swinton
M27 8SN

Environmental Health
Environment & Community Safety Directorate
Turnpike House, 631 Eccles New Road
Salford, M50 1SW

Phone 0161 925 1097
Fax 0161 920 8484
Email environmentalhealth@salford.gov.uk
Web www.salford.gov.uk

My Ref EH/SHY/Animal Boarding Establishment
(D40261)

Date 25/11/2014

Subject: RENEWAL OF YOUR ANIMAL BOARDING ESTABLISHMENT LICENCE

Dear Pet Planet Superstore

Your current Animal Boarding Establishment Licence expires on the 31st December 2014.

Please find enclosed an application form for your licence for 2015. I would be grateful if you could fully complete the form and return it to us by the 19th December 2014 us along with the fee of £106.60p (plus if required by the inspecting officer any applicable veterinary fees). Please make cheques payable to Salford City Council.

I would ask that you return the completed form promptly, as each year we have had a number of establishments that we have had to contact on numerous occasions to complete the application form along with the required fee. As such due to the increased administration costs incurred we will be looking to recover the costs of any reminders we need to issue. The cost of the licence will therefore increase to £110 if a reminder is required, £120 if a further reminder is necessary or an invoice for £130 if a visit is made where no application is received and the business is still trading as a licensable Animal Boarding Establishment in 2015.

If you have any questions or queries please do not hesitate to contact us on the number above.

Yours sincerely

John Snow
Principal Environmental Health Officer

Report of Inspection

Premises Name		Premises Type	
Business Address		Proprietor Name and Home Address / Registered Office	
Business Telephone No.	Daytime Contact No.	Fax No.	Business Web Site / E-mail
Reason For Visit	Routine Inspection	Complaint FLARE No.	Other
Action to be taken by the Authority as a result of the inspection	Report Attached	Report to Follow	Informal Action
	Food Detention	Food Seized	Evidence Taken
	Improvement Notices to follow	Prohibition Notice Served	Equipment Seized
Officer	Designation	Signed	
Date	Time	Tel No: (0161) 925	
Person	Position	Signed	
Areas Inspected			
Documents & Records Examined:			
Samples Taken:			
Remarks:			
The Health & Safety at Work etc. Act 1974		Management of Health and Safety at Work Regulations 1999	
The Food Hygiene (England) Regulations 2006		The General Food Regulations 2004	
Regulation (EC) Number 852/2004 (hygiene of foodstuffs)		Regulation (EC) Number 853/2004	
Regulation (EC) Number 854/2004		Food Safety Act 1990 (as amended)	
Other Regulations			

Matters Discussed At Closing Meeting / Comments / Timescales

The premises were found to be in good condition. The proprietor was very helpful and cooperative. The premises were found to be in good condition. The proprietor was very helpful and cooperative. The premises were found to be in good condition. The proprietor was very helpful and cooperative.

A Further Visit Will Be Made On Or After: / Next Routine Inspection

Premises Flare Ref.		Inspection Flare Ref.		SFBB Pack Issued:	
Ethnic Origin / Language Spoken			Safety Committee / Trade Union		
Smoking Policy			Home / Lead Authority		
FOOD	Pot Hazard	Processing / Risk	Consumers at Risk	Hyg & Safety	
	Structure	Confidence	Sig of Risk	Hazard Analysis	
HEALTH & SAFETY	Safety Hazard	Health Hazard	Safety Risk	Health Risk	
	Welfare	Public Risk	Confidence	Risk Assessment	

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Mmm

SRU E13086.

Salford City Council

ANIMAL BOARDING ESTABLISHMENTS ACT 1963

Application For An Animal Boarding Establishment Licence

This form should be filled in and forwarded by the applicant to the address below

I / We* Pet Planet Superstore Ltd ^{tr} DOGS 4 US

carrying on business under the name of DOGS 4 US

HEREBY APPLY for a licence under the **Animal Boarding Establishments Act 1963**, and expiring on 31st December 20?? authorising me / us* to keep a boarding establishment for animals at:

AGECROFT RD - PENNYCEURRY SALTON - M27 8SN

Telephone No: 0161 - 736 - 5010

and give below the following details :-

1. Type of animals to be boarded (dogs and / or cats) DOGS & CATS + SMALL PETS various

(The conditions that need to be met to board dogs are detailed in **Annex I** and the specific cattery conditions are in **Annex II**. Further guidance on how to meet these requirements can be found at www.salford.gov.uk/animal-boarding.htm)

2. Number of animals to be boarded
dogs 215
cats 50

3. Method of refuse disposal and other waste BY COLLECTIBLE CONTAINER

A remittance of **£110.00** is enclosed for the licensing fee (plus vet fee**)

Signature(s) of Applicant(s)



Address (if other than above)

Date 2nd December 2015

* Delete as appropriate

** If applicable an additional charge for the vet will have to be paid and you will be advised accordingly

Please complete and return to: **Strategic Director Environment and Community Safety**
Directorate, Innovation House Civic Centre, Chorley Road, Swinton, M27 5FJ

LICENCE TO KEEP AN ANIMAL BOARDING ESTABLISHMENT
ANIMAL BOARDING ESTABLISHMENTS ACT 1963

REGISTRATION NO. SHY/MMM/000173

Salford City Council being the local authority under the above Act HEREBY LICENCE

Pet Planet Superstore being the occupier of premises known as **Dogs 4 Us** within the area of Salford City Council to KEEP AN ANIMAL BOARDING ESTABLISHMENT at those premises subject to the conditions endorsed hereon.

A fee of £ **106.60** has been paid for this licence (* excluding vets fee).

The licence shall remain in force from the **1st day of January 2015** until and including the **31st day of December, 2015**

(please see attached conditions subject to which the above licence is granted)

Dated

John Snow
Principal Environmental Health Officer

Environment and Community Safety Directorate
Turnpike House
631 Eccles New Road
Salford
M50 1SW
Telephone 0161 925 1097

CONDITIONS SUBJECT TO WHICH THE ABOVE LICENCE IS GRANTED

Animal boarding establishment licensees should have regard to The Animal Welfare Act 2006 and take such steps as are reasonable in all the circumstances to meet the welfare needs of the animals. To ensure; a) its need for a suitable environment; b) its need for a suitable diet; c) its need to be able to exhibit normal behaviour patterns; d) any need to be housed with, or apart from, other animals; and e) its need to be protected from pain, suffering, injury and disease.

ANNEX I - GENERAL LICENCE CONDITIONS FOR DOGS & CATS

1. The number of animals accommodated at the establishment at any one time shall not exceed (50...cats) (and) (96...dogs for the luxury block/Collie Way and this is valid until the 31st December 2015).

The critter crèche must meet the minimum welfare standards under the Pet Animals Act and associated legislation and the minimum space standards as stipulated by legislative guidance. Such conditions must be made clear to your customers. It is not acceptable to agree to house animals in accommodation provided by your customers if they do not meet the space standards as stipulated in the above mentioned legislation.

- 1.2 A copy of the licence and its conditions must be suitably displayed to the public in a prominent position in, on or about the boarding establishment.
- 1.3 Accommodation provided for animals must, in all respects, be suitable as regards construction, size of quarters, exercising facilities, temperature, lighting, ventilation and cleanliness.
- 1.4 All dogs and cats accommodated at the premises must be provided with suitable bedding material, and must be given adequate exercise.
- 1.5 Suitable food and drink must be provided for all animals.
- 1.6 Whilst animals are boarded at the establishment, there must always be someone resident at the premises, and all animals must be visited at suitable intervals
- 1.7 All reasonable precautions must be taken to prevent and control the spread among animals of infectious or contagious diseases, including the provision of adequate isolation facilities. Proof must be provided that dogs have current vaccinations against Canine Distemper, Infectious Canine Hepatitis, Leptospirosis and Canine Parvovirus and other relevant diseases. Cats should have current vaccinations against Infectious Feline Enteritis, feline respiratory disease and other relevant diseases.
- 1.8 All heating appliances must be of such construction as to constitute no risk of fire and all electrical installations and appliances must be maintained in a safe condition. A residual current circuit breaker system must be on each block of units.
- 1.9 Appropriate steps must be taken for the protection of animals in case of fire or other emergency.
- 1.10 Exclusive facilities, hygienically constructed and maintained, must be provided for the storage and preparation of food for the animals. All bulk supplies of food must be kept in pest proof containers.
- 1.11 A register must be kept containing a description of any animals received into the establishments, date of arrival and departure, and the name and address of the owner, such register to be available for inspection at all times by an officer of the local authority, veterinary surgeon or veterinary practitioner, authorised under Section 2(1) of the Animal Boarding Establishment Act, 1963.
- 1.12 Facilities to inspect premises must be granted at all reasonable time to a duly authorised official of the Licensing Authority. The Director of Environmental Services may obtain the opinion of the Council's official veterinarian where the standards and type of care required is unclear. Where this is necessary the applicant will be charged a vets fee.
- 1.13 A written training policy must be provided for permanent, part-time and seasonal workers and must be demonstrated to have been carried out.
- 1.14 Each unit must be clearly marked (e.g. numbered), and a system in place, which ensures that relevant information about the animal in that unit, is readily available.

ANNEX II - SPECIFIC CONDITIONS FOR CATTERIES

SECTION A - PHYSICAL CONSTRUCTION AND INTEGRITY

1.0 GENERAL

- 1.1 The cattery must be structurally sound.

- 1.2 The cattery must be constructed of materials that are robust, safe and durable and be well maintained in good decorative order and repair.
- 1.3 Materials used in construction or maintenance must not expose cats to any harmful chemicals.
- 1.4 The cattery must be built in compliance with good building practice (e.g. local authority guidelines), on a concrete base with a damp proof membrane. Where Building Regulations apply these must be adhered to.
- 1.5 There must be no sharp edges, projections, rough edges or other hazards which present risk of injury to a cat.
- 1.6 Windows must be escape-proof at all times.
- 1.7 Doors must have secure latches or other closing devices.
- 1.8 All wire mesh/fencing must be strong and rigid and kept in good repair to provide an escape-proof structure.
- 1.9 Timber, if used, must be of good quality, well maintained and any scratched areas sealed or over-clad.
- 1.10 Any storage areas must be dry and free from vermin.
- 1.11 Electrical equipment must be installed in line with current legislation and maintained in a safe condition.

Drainage

- 1.12 Waste water must not run off into adjacent pens.
- 1.13 Adequate drainage must prevent pooling of liquids.
- 1.14 Any drain covers in areas where cats have access must be designed and located to prevent toes/claws from being caught.

Safety corridor/entrance lobby

- 1.15 There must be an escape-proof area (safety corridor/entrance lobby) at the exit of each cat unit.
- 1.16 For catteries where there are facing units accessed by an indoor corridor, the corridor must be at least 1.2 m wide, or the doors of the units must be solid or have sneeze barriers.
- 1.17 At the end of the safety corridor there must be a securable door through which the inside of the cattery can be viewed from the outside and this must be kept closed when not in use.
- 1.18 The door from the cat unit to the safety corridor must be escape-proof, securable, strong enough to resist impact and scratching and kept closed at all times.
- 1.19 The floor must be finished to produce a smooth, impervious surface which is easy to clean and disinfect. Holes or gaps between tiles or paving slabs are not acceptable.
- 1.20 Outdoor safety corridors must be roofed.
- 1.21 External doors/gates must be lockable and staff must have easy access to keys in case of emergency.
- 1.22 Sufficient lighting must be provided in the safety corridor to illuminate all year round. Where practicable this should be natural light during the day.
- 1.23 The safety corridor must not be used as an exercise area

Roofing

- 1.24 There must be a safe, secure, waterproof roof over all of the cat units (sleeping accommodation and run) and the safety corridor. For the run, materials used must be capable of filtering UV light and providing adequate shade.

2.0 CAT UNITS

- 2.1 Cats from different households must not share cat units.

Lighting

- 2.2 There must be adequate lighting in the cat unit.

Ventilation and humidity

- 2.3 Ventilation must be appropriate all year round (both cool in hot weather and avoiding cold draughts in winter). Localised draughts in the sleeping accommodation must be avoided.

Interior surfaces

- 2.4 All interior surfaces to which cats have access must be durable, smooth and impervious, capable of being cleaned and disinfected, and be kept in good decorative order and repair.
- 2.5 Where concrete or other building blocks or bricks are used, they must be sealed to be smooth and impervious.
- 2.6 Surfaces which are peeling, scratched, chipped or in disrepair must be repaired or resealed to an acceptable standard, or replaced.
- 2.7 Ceilings must be capable of being easily cleaned and disinfected.
- 2.8 Junctions between sections must be coved or sealed.
- 2.9 Floors must be finished to produce a smooth, non-slip, solid surface and all surfaces must be capable of being easily cleaned and disinfected. (There must be no open gaps if using concrete slabs or tiling).

Accessing the cat unit

- 2.10 Each unit must be designed to allow staff to access and clean all parts of the cat unit safely. (For further information on cleaning see Section E).
- 2.11 The unit must have a securable, full height door for access.
- 2.12 Each unit must be clearly marked (e.g. numbered) and a system in place which ensures that relevant information about the cat in that unit is readily available.

Litter trays

- 2.13 Litter trays of a suitable size or type must be provided at all times.
- 2.14 Each unit must have space to allow for at least 60 cm separation between the litter tray, resting place and feeding area. This allows cats to sit, rest and eat away from areas where they urinate and defecate.
- 2.15 Trays must be impermeable, easy to clean and disinfect, or be disposable.
- 2.16 A safe and absorbent litter material must be provided.
- 2.17 In a multiple cat unit the number of trays must be appropriate to the number of cats (see also 3.0 in Section D).
- 2.18 Trays must be regularly and appropriately cleaned (see Section E for information on cleaning protocols, and waste disposal).

3.0 SLEEPING ACCOMMODATION

Size of full height walk-in unit sleeping accommodation:

- 3.1 The following minimum areas and dimensions must be achieved in order to give cats a suitable and appropriate comfortable space and for ease of cleaning and management.

Existing buildings, floor area and dimensions			
	Minimum area	Smallest dimension must be a minimum of:	Minimum height
One cat	0.85m ²	0.9m (e.g. 0.90m x 0.95m)	1.8m
Up to two cats	1.5m ²	1.2m (e.g. 1.20 m x 1.25m)	1.8m
Up to four cats	1.9m ²	1.2m (e.g. 1.20m x 1.60m)	1.8m

Shelving or raised area for a full height walk-in unit

- 3.2 All resting areas/shelving must be large enough for each cat to lie on.
- 3.3 Facilities must be easily accessible and provide safe easy access to the shelf for elderly, ill, very young or disabled cats if required.
- 3.4 Shelving or raised areas must be made of impervious, easily cleanable materials.

Size of penthouse sleeping accommodation (an enclosed boxed sleeping area raised off the ground)

- 3.5 The following minimum areas and dimensions must be achieved in order to give cats a suitable and appropriate comfortable space and for ease of cleaning and management.
- 3.6 Facilities must be easily accessible and provide safe easy access (ramp/steps) to the penthouse. Extra consideration may be needed for elderly, ill, very young or disabled cats. Existing buildings, floor area and dimensions.

Existing buildings, floor area and dimensions			
	Minimum area	Smallest dimension must be a minimum of:	Minimum height
One cat	0.85m ²	0.9 m (e.g. 0.90 m x 0.95m)	1m
Up to two cats	1.1m ²	0.9 m (e.g. 0.9 m x 1.20m)	1m
Up to four cats	1.7m ²	0.9 m (e.g. 0.9 m x 1.90m)	1m

Temperature in sleeping accommodation

- 3.7 There must be a means of measuring, monitoring and recording temperature (maximum and minimum temperatures) representative of the temperature in the cat sleeping accommodation.
- 3.8 Insulation and temperature regulation in the cattery must aim to keep the ambient temperature in the cat sleeping accommodation above an absolute minimum of 10°C.
- 3.9 There must be part of the cat's sleeping accommodation where the cat is able to enjoy a minimum temperature of 15°C – this additional heat may be in the form of a heated bed/pad etc.
- 3.10 The cat must be able to remove itself from the source of heat.
- 3.11 Heaters must not be sited in a manner or location where they present a risk of burning or electrocution to cats or humans, or a risk of fire.

- 3.12 Open flame appliances must not be used.
- 3.13 All heating equipment must be installed and maintained in a safe condition.
- 3.14 Additional forms of heating can be in the form of heated beds, heated pads or similar but these must not be the main source of heat for the cats. Use should be tailored to the needs of individual cats.
- 3.15 Any sockets in the sleeping accommodation must be waterproof and as far out of reach of cats as possible.
- 3.16 There must be a policy in place for dealing with high temperatures and a means of keeping cats cool.

Bedding

- 3.17 There must be a clean resting place to provide comfort and warmth which is situated out of draughts.
- 3.18 Soft bedding materials must be provided and adapted if necessary for old, young or infirm cats to help regulate their body temperature.
- 3.19 Bedding must be made of a material that is easy to wash/disinfect, or is disposable.

Access to run

- 3.20 A cat must have access between the sleeping accommodation and run (e.g. a cat flap) so it can easily and safely access all parts of its unit.

4.0 EXERCISE RUN (IN ADDITION TO AND NOT INCLUDING SLEEPING ACCOMMODATION)

- 4.1 Any part of the run to which the cat has access must be easily cleanable and not damaged by scratching. Any replacement wood must be clad with a smooth impervious material.
- 4.2 The floor must be finished to produce a smooth, impervious surface and all surfaces must be capable of being easily cleaned and disinfected. There must be no open gaps if using concrete slabs or tiling.
- 4.3 Where cats have access to mesh (catteries with gaps rather than sneeze barriers), the diameter of the wire must not be less than 1.6 mm (16 gauge welded mesh). Mesh size must not exceed 25 mm in one direction and should be positioned on the inside of the framework of runs to prevent damage of uprights by cats scratching any woodwork.
- 4.4 All exercise runs must be roofed to provide protection from the elements.
- 4.5 Communal exercise areas must not be used.
- Size of exercise run for full height walk-in unit and penthouse style unit**
- 4.6 The following minimum areas and dimensions must be achieved in order to give cats a suitable and appropriate comfortable space and for ease of cleaning and management.

Existing buildings, floor area and dimensions			
	Minimum area	Smallest dimension must be a minimum of:	Minimum height
One cat	1.65 m ²	0.9m (e.g. 0.9m x 1.85m)	1m
Up to two cats	2.2m ²	0.9m (e.g. 1.2m x 1.85m)	1m
Up to four cats	2.8 m ²	1.2m (e.g. 0.9m x 2.35m)	1m

Sneeze barriers

- 4.7 Full height, full width solid sneeze barriers must be installed between cat units.
- 4.8 Sneeze barriers must be in place on the end walls of the exercise run at each end of the cattery block to prevent contact with animals from outside.

Shelving or raised areas in exercise run

- 4.9 Shelving must be made of impervious, easily cleanable materials.
- 4.10 There must be a shelf or facility for providing a raised area in the exercise area.
- 4.11 All resting areas/shelving must be large enough for each cat to lie on.
- 4.12 Extra help (e.g. steps) to provide safe easy access to the shelf for elderly, ill, very young or disabled cats must be available if required.

5.0 FIRE AND OTHER EMERGENCIES

- 5.1 There must be a written emergency plan (agreed by the local authority) which must be on display and known to staff and a contingency plan should the premises be destroyed or uninhabitable.
- 5.2 Premises and activities must be risk assessed (including fire). These risk assessments must be recorded and relayed and understood by all staff.
- 5.3 Fire fighting equipment must be provided, maintained in good working order (maintenance must be evident and should show date checked) and easily accessible.

- 5.4 Fire exits must be clearly marked and access left unrestricted.
- 5.5 The premises must comply with current legislation with regards to electricity and gas (if connected).

SECTION B - DIET

1.0 DRINKING

- 1.1 Fresh water must be available at all times. Clean water must be provided daily in a clean container or changed sooner if it is visibly soiled.
- 1.2 Food and water must be kept separate (Joint feeding and water bowls must not be used).
- 1.3 Water must be positioned well away from the litter tray, as cats will not drink if it is placed too close to a toilet site (also see 3.0 in Section D).
- 1.4 Adequate water bowls must be provided for multi-cat units (also see 3.0 in Section D).
- 1.5 Water bowls must be non-porous and easy to clean/disinfect.

2.0 EATING

- 2.1 There must be exclusive facilities, hygienically constructed and maintained, for the storage and preparation of food for the cats.
- 2.2 Refrigeration facilities must be provided.
- 2.3 A sink with hot and cold water must be provided for the washing of food equipment and eating and drinking vessels.
- 2.4 Clean, safe containers must be provided for the storage of foods and must be insect and rodent proof.
- 2.5 Cats must be fed a balanced diet suitable for their age, health status, reproductive status and lifestyle. The type of food, specific diet or prescription diet is usually by agreement with the owner.
- 2.6 Food must be unspoilt, palatable, and free from contamination.
- 2.7 For healthy adult cats at least two meals a day must be offered at a minimum of 8 hours apart, as appropriate to the individual's requirements.
- 2.8 Unconsumed wet or fresh food must be removed before it deteriorates, and before the next feed time. Dry food can be fed as indicated by the manufacturer.
- 2.9 Food must not be left for excessive periods to prevent it being spoiled and attracting flies. This will vary with temperature conditions and type of food.
- 2.10 All food must be positioned well away from the litter tray, (minimum 60cm), as cats will not eat if it is placed too close to their toilet site.
- 2.11 One feeding bowl must be provided per cat.
- 2.12 Food bowls must be non-porous and easy to clean and disinfect, or disposable.
- 2.13 Food intake must be monitored daily and any problems recorded.
- 2.14 Veterinary advice must be followed if feeding debilitated, underweight or ill cats, or those with specific dietary requirements.
- 2.15 Cats displaying marked weight loss/gain must be evaluated by a vet and treated as necessary.

SECTION C - BEHAVIOUR

1.0 GENERAL POINTS ON CAT BEHAVIOUR

- 1.1 The behaviour of individual cats must be monitored on a daily basis and abnormalities or changes noted and acted upon if necessary.
- 1.2 Cats must be able to access different levels within the unit (see 3.0 in Section A for more information).
- 1.3 Cats must be given the opportunity for play and exercise.

Hiding places

- 1.4 A hiding place must be provided for cats in the sleeping accommodation (see 3.0 in Section D).

Play

- 1.5 Any toys provided must be safe and be disinfected between use in the cattery, or disposed of. If provided by the owner toys must be kept within that cat's unit and used solely for that cat and returned to the owner and the end of the cat's stay.

Scratching

- 1.6 Cats must be provided with suitable facilities for scratching.
- 1.7 Any surface available for scratching must either be disinfected between use for different cats, or disposable. If provided by the owner it must be kept within that cat's unit and used solely for that cat and returned to the owner and the end of the cat's stay. (See Section E).

2.0 NOISE

- 2.1 Cats must not be exposed to excessive noise of barking boarded dogs or other excessive/continuous noise.

3.0 LONG STAY CATS

- 3.1 A Standard Operating Procedure (SOP) must be in place explaining how to ensure the health and welfare of long-term stay cats.

SECTION D - COMPANY

1.0 FELINE COMPANY AND INTERACTIONS

- 1.1 Cats from different units must not share exercise runs or an exercise area either at the same time or sequentially.

2.0 HUMAN COMPANY AND INTERACTIONS

- 2.1 Cats must be always be handled humanely and appropriately to suit the requirements of the individual cat.

3.0 MULTI-CAT UNITS

- 3.1 For any multi-cat unit (cats from the same home) cats must be monitored and consent obtained from the owner for separating cats, should problems arise (e.g. cats fighting or 'stressed').
- 3.2 There must be multiples of all resources (food and water bowls, litter trays and sleeping areas (warmed if required), depending on the number of cats, to ensure that some cats cannot monopolise resources and prevent the others from accessing them.
- 3.3 A separate bed must be provided for each cat.
- 3.4 A separate hiding place must be provided for each cat e.g. a cardboard box, igloo bed.
- 3.5 Separate feeding bowls (not double feeders) must be provided for each cat.
- 3.6 Several sources of water must be provided if multiple cats are housed.

SECTION E - HEALTH AND WELFARE

1.0 MONITORING CATS

- 1.1 All cats must be observed regularly throughout the day. Cats must be checked daily for signs of illness and/or injury and to ensure that their needs are being met. Any signs of ill health or unusual behaviour must be recorded and advice sought without delay.
- 1.2 The cattery proprietor or responsible person must visit the cats at regular intervals (of no more than 4 hours apart during the working day), or as necessary for the individual health, safety and welfare of each cat.
- 1.3 Presence or absence of faeces and urine in trays must be noted daily. Any signs of abnormalities in excreta must also be noted or acted upon as appropriate.
- 1.4 Drinking and eating habits must be monitored and any problem investigated. (Refer back to Section B).

2.0 KEEPING RECORDS

The information kept must include the following:

- 2.1 Date of arrival and departure.
- 2.2 Name, sex, description of cat and microchip number.
- 2.3 Number of cats sharing from same household.
- 2.4 Name, address, phone number and email of owner (including emergency contact details).
- 2.5 Name, address, email and phone number of emergency local contact (who is able to take the cat if necessary).
- 2.6 Cat's veterinary surgeon.
- 2.7 Cat's diet and relevant requirements.
- 2.8 Cats' relevant medical history.
- 2.9 Consent forms e.g. veterinary treatment, consent to share or separate cats if needed, record of baskets/toys etc left at the cattery (Check vet consent forms i.e. own vet or designated vet if not in area).
- 2.10 Record of vaccination.
- 2.11 Any medical treatment must be recorded and visible to prevent mis-dosing.

3.0 DISEASE CONTROL

- 3.1 Where work with rescue cats or breeding cats is also undertaken, this must be kept completely separate, and extra precautions taken to prevent the spread of disease.
- 3.2 When there is any cause for concern regarding the health status of a cat, that cat must be handled last and the unit must be cleaned after all the others.
- 3.3 Cats must remain in their assigned unit and not be moved to other units (rotation) or to a holding unit for cleaning purposes, except for moving to an isolation facility.
- 3.4 Standard operating procedures (SOPs) must be in place and followed to prevent spread of disease, and staff trained in these procedures.
- 3.5 Facilities must be provided for the proper reception, containment and disposal of all waste and meet with local authority approval.
- 3.6 Isolation facilities must be available (see 6.0 in Section E).

4.0 HYGIENE PRACTICES

Cleaning and disinfectant products

4.1 Products must be suitable to use and effective against the pathogens, (especially feline parvovirus (FIE) and ringworm)) for which the cats are at risk and under the conditions present in the environment in which they are used.

4.2 Cleaning agents and disinfectants must be non-toxic to cats.

4.3 The compatibility of different bactericides, fungicides and virucides (if used together and/or with a detergent) must also be taken into account.

Manufacturers' recommended guidelines for use, correct dilutions and contact time for use in cleaning and disinfection products must be followed. Standing water must not be allowed to accumulate in areas around the cat units due to the possibility of pathogens residing in these moist environments.

Cleaning and disinfecting routines for units when cats are resident

4.4 There must be cleaning and disinfection routines in place for day-to-day management of the cats and for ensuring a cat unit and all equipment is cleaned and disinfected effectively before a new cat comes in.

4.5 Each unit must be supplied with its own dustpan, brush and scoop, to be used exclusively in, and kept in that unit, until departure of the cat, and then cleaned and disinfected before re-use, or disposed of prior to the next resident.

4.6 Litter trays must be emptied and cleaned and disinfected at least once a day, or more frequently as necessary.

4.7 Beds and bedding material must be checked daily and be maintained in a clean, dry and parasite-free condition.

4.8 Drinking vessels must be changed/cleaned and disinfected at least once a day.

4.9 Grooming equipment must either be cleaned and disinfected between use on different cats, or be disposable. If provided by the owner, it must only be used on that cat and must be sent home with the cat.

4.10 Toys and scratch posts must be cleaned and disinfected between use for different cats, disposed of, or returned to the cat's owner (if they came in with the cat).

Handling cats

4.11 Hygiene protocols must be observed between handling cats. Hands must be washed/disinfected or hand sprays or alcohol gel used between handling of each cat.

4.12 Protective garments must be changed and laundered with an appropriate disinfectant/disposed of immediately after handling a cat with a suspected infectious disease.

5.0 VACCINATION, FLEAS, WORMS AND OTHER PARASITES

5.1 An up-to-date veterinary health record must be seen to ensure that cats boarded have current vaccinations against feline parvovirus (feline infectious enteritis) (FIE) and against feline respiratory viruses (feline herpesvirus and feline calicivirus).

5.2 Vaccination (including boosters) must have been completed, at the very least, 2 weeks before the cat's arrival in order to ensure maximum protection.

5.3 Homoeopathic vaccination is not acceptable as it will not protect against infectious diseases.

6.0 ISOLATION FACILITIES

6.1 The area must provide separate, self contained facilities for the isolation of suspected infected cats and must have a separate entrance to the rest of the units.

6.2 Separate cleaning supplies and clothing must be designated for the isolation area and other cattery sections.

6.3 Protective clothing and footwear must be worn when handling cats in the isolation facility, and sanitation protocols adhered to, to avoid the transmission of disease. Whilst in use, the clothing should be kept in the isolation unit and not be removed other than for cleaning and disinfection.

6.4 Hands must be washed/disinfected between handling cats.

6.5 Separate feeding and water bowls, litter trays, litter, a dedicated safe cat basket, bedding and cleaning utensils must be stored in the isolation unit ready for immediate use.

6.6 Any cats in the isolation facility must be checked regularly and unless a separate person is caring for them, they should be visited after the other cats.

6.7 A Standard Operating Procedure (SOP) for barrier nursing and information must be provided for staff.

6.8 Should a cat need to be removed from its unit, it must be carried in a secure and disinfected cat carrier, and the carrier disinfected after use.

6.9 In emergency cases, such as admission of unvaccinated cats because of owner hospitalisation, there must be provision to be able to place these animals in isolation.

7.0 VETERINARY TREATMENT AND HEALTH CARE

7.1 A veterinary practice must be appointed for the establishment. The name, address and telephone number of the establishment's veterinary service must be displayed in a prominent position for staff.

- 7.2 Where cats require wiping of eyes, grooming or other cleaning regimes, these must be carried out frequently enough to keep the cat clean and comfortable providing it is safe to do so.
- 7.3 When a cat is suspected of being ill or injured (staff should be trained to recognise when a cat requires veterinary care), a veterinary surgeon must be contacted for advice immediately. Any instructions for treatment given by a veterinary surgeon must be strictly followed with further advice sought if there is ongoing concern.
- 7.4 Medicines must be stored safely, securely, at the correct temperature and labelled correctly according to manufacturer's instructions. Any unused medications must be returned to the owner or prescribing vet.

8.0 HOLDING UNITS FOR TEMPORARY HOUSING

- 8.1 If, in an emergency, holding units/pens are used, they must not be sited in the reception.
- 8.2 Cats must be provided with a bed, litter tray, food and water.

9.0 TRANSPORTATION OF ANIMALS

- 9.1 Any transport legislation must be complied with.
- 9.2 Cats must be secured in durable carrying baskets any time they are transported/carried outside the cat unit (A spare cat carrier should be kept at the cattery for situations where owners do not arrive with their cat in a secure carrier).
- 9.3 All vehicles and equipment must be kept clean and disinfected after each collection or delivery.
- 9.4 Cats must not be left in vehicles except for transportation.

 **Environmental Health**
Environment & Community Safety Directorate
Salford City Council, Turnpike House
631 Eccles New Road, Salford, M50 1SW

Pet Planet Superstore Ltd
Lower Lodge
Agecroft Road
Swinton
M27 8SN

 **Phone**
 **Email**
 **Web**

My Ref INU / 294810 / H54

Date: 16 February 2015

Health & Safety at Work etc. Act 1974 and associated legislation
Pet Planet Superstore Ltd, Lower Lodge, Agecroft Road, Swinton, M27 8SN

I am writing further to my recent inspection of your premises on 7 January 2015 where both a boarding license and pet shop license inspection was undertaken.

The standards noted during the pet shop areas were overall satisfactory. I explained during the inspection that you need to ensure that the cat boarding establishment complies with the requirements within the CIEH model license conditions (see attached weblink) and if you are unsure of any of these requirements please contact me to discuss.

<http://www.cieh.org/policy/model-licence-conditions-and-guidance-for-cat-boarding-establishments.html>

I also explained during the inspection that there is new guidance likely to be published in the future in relation to dog boarding establishments which may require you to make changes to the dog boarding kennels.

I have attached copies of the licenses to keep a pet shop and an animal boarding establishment. Please discard any old copies of any licenses provided as I believe they may have some typographical errors on them for which I apologise.

If you have any questions, relating to the inspection or any other issues, please do not hesitate in contacting me. Further information on our services can be found at: www.salford.gov.uk/envhealth

Yours sincerely



Environmental Health Officer

Environmental Health

Environment & Community Safety Directorate
Turnpike House, 631 Eccles New Road
Salford, M50 1SW

Pet Planet Superstore
Dogs 4 Us
Agecroft Road
Swinton
M27 8SN

Phone 0161 925 1097
Fax 0161 920 8484
Email environmentalhealth@salford.gov.uk
Web www.salford.gov.uk

My Ref EH/SHY/Pet Shop Renewals (D40392)

Date 25/11/2014

Subject: RENEWAL OF YOUR PET SHOP LICENCE

Dear Pet Planet

Your current Pet Shop Licence expires on the 31st December 2014

Please find enclosed an application form for your licence for 2015. I would be grateful if you could fully complete the form and return it to us by the 19th December 2014 us along with the fee of £93.28p. Please make cheques payable to Salford City Council. Please note that if the inspecting officer requires a vet to attend then you will also be liable for any applicable veterinary fees.

I would ask that you return the completed form promptly, as each year we have had a number of establishments that we have had to contact on numerous occasions to complete the application form along with the required fee. As such due to the increased administration costs incurred we will be looking to recover the costs of any reminders we need to issue. The cost of the licence will therefore increase to £100 if a reminder is required, £110 if a further reminder is necessary or an invoice for £120 if a visit is made where no application is received and the business is still trading as a licensable Pet Shop in 2015.

If you have any questions or queries please do not hesitate to contact us on the number above.

Yours sincerely

John Snow
Principal Environmental Health Officer

PET ANIMALS ACT 1951

Application For Licence To Keep A Pet Shop

Please ensure that you have read the attached conditions and relevant species schedules before completing this application form

I/We* PET PLANET SUPERSTORE LTD ^{t/a} DOGS 4 US
 of (home/registered company address) ARECROFT RD PENDLEBURY
SALFORD M27 8SN
 Telephone number 0161-726-5010

as occupier(s)/proposed occupier(s)* of the premises hereinafter mentioned, hereby make application in pursuance of the provisions of Section 1 of the Pet Animals Act 1951 for a LICENCE TO KEEP A PET SHOP at the premises of which particulars are given below:-

PARTICULARS

Trading name of pet shop	<u>DOGS 4 US</u>
Full postal address of pet shop	<u>ARECROFT RD, PENDLEBURY</u> <u>SALFORD M27 8SN</u>
Telephone number	<u>0161-726-5010</u>
Mobile number	
Number and size of rooms in which business will be carried on	<u>68 KENNELS</u> <u>9FT x 4FT</u>
Heating arrangements	<u>GAS CENTRAL HEATING</u>
Method of ventilation	<u>Windows - natural</u>
Lighting arrangements (natural and artificial)	<u>BOTH</u>
Water supply	<u>YES</u>
Arrangements for food storage	<u>AMPLE</u>
Arrangements for disposal of excreta	<u>COLLECTABLE CONTAINERS</u>

TYPES OF ANIMALS SOLD (please tick all that apply)The types of animals permitted to be sold will be **SPECIFIED** on the licence

Any animal for sale on the premises that is not specified in the licence will be in breach of the conditions

Schedule	Animal	Please tick all that apply	Max number for sale at any one time
B	Dogs	<input checked="" type="checkbox"/>	10
C	Cats	<input checked="" type="checkbox"/>	15
D	Rabbits	<input type="checkbox"/>	
E	Mice	<input type="checkbox"/>	
	Hamsters	<input type="checkbox"/>	
	Gerbils	<input type="checkbox"/>	
	Rats	<input type="checkbox"/>	
	Guinea Pigs	<input type="checkbox"/>	
	Degus	<input type="checkbox"/>	
	Chinchillas	<input type="checkbox"/>	
	Chipmunks	<input type="checkbox"/>	
F	Ferrets	<input type="checkbox"/>	
G	Budgerigar	<input type="checkbox"/>	
	Canary	<input type="checkbox"/>	
	Cockatiel	<input type="checkbox"/>	
	Finches	<input type="checkbox"/>	
	Parakeets	<input type="checkbox"/>	
	Lovebirds	<input type="checkbox"/>	
	Parrots	<input type="checkbox"/>	
	Chickens	<input type="checkbox"/>	
	Bantams	<input type="checkbox"/>	
	Quail	<input type="checkbox"/>	
H	Tortoises	<input type="checkbox"/>	
	Terrapins	<input type="checkbox"/>	
	Frogs	<input type="checkbox"/>	
	Toads	<input type="checkbox"/>	
	Snakes	<input type="checkbox"/>	
	Lizards	<input type="checkbox"/>	
	Newts	<input type="checkbox"/>	
	Salamanders	<input type="checkbox"/>	
I	Cold water fish	<input type="checkbox"/>	
	Tropical marine fish	<input type="checkbox"/>	
	Tropical freshwater fish	<input type="checkbox"/>	
Any other animal not listed above:			

I / WE* DO HEREBY CERTIFY that to the best of my/our* knowledge and belief, the above particulars are true

I / we* enclose herewith the sum of £97.00 (plus vet fee**) being the fee payable for the licence

Signed: _____ / _____

Dated: 2/December/2015

*Please delete as necessary

**If applicable an additional charge for the vet will have to be paid and you will be advised accordingly

Please complete and return to: **Strategic Director Environment and Community Safety**
Directorate, Innovation House, Civic Centre, Chorley Road, Salford, M27 5FJ
 Cheques made payable to 'Salford City Council'

OFFICE USE ONLY

Vet Inspection Required?

YES

☐

NO

☐

Additional Charge required:

Date invoice sent to applicant for vet fee:

Date Vets fee received:

Inspecting Officer:

Date inspected:

Observations / Recommendations:

To issue Licence based on above findings

☐

To refuse Licence based on above findings

☐

Date Licence Issued:

CONDITIONS SUBJECT TO WHICH THE PET SHOP LICENCE IS GRANTED

Pet shop licensees should have regard to The Animal Welfare Act 2006 and take such steps as are reasonable in all the circumstances to meet the welfare needs of the animals. To ensure; a) its need for a suitable environment; b) its need for a suitable diet; c) its need to be able to exhibit normal behaviour patterns; d) any need to be housed with, or apart from, other animals; and e) its need to be protected from pain, suffering, injury and disease.

SCHEDULE A – GENERAL CONDITIONS

1. Licence Display

- 1.1 The licence or a copy of the licence must be suitably displayed to the public in a prominent position
- 1.2 Facilities to inspect premises must be granted at all reasonable time to a duly authorised official of the Licensing Authority. The Strategic Director of the Environment and Community Safety Directorate may obtain the opinion of the Council's official veterinarian where the standards and type of care required is unclear. Where this is necessary the applicant will be charged a vets fee.
- 1.3 The Directorate reserves the right to refuse a licence if the standards at the premises are unsatisfactory or if the terms of the licence are not being complied with.

2. Accommodation

- 2.1 Animals must at all times be kept in accommodation designed to prevent escape and an environment suitable to their species and condition with respect to behavioural needs, situation, size, temperature, ventilation, and cleanliness. All accommodation must avoid drafts and overexposure to direct sunlight and must be kept in good repair.
- 2.2 Ventilation must be provided to all interior areas without the creation of excessive, localized draughts. Ventilation is important as an aid to disease control and aims to decrease smell accumulation and prevent excessive humidity of the atmosphere.
- 2.3 If animals are displayed outdoors, they must have protection appropriate to their species.
- 2.4 In order to control the spread of disease, and to prevent injury, housing must be constructed of non-porous materials or be appropriately treated. Junctions between all sections need to be fully cleanable.
- 2.5 Animals must be kept in housing which minimises stress from other animals or the public. Signage must be in place to deter public interference.
- 2.6 All animals for sale must be readily accessible and easy to inspect by staff.
- 2.7 Accommodation must be cleaned as often as necessary to maintain good hygiene standards
- 2.8 Where accommodation is on a tiered system, water, food or droppings must not be allowed to enter the lower housing.
- 2.9 All accessories provided for environmental enrichment in the accommodation must be appropriate for the species.

3. Exercise Facilities

- 3.1 Suitable and sufficient facilities must be available where appropriate.

4. Register of Animals

- 4.1 A purchase register must be maintained for all animals detailing their source and identification where appropriate.
- 4.2 A sales register must be maintained for:
 - 4.2.1 Dogs
 - 4.2.2 Cats
 - 4.2.3 Psittacines
 - 4.2.4 Species contained in the Schedule to the Dangerous Wild Animals Act 1976
- 4.3 Animals under veterinary treatment must be identifiable.

PET ANIMALS ACT 1951

Application For Licence To Keep A Pet Shop

Please ensure that you have read the attached conditions and relevant species schedules before completing this application form

I/We* PET PLANET SUPERSTORE LTD ^{t/a} DOGS 4 US
of (home/registered company address) ASECROFT RD PENDLEBURY
SALFORD M27 8SN
Telephone number 0161-726-5010

as occupier(s)/proposed occupier(s)* of the premises hereinafter mentioned, hereby make application in pursuance of the provisions of Section 1 of the Pet Animals Act 1951 for a LICENCE TO KEEP A PET SHOP at the premises of which particulars are given below:-

PARTICULARS

Trading name of pet shop	<u>DOGS 4 US</u>
Full postal address of pet shop	<u>ASECROFT RD, PENDLEBURY</u> <u>SALFORD M27 8SN</u>
Telephone number	<u>0161-726-5010</u>
Mobile number	
Number and size of rooms in which business will be carried on	<u>68 KENNELS</u> <u>9FT x 4FT</u>
Heating arrangements	<u>GAS CENTRAL HEATING</u>
Method of ventilation	<u>WINDOWS - NATURAL</u>
Lighting arrangements (natural and artificial)	<u>BOTH</u>
Water supply	<u>YES</u>
Arrangements for food storage	<u>AMPLE</u>
Arrangements for disposal of excreta	<u>COLLECTABLE CONTAINERS</u>

TYPES OF ANIMALS SOLD (please tick all that apply)The types of animals permitted to be sold will be **SPECIFIED** on the licence

Any animal for sale on the premises that is not specified in the licence will be in breach of the conditions

Schedule	Animal	Please tick all that apply	Max number for sale at any one time
B	Dogs	<input checked="" type="checkbox"/>	70
C	Cats	<input checked="" type="checkbox"/>	15
D	Rabbits		
E	Mice		
	Hamsters		
	Gerbils		
	Rats		
	Guinea Pigs		
	Degus		
	Chinchillas		
	Chipmunks		
F	Ferrets		
G	Budgerigar		
	Canary		
	Cockatiel		
	Finches		
	Parakeets		
	Lovebirds		
	Parrots		
	Chickens		
	Bantams		
	Quail		
H	Tortoises		
	Terrapins		
	Frogs		
	Toads		
	Snakes		
	Lizards		
	Newts		
	Salamanders		
I	Cold water fish		
	Tropical marine fish		
	Tropical freshwater fish		
Any other animal not listed above:			

I / WE* DO HEREBY CERTIFY that to the best of my/our* knowledge and belief, the above particulars are true

I / we* enclose herewith the sum of £97.00 (plus vet fee**) being the fee payable for the licence

Signed:



Dated:

2/ December / 2015

*Please delete as necessary

**If applicable an additional charge for the vet will have to be paid and you will be advised accordingly

Please complete and return to: **Strategic Director Environment and Community Safety**
Directorate, Innovation House, Civic Centre, Chorley Road, Salford, M27 5FJ
 Cheques made payable to 'Salford City Council'

**LICENCE TO KEEP A PET SHOP
PET ANIMALS ACT 1951**

Number:- SHY/MMM/000327

Salford City Council being the local authority under the above Act HEREBY grant a licence to Pet Planet superstore Ltd

of Lower Lodge Agecroft Road Pendlebury Salford M27 8SW

being the occupier of premises known as Dogs 4 Us

within the area of Salford City Council to KEEP A PET SHOP at those premises and the species of animals (detailed in table below) permitted to be sold subject to the conditions endorsed hereon.

Schedule	Animal
B	Dogs

A fee of **£93.28p** (*excluding vets fee) been paid for this licence .

This licence shall remain in force from first day of January 2015 until and including the thirty-first day of December 2015

John Snow
Principal Environmental Health Officer

Environment and Community Safety Directorate
Innovation House
Civic Centre
Chorley Road
Salford
M27 5FJ
Telephone 0161 925 1097

CONDITIONS SUBJECT TO WHICH THE PET SHOP LICENCE IS GRANTED

Pet shop licensees should have regard to The Animal Welfare Act 2006 and take such steps as are reasonable in all the circumstances to meet the welfare needs of the animals. To ensure; a) its need for a suitable environment; b) its need for a suitable diet; c) its need to be able to exhibit normal behaviour patterns; d) any need to be housed with, or apart from, other animals; and e) its need to be protected from pain, suffering, injury and disease.

SCHEDULE A – GENERAL CONDITIONS

Licence Display

- 1.1 The licence or a copy of the licence must be suitably displayed to the public in a prominent position
- 1.2 Facilities to inspect premises must be granted at all reasonable time to a duly authorised official of the Licensing Authority. The Strategic Director of the Environment and Community Safety Directorate may obtain the opinion of the Council's official veterinarian where the standards and type of care required is unclear. Where this is necessary the applicant will be charged a vets fee.
- 1.3 The Directorate reserves the right to refuse a licence if the standards at the premises are unsatisfactory or if the terms of the licence are not being complied with.

Accommodation

- 1.1 Animals must at all times be kept in accommodation designed to prevent escape and an environment suitable to their species and condition with respect to behavioural needs, situation, size, temperature, ventilation, and cleanliness. All accommodation must avoid drafts and overexposure to direct sunlight and must be kept in good repair.
- 1.2 Ventilation must be provided to all interior areas without the creation of excessive, localized draughts. Ventilation is important as an aid to disease control and aims to decrease smell accumulation and prevent excessive humidity of the atmosphere.
- 1.3 If animals are displayed outdoors, they must have protection appropriate to their species.
- 1.4 In order to control the spread of disease, and to prevent injury, housing must be constructed of non-porous materials or be appropriately treated. Junctions between all sections need to be fully cleanable.
- 1.5 Animals must be kept in housing which minimises stress from other animals or the public. Signage must be in place to deter public interference.
- 1.6 All animals for sale must be readily accessible and easy to inspect by staff.
- 1.7 Accommodation must be cleaned as often as necessary to maintain good hygiene standards
- 1.8 Where accommodation is on a tiered system, water, food or droppings must not be allowed to enter the lower housing.
- 1.9 All accessories provided for environmental enrichment in the accommodation must be appropriate for the species.

i. **Exercise Facilities**

- i.1 Suitable and sufficient facilities must be available where appropriate.

ii. **Register of Animals**

- ii.1 A purchase register must be maintained for all animals detailing their source and identification where appropriate.
- ii.2 A sales register must be maintained for:
- ii.2.1 Dogs
 - ii.2.2 Cats
 - ii.2.3 Psittacines
 - ii.2.4 Species contained in the Schedule to the Dangerous Wild Animals Act 1976
- ii.3 Animals under veterinary treatment must be identifiable.

iii. **Stocking Numbers and Densities**

- iii.1 No animals other than those specified in the licence, may be stocked. The licence conditions should clearly state the numbers for each species or species group that may be kept on the premises, except fish. Please refer to Schedules for individual species for more details. Animals are defined as any vertebrate animals; invertebrates are exempted from the regulations.
- iii.2 Where appropriate, all animals must be housed in social groups of suitable size.

iv. **Health Disease and Acclimatisation**

- iv.1 All animals for sale must be in good health
- iv.2 Any sick or injured animal must receive appropriate care and treatment without delay. These must only be treated by appropriately competent staff or veterinary surgeons.
- iv.3 Provision must be made for the isolation of sick/injured/infectious animals and those that might reasonably expected to be carrying serious infectious diseases.
- iv.4 Any animal with an abnormality which would materially affect its quality of life, must not be offered for sale. When in doubt, veterinary advice should be sought.
- iv.5. All reasonable precautions must be taken to prevent the outbreak and spread of disease. No animal which is suffering from, or could reasonably be suspected of having come into contact with any other animal suffering from any infectious or contagious disease or which is infested with parasites, shall be brought into or kept on the premises unless effectively isolated.
- iv.6 All necessary precautions must be taken to prevent harbourage, or the introduction to the premises, of rodents, insects and other pests.

v. **Food and Drink**

1.1 Animals must be supplied with adequate amounts of food and drink, appropriate to their needs at suitable intervals, All food must be suitable for the species concerned.

1.2 Food and Drink receptacles must be appropriate to the species, constructed and positioned to minimise faecal and urine contamination and spillage. Receptacles must be cleaned out at regular intervals.

1. Food Storage

1.1 All food, excluding live foods intended for feeding to animals on the premises, must be stored in impervious closed containers.

1.2 The containers and equipment used for feeding must be kept in a clean and sound condition.

1. Observation

1.1 All animals must be attended to at regular intervals, except where defined in the schedule, at least once daily, and appropriate to the individual animal.

0. Disposal of Waste

0.1 All excreta and soiled bedding for disposal must be kept in a hygienic manner and stored in impervious containers with close fitting lids - away from direct sunlight.

1. Transportation to the Premises

1.1 When receiving animals, the licensee must make reasonable effort to ensure that they are transported in a suitable manner.

1.2 Any animals received or consigned shall be transported according to the regulations laid down in current legislation.

1.3 Animals must be transported or handed to purchasers in suitable containers.

2. Sale of Animals

2.1 No mammal shall be sold un-weaned or, if weaned, at an age at which it should not have been weaned.

2.2 In the case of non-mammals, they must be capable of feeding themselves.

3. Dangerous Wild Animals as defined by the Dangerous Wild Animals Act 1976

3.1 When dangerous wild animals are kept, the cages must be of a secure construction appropriate to the species and kept locked.

3.2 The local authority must be notified in the relevant that the pet shop wishes to offer for sale, any animal on the Schedule to the Dangerous Wild Animals Act.

4. Pet care advice, staff training and knowledge

- 4.1 New applicants must have a qualification or be registered with a recognized body such as City & Guilds. They must have suitably progressed in 12 months and have completed the qualification within 2 years.
- 4.2 The licensee must ensure that the purchaser is informed of the correct care of the animal covering feeding, housing, handling, husbandry, accessories and veterinary care.
- 4.3 Appropriate reference materials on the care of each species must always be available for use by staff.
- 4.4 Staff members must be able to provide suitable advice to purchasers and answer questions as required by them. No animal should be stocked or sold unless the staff or at least one member of staff on call is familiar with the care and welfare of the animals stocked and has a recognised qualification and/or suitable experience/training.
- 4.5 The licensee must be able to demonstrate appropriate staff training is carried out and that staff are competent in pet shop management and animal handling.

5. Fire and other emergency precautions

- 5.1 Suitable emergency precautions and written procedures must exist and be made known to all staff, including arrangements for evacuation of animals.
- 5.2 Entrances and exits must be clear of obstructions at all times.
- 5.3 Suitable fire fighting, prevention and detection equipment must be provided, maintained, regularly serviced and sited as advised by the local fire protection/prevention officer and approved by the local authority.
- 5.4 The licensee, or a designated key holder, must at all times be within reasonable travelling distance of the premises and available to attend in case of emergency.
- 5.5 A list of key holders must be logged with the local police and local authority.
- 5.6 In the interests of animal welfare, the following notice must be displayed prominently at the front of the premises: "In case of an emergency dial 999".
- 5.7 When pet shops are sited within other premises, the licensee or key holders must have access at all times to the premises containing the animals.
- 5.8 All electrical installations and appliances must be maintained in a safe condition.
- 5.9 There must be an effective contingency plan for essential heating, ventilation and aeration/filtration systems, as appropriate.

SCHEDULE B - DOGS

Puppies must be weaned before leaving the mother.

The minimum kennel size must be:

- 1.1 For a batch of small breed puppies – max 6 pups – 1.5m² for sleeping, plus 2m² for exercise
- 1.2 For a batch of medium breed puppies – max 4 pups – 2m² for sleeping, plus 2m² for exercise
- 1.3 For a batch of large breed puppies – max 2 pups – 2m² for sleeping, plus 2m² for exercise

These are minimum requirements, for larger batches the size of the pens should be adjusted pro-rata accordingly. Ideally the puppies should have free access to the exercise area at all times. Any covered pens should have a minimum height of 1.8m or removable covers to allow adequate access by staff for cleaning. These are minimum standards and meeting the correct size of pens alone are not a defence if the welfare of the animals are in question.

Suitable and sufficient exercise facilities must be available and accessible where appropriate.

Extreme temperatures must be avoided.

General bedding must include an adequate amount of absorbent material.

Any soiled material must be removed at least four times a day or as required to ensure the puppy does not have to lie in a soiled area.

A specific lying place must be provided lined with soft material.

Puppies must be fed at least four times daily, at appropriate intervals.

Puppies must have frequent, quality contact time with staff.

Batches of puppies must not be mixed until they have been on the premises for seven days or have shown no sign of infectious disease for seven days.

Ideally, single puppies must not be left alone in a kennel, but where they are, special attention should be paid to specific human interaction. When they are mixed they should be of similar size, age and temperament and there should be good supervision of mixing.

There must be environmental enrichment in all kennels.

* Please see 'Schedule A – General Conditions' for food, water and isolation conditions

SCHEDULE C - CATS

- 1. Kittens must be weaned before leaving the mother.
- 2. The minimum pen floor area for a batch of up to 4 kittens, up to 12 weeks of age, must be 1m², with a minimum height of 0.6m (for example, 0.6m x 1 x 1). No dimension must be less than 0.6m. Any shelving or platforms must be in addition to the minimum floor area. Each additional kitten must have 0.25m² additional floor space.
- 3. Extreme temperatures must be avoided.
- 4. Disposable or washable bedding must be provided and kept clean.
- 5. A litter tray and appropriate litter must be available at all times and cleaned and disinfected at least once daily with an appropriate disinfectant which is safe for use with cats and cleaned as appropriate. The disinfectant should be anti-viral and used in accordance with manufacturers' instructions, as some disinfectants are toxic to cats.
- 6. Kittens must be fed at least four times daily, at appropriate intervals.
- 7. Batches must not be mixed and if several batches are kept in one area then the pen must have solid sides.
- 8. Kittens must have frequent, quality contact time with staff.
- 9. There must be environmental enrichment in all cages such as toys, climbing frames and platforms.

SCHEDULE D - RABBITS

- 1. Rabbits must be correctly sexed and housed in same sex groups.
- 2. The minimum enclosure size must be: 0.4 m² for up to 4 standard juvenile rabbits and a height of 0.4m. 0.5m² for up to 2 giant breed juvenile rabbits and a height of 0.5m. These are minimum requirements, for larger batches, larger breeds or adult rabbits the size of the pens should be adjusted pro-rata accordingly.
- 3. There must be environmental enrichment in all enclosures. A hiding place must be provided.
- 4. Extreme temperatures must be avoided.
- 5. Rabbits must be provided with a suitable substrate and bedding material in sufficient amounts.
- 6. Visibly soiled substrate and bedding must be removed daily. The pen should be thoroughly cleaned and disinfected before introducing a new animal.
- 7. If batches are mixed you must ensure all animals are free from obvious parasitic infection.
- 8. Rabbits must have a constant supply of fresh hay and water, and be offered an appropriate amount of dry food for the breed and age. Feed dishes should be suitable to ensure feed does not get contaminated by urine or faeces.
- 9. Animals must be provided with an appropriate diet and any new feeds must be introduced slowly.

SCHEDULE E – OTHER SMALL MAMMALS

- 1. All small mammals must be correctly sexed and housed in single sex groups unless a solitary species (or sold as a breeding pair).
- 2. Animals must at all times be kept in suitably sized accommodation.
- 3. Animals must be provided with a suitable substrate in sufficient amounts.
- 4. Animals must be provided with a suitable bedding material in sufficient amounts.
- 5. Animals must be provided with places to hide. Accessories and enrichment should be provided, suitable to the species.
- 6. Suitable food and drink receptacles must be provided and positioned to avoid faecal contamination.
- 7. All rodents must be fed a suitable diet, ad lib and have free access to hay where required.
- 8. All rodents must be fully weaned on admission.

Minimum accommodation requirements – small rodents

Area in square metres

No. of Animals	1-4	5	6	7	8	9	10	Minimum Cage Height (m)	Minimum Cage Depth (m)
Mice Hamsters Gerbils	0.068	0.079	0.09	0.100	0.113	0.124	0.135	0.30	0.25
Rats	0.135	0.157	0.18	0.202	0.225	0.247	0.27	0.30	0.28
Guinea Pigs Degus	0.225	0.263	0.3	0.338	0.375	0.413	0.45	0.30	0.30
Chinchillas	0.25	0.375	0.5	0.625	0.75	0.875	1.0	0.45	0.45
Chipmunk	0.25	0.375	0.5	0.625	0.75	0.875	1.0	0.90	0.45

SCHEDULE F – FERRETS

- 1. Ferrets must be at least eight weeks old.
- 2. Ferrets must be housed with batch companions.
- 3. Ferrets must be housed in groups or pairs of either sex. Adult hobs (males) require individual accommodation.

- 4. Batches of ferrets must not be mixed.
- 5. The minimum pen floor area for a litter of up to 4 ferrets, up to 12 weeks of age, must be 1m², with a minimum height of 0.6m. No dimension must be less than 0.6m. Any shelving or platforms must be in addition to the minimum floor area. Each additional ferret must have 0.25m² additional floor space.
- 6. Sleeping quarters must be draught free and dark.
- 7. Ferrets must have suitable bedding.
- 8. Extreme temperatures must be avoided.
- 9. Ferret kibble must be provided at appropriate intervals.
- 10. Water must be supplied in both a heavy based bowl and a water bottle attached to the side of the enclosure.

SCHEDULE G – BIRDS

- 1. There must be adequate perching space for all birds at the same time. Outdoor aviaries must include sufficient sheltered and non-sheltered space. Cage size must be adequate to allow birds to open their wings fully in all directions. Cages must include appropriate environmental enrichment.
- 2. Perches must be positioned so that birds do not defecate on each other and must be of appropriate size and shape for each species.
- 3. Ambient temperature must be appropriate for the species. Extremes of temperatures must be avoided.
- 4. There must be adequate drinkers/feeders commensurate with the number of birds and these must be cleaned regularly. Bowls etc. must be positioned so that birds do not defecate in food/water.
- 5. Cages must be constructed from materials suitable to the type and size of birds. Materials must be safe to birds and in good repair.
- 6. Windproof nest boxes must be provided in all outside housing and inside where appropriate.
- 7. Flooring must be drop-through or easily washed/hosed.

Stocking Densities for Birds in Cages

Type	Length of Bird (cm)	Floor Area (m ²) housing up to 4 birds	Linear cms per additional bird on either cage length or depth ³
Budgerigar		0.15	5
Canary		0.15	5
Cockatiel		0.48	7.5
Finches	Less than 12.5	0.113	5
	12.5 – 17.5	0.15	5
	more than 17.5	0.225	7.5
Parakeets and Lovebirds ¹	less than 25	0.42	7.5
	25-30 ¹	0.48	7.5
	more than 30 ¹	0.675	7.5
Parrots	less than 30	0.225	10
	30 – 35 ²	0.4050	15
	more than 35 ²	0.4725	20
Chickens		1.6	
Bantams		1.6	
Quail		1.6	

1. It is recommended that, wherever possible, these species are displayed for sale in aviaries or flights rather than cages per se.
2. It is recommended that, wherever possible, these species are displayed for sale in aviaries or flights if more than two birds are housed together.
3. The extra-linear centimetre per additional bird, is intended to refer to an increase in either width or length or a combination of the two i.e. a 20cm increase could refer to 20cm width, 20cm length or say 10cm width combined with 10cm length.

Stocking Densities for Birds in Aviaries and Flights

Type	Length of Bird (cm)	Number of Birds per
------	---------------------	---------------------

		'Standard' Aviary (1.8 x 0.9 x 1.8 m)
Budgerigar		18
Canary		18
Cockatiel		8
Finches	Less than 12.5	24
	12.5 – 17.5	18
	more than 17.5	12
Parakeets and Lovebirds*	less than 25	10
	25-35	6
	more than 35	4
Parrots	less than 30	10
	30 – 35	6
	more than 35	4
Chickens		4 (min height 0.9m)
Bantams		6 (min height 0.9m)
Quail		8 (min height 0.9m)

SCHEDULE H – REPTILES AND AMPHIBIANS

- 1. Stocking and density must be appropriate to the species.
- 2. The enclosure size must be appropriate to the species and adjusted according to its size.
- 3. Temperature, humidity, lighting and ventilation must be appropriate to the species.
- 4. Lighting must be appropriate to the species.
- 5. Substrate appropriate to the species must be present.
- 6. Enrichment must be provided appropriate to the species.
- 7. Food and water must be provided in the appropriate manner for the species.
- 8. Hygiene: enclosures must be cleaned appropriately.
- 9. Handling must be kept to a minimum at all times.

SCHEDULE I – FISH

- 1. Water quality is a key determinant of fish welfare. To assess it, levels of ammonia and nitrite must be checked first. Only if such measurements exceed the recommended standards below, or there is an unexplained problem, is there any need to proceed further. Minimum water standards must be:

Cold Water Species

Free Ammonia max 0.02mg/l

Nitrite max 0.2mg/l
Dissolved Oxygen min 6mg/l
Nitrate max 50mg/l above ambient tap water

Tropical Freshwater Species

Free Ammonia max 0.02mg/l
Nitrite max 0.2mg/l
Dissolved Oxygen min 6mg/l
Nitrate max 50mg/l above ambient tap water

Tropical Marine Species

Free Ammonia max 0.01mg/l
Nitrite max 0.125mg/l
Nitrate max 100mg/l
pH min 8.1
Dissolved Oxygen min 4.0 mg/l

1. Water quality must be checked regularly and records kept of all tests. Centralised systems must be tested weekly. 10% of individually filtered tanks or vat must be tested weekly on aquaria or vats in which visual inspection indicates unusual behaviour or deaths, water quality inspections should be undertaken.

2. Holding systems must be cleaned and checked regularly.

3. No aquatic organisms should be exposed to excessive light or heat, or lack of adequate warmth.

 **Environmental Health**
Environment & Community Safety Directorate
Salford City Council, Turnpike House
631 Eccles New Road, Salford, M50 1SW

 **Phone**
 **Email**
 **Web**

My Ref INU / 298341 / H54

Pet Planet Superstore Ltd
Lower Lodge
Agecroft Road
Swinton
M27 8SN

Date: 13 January 2016

Health & Safety at Work etc. Act 1974 and associated legislation

Pet Planet Superstore Ltd, Lower Lodge, Agecroft Road, Swinton, M27 8SN

I am writing further to my recent inspection of your premises on 7th December 2015 where both a boarding license and pet shop license inspection was undertaken.

The standards noted overall were satisfactory. A few minor issues were noted which include the following;

- A few radiator corners showing deterioration which require renewing.
- Some of the red boxes used as sleeping areas for the puppies were cracked and must be replaced.
- There was no thermometer to allow monitoring of temperatures within the dog boarding units. Ensure one is provided and the temperature checked daily to ensure minimum temperature requirements of 10°C for normal kennels and 15.5°C for isolation kennels are being met.
- Couple of the cattery units had metal mesh protruding which need to be removed.
- Some of the shelving areas in cattery units were too small to be used as sleeping areas. I understand that these are mainly used for critter crèche but need to be increased in size before they can be used as cattery units.

The requirements for catteries are within the CIEH model license conditions (see attached weblink) and if you are unsure of any of these requirements please contact me to discuss.
<http://www.cieh.org/policy/model-licence-conditions-and-guidance-for-cat-boarding-establishments.html>

At present your boarding license only gives you a license to board dogs within the luxury block and you are not permitted to use the other two blocks. I understand that you may refurbish the old blocks so that they can be brought back into use. As new guidance is likely to be published in the future in relation to dog boarding establishments, you are strongly advised to contact us before spending any money on refurbishing the old boarding units to ensure you are compliant with both existing and new requirements.

Please also note that you must have separate facilities that can be used to quarantine/isolate sick animals where infectious disease is suspected. Such facilities must be separate and physically isolated from the main kennels with a minimum 5 metre distance for the dog boarding kennels.

I have attached copies of the licenses to keep a pet shop and an animal boarding establishment.

If you have any questions, relating to the inspection or any other issues, please do not hesitate in contacting me. Further information on our services can be found at: www.salford.gov.uk/envhealth

Yours sincerely

A rectangular box with a black border, used to redact the signature of the Environmental Health Officer.

Environmental Health Officer

Report of Inspection

Environment Directorate
Civic Centre, Chorley Road
Salford, M27 5FJ

Food Safety & Hygiene (England) Regulations 2013
Health and Safety at Work etc. Act 1974
Health Act 2006

0161 925 1097
environmentalhealth@salford.gov.uk
www.salford.gov.uk/environment
Lead Officer: John Snow

Premises name <i>PET MARKET SUPERMARKET</i>		Premises type <i>Supermarket</i>	
Business address <i>AGG. ST. ST. 12, Salford / Salford M27 5FJ</i>		Registered office / Home address/Primary Authority	
Business Telephone No. <i>0161 7360010</i>	Daytime Contact No.	Business Web Site / E-mail	FHRS displayed <input type="checkbox"/> Y <input type="checkbox"/> N Smoking sign displayed <input type="checkbox"/> Y <input type="checkbox"/> N
Reason For Visit	Routine Inspection <input checked="" type="checkbox"/>	Other <input type="checkbox"/>	FLARE Ref No.
The Food Safety and Hygiene (England) Regulations 2013		Regulation (EC) Number 852/2004 (hygiene of foodstuffs)	
Regulation (EC) Number 853/2004 (approved premises)		The Health & Safety at Work etc. Act 1974 and associated Regs. <input checked="" type="checkbox"/>	
Other Regulations			

Inspection Findings / Matters discussed at closing meeting / Comments / Timescales

*INDIVIDUALS IN CHARGE AT INSPECTION
REMARKED THAT THE STORES ARE NOT
CLOSED PROPERLY AND ARE LEAKING PRODUCE
AND FOODSTUFFS INTO THE WASTE RECYCLING
BIN. THE STORES ARE NOT PROPERLY
CLOSED AND THE WASTE RECYCLING
BIN IS NOT PROPERLY CLOSED. THE
STORES ARE NOT PROPERLY CLOSED
AND THE WASTE RECYCLING BIN IS
NOT PROPERLY CLOSED.*

*REMARKED THAT THE STORES ARE NOT
CLOSED PROPERLY AND ARE LEAKING
PRODUCE AND FOODSTUFFS INTO THE
WASTE RECYCLING BIN. THE STORES
ARE NOT PROPERLY CLOSED AND THE
WASTE RECYCLING BIN IS NOT
PROPERLY CLOSED.*

Areas inspected:			
Documents & records examined:			
If samples taken, please specify:			
Action to be taken by the Authority as a result of the inspection	Report Attached	Report to Follow	Informal Action
	Improvement Notices to be served	Prohibition Notice to be Served	Evidence Taken
	Voluntary surrender	Voluntary prohibition	Samples Taken

A Further Visit Will Be Made On Or After..... / Next Routine Inspection

Signed	Designation <i>E. Snow</i>
Tel. no	Time <i>11.30</i>
Signed	Position <i>Lead Officer</i>

This report is issued to confirm the inspection and to inform you of any contraventions against The Food Safety and Hygiene (England) Regulations 2013, The Health and Safety at Work etc. Act 1974, Health Act 2006 and other relevant statutory provisions as appropriate, which should be remedied within the indicated time scales.

The report only covers the areas inspected at the time of the visit and it does not indicate your overall compliance with the legislation. Legal requirements will show the relevant legislation. The report will also contain recommendations for good practice and may comment on issues you are dealing with well. Failure to achieve and maintain satisfactory conditions in your business may result in prosecution.

The City Council's Enforcement Policy Is Detailed Overleaf

**LICENCE TO KEEP A PET SHOP
PET ANIMALS ACT 1951****Number:- HUN/MMM/000345**

Salford City Council being the local authority under the above Act HEREBY grant a licence to **Pet Planet Superstore Ltd**

of **Agecroft Road, Pendlebury, Salford, M27 8SN**

being the occupier of premises known as **Dogs 4 Us**

within the area of Salford City Council to KEEP A PET SHOP at those premises and the species of animals (detailed in table below) permitted to be sold subject to the conditions endorsed hereon.

Schedule	Animal
B	Dogs x 70

A fee of **£97.00** (*excluding vets fee) been paid for this licence .

This licence shall remain in force from first day of January 2016 until and including the thirty-first day of December 2016

13th January 2016

John Snow
Principal Environmental Health Officer

Environment and Community Safety Directorate
Innovation House
Civic Centre
Chorley Road
Salford
M27 5FJ
Telephone 0161 925 1097

CONDITIONS SUBJECT TO WHICH THE PET SHOP LICENCE IS GRANTED

Pet shop licensees should have regard to The Animal Welfare Act 2006 and take such steps as are reasonable in all the circumstances to meet the welfare needs of the animals. To ensure; a) its need for a suitable environment; b) its need for a suitable diet; c) its need to be able to exhibit normal behaviour patterns; d) any need to be housed with, or apart from, other animals; and e) its need to be protected from pain, suffering, injury and disease.

SCHEDULE A – GENERAL CONDITIONS

1. Licence Display

- 1.1 The licence or a copy of the licence must be suitably displayed to the public in a prominent position
- 1.2 Facilities to inspect premises must be granted at all reasonable time to a duly authorised official of the Licensing Authority. The Strategic Director of the Environment and Community Safety Directorate may obtain the opinion of the Council's official veterinarian where the standards and type of care required is unclear. Where this is necessary the applicant will be charged a vets fee.
- 1.3 The Directorate reserves the right to refuse a licence if the standards at the premises are unsatisfactory or if the terms of the licence are not being complied with.

2. Accommodation

- 2.1 Animals must at all times be kept in accommodation designed to prevent escape and an environment suitable to their species and condition with respect to behavioural needs, situation, size, temperature, ventilation, and cleanliness. All accommodation must avoid drafts and overexposure to direct sunlight and must be kept in good repair.
- 2.2 Ventilation must be provided to all interior areas without the creation of excessive, localized draughts. Ventilation is important as an aid to disease control and aims to decrease smell accumulation and prevent excessive humidity of the atmosphere.
- 2.3 If animals are displayed outdoors, they must have protection appropriate to their species.
- 2.4 In order to control the spread of disease, and to prevent injury, housing must be constructed of non-porous materials or be appropriately treated. Junctions between all sections need to be fully cleanable.
- 2.5 Animals must be kept in housing which minimises stress from other animals or the public. Signage must be in place to deter public interference.
- 2.6 All animals for sale must be readily accessible and easy to inspect by staff.
- 2.7 Accommodation must be cleaned as often as necessary to maintain good hygiene standards
- 2.8 Where accommodation is on a tiered system, water, food or droppings must not be allowed to enter the lower housing.
- 2.9 All accessories provided for environmental enrichment in the accommodation must be appropriate for the species.

3. Exercise Facilities

- 3.1 Suitable and sufficient facilities must be available where appropriate.

4. Register of Animals

- 4.1 A purchase register must be maintained for all animals detailing their source and identification where appropriate.
- 4.2 A sales register must be maintained for:
 - 4.2.1 Dogs
 - 4.2.2 Cats
 - 4.2.3 Psittacines
 - 4.2.4 Species contained in the Schedule to the Dangerous Wild Animals Act 1976
- 4.3 Animals under veterinary treatment must be identifiable.

5. Stocking Numbers and Densities

- 5.1 No animals other than those specified in the licence, may be stocked. The licence conditions should clearly state the numbers for each species or species group that may be kept on the premises, except fish. Please refer to Schedules for individual species for more details. Animals are defined as any vertebrate animals; invertebrates are exempted from the regulations.
- 5.2 Where appropriate, all animals must be housed in social groups of suitable size.

6. Health Disease and Acclimatisation

- 6.1 All animals for sale must be in good health
- 6.2 Any sick or injured animal must receive appropriate care and treatment without delay. These must only be treated by appropriately competent staff or veterinary surgeons.
- 6.3 Provision must be made for the isolation of sick/injured/infectious animals and those that might reasonably be expected to be carrying serious infectious diseases.
- 6.4 Any animal with an abnormality which would materially affect its quality of life, must not be offered for sale. When in doubt, veterinary advice should be sought.
- 6.5 All reasonable precautions must be taken to prevent the outbreak and spread of disease. No animal which is suffering from, or could reasonably be suspected of having come into contact with any other animal suffering from any infectious or contagious disease or which is infested with parasites, shall be brought into or kept on the premises unless effectively isolated.
- 6.6 All necessary precautions must be taken to prevent harbourage, or the introduction to the premises, of rodents, insects and other pests.

7. Food and Drink

- 7.1 Animals must be supplied with adequate amounts of food and drink, appropriate to their needs at suitable intervals. All food must be suitable for the species concerned.
- 7.2 Food and Drink receptacles must be appropriate to the species, constructed and positioned to minimise faecal and urine contamination and spillage. Receptacles must be cleaned out at regular intervals.

8. Food Storage

- 8.1 All food, excluding live foods intended for feeding to animals on the premises, must be stored in impervious closed containers.
- 8.2 The containers and equipment used for feeding must be kept in a clean and sound condition.

9. Observation

- 9.1 All animals must be attended to at regular intervals, except where defined in the schedule, at least once daily, and appropriate to the individual animal.

10. Disposal of Waste

- 10.1 All excreta and soiled bedding for disposal must be kept in a hygienic manner and stored in impervious containers with close fitting lids - away from direct sunlight.

11. Transportation to the Premises

- 11.1 When receiving animals, the licensee must make reasonable effort to ensure that they are transported in a suitable manner.
- 11.2 Any animals received or consigned shall be transported according to the regulations laid down in current legislation.
- 11.3 Animals must be transported or handed to purchasers in suitable containers.

12. Sale of Animals

- 12.1 No mammal shall be sold un-weaned or, if weaned, at an age at which it should not have been weaned.
- 12.2 In the case of non-mammals, they must be capable of feeding themselves.

13. Dangerous Wild Animals as defined by the Dangerous Wild Animals Act 1976

- 13.1 When dangerous wild animals are kept, the cages must be of a secure construction appropriate to the species and kept locked.
- 13.2 The local authority must be notified in the relevant that the pet shop wishes to offer for sale, any animal on the Schedule to the Dangerous Wild Animals Act.

14. Pet care advice, staff training and knowledge

- 14.1 New applicants must have a qualification or be registered with a recognized body such as City & Guilds. They must have suitably progressed in 12 months and have completed the qualification within 2 years.
- 14.2 The licensee must ensure that the purchaser is informed of the correct care of the animal covering feeding, housing, handling, husbandry, accessories and veterinary care.
- 14.3 Appropriate reference materials on the care of each species must always be available for use by staff.
- 14.4 Staff members must be able to provide suitable advice to purchasers and answer questions as required by them. No animal should be stocked or sold unless the staff or at least one member of staff on call is familiar with the care and welfare of the animals stocked and has a recognised qualification and/or suitable experience/training.
- 14.5 The licensee must be able to demonstrate appropriate staff training is carried out and that staff are competent in pet shop management and animal handling.

15. Fire and other emergency precautions

- 15.1 Suitable emergency precautions and written procedures must exist and be made known to all staff, including arrangements for evacuation of animals.
- 15.2 Entrances and exits must be clear of obstructions at all times.
- 15.3 Suitable fire fighting, prevention and detection equipment must be provided, maintained, regularly serviced and sited as advised by the local fire protection/prevention officer and approved by the local authority.
- 15.4 The licensee, or a designated key holder, must at all times be within reasonable travelling distance of the premises and available to attend in case of emergency.
- 15.5 A list of key holders must be logged with the local police and local authority.
- 15.6 In the interests of animal welfare, the following notice must be displayed prominently at the front of the premises: "In case of an emergency dial 999".
- 15.7 When pet shops are sited within other premises, the licensee or key holders must have access at all times to the premises containing the animals.
- 15.8 All electrical installations and appliances must be maintained in a safe condition.
- 15.9 There must be an effective contingency plan for essential heating, ventilation and aeration/filtration systems, as appropriate.

SCHEDULE B - DOGS

1. Puppies must be weaned before leaving the mother.
2. The minimum kennel size must be:
 - 2.1 For a batch of small breed puppies – max 6 pups – 1.5m² for sleeping, plus 2m² for exercise
 - 2.2 For a batch of medium breed puppies – max 4 pups – 2m² for sleeping, plus 2m² for exercise
 - 2.3 For a batch of large breed puppies – max 2 pups – 2m² for sleeping, plus 2m² for exercise

These are minimum requirements, for larger batches the size of the pens should be adjusted pro-rata accordingly. Ideally the puppies should have free access to the exercise area at all times. Any covered pens should have a minimum height of 1.8m or removable covers to allow adequate access by staff for cleaning. These are minimum standards and meeting the correct size of pens alone are not a defence if the welfare of the animals are in question.

3. Suitable and sufficient exercise facilities must be available and accessible where appropriate.
4. Extreme temperatures must be avoided.
5. General bedding must include an adequate amount of absorbent material.
6. Any soiled material must be removed at least four times a day or as required to ensure the puppy does not have to lie in a soiled area.
7. A specific lying place must be provided lined with soft material.
8. Puppies must be fed at least four times daily, at appropriate intervals.
9. Puppies must have frequent, quality contact time with staff.
10. Batches of puppies must not be mixed until they have been on the premises for seven days or have shown no sign of infectious disease for seven days.
11. Ideally, single puppies must not be left alone in a kennel, but where they are, special attention should be paid to specific human interaction. When they are mixed they should be of similar size, age and temperament and there should be good supervision of mixing.
12. There must be environmental enrichment in all kennels.

** Please see 'Schedule A – General Conditions' for food, water and isolation conditions

**ANIMAL BOARDING ESTABLISHMENTS ACT, 1963
LICENCE TO KEEP AN ANIMAL BOARDING ESTABLISHMENT**

Salford City Council being the local authority under the above Act HEREBY LICENCE **Pet Planet Superstore Ltd**

being the occupier of premises known as **Dogs 4 Us** within the area of Salford City Council to KEEP AN ANIMAL BOARDING ESTABLISHMENT at those premises subject to the conditions endorsed hereon.

A fee of £110.00 has been paid for this licence (* excluding vets fee).

The licence shall remain in force from the **1st day of January 2016** until and including the **31st day of December, 2016**

(please see attached conditions subject to which the above licence is granted)

13th January 2016

John Snow
Principal Environmental Health Officer

Environment Directorate
Turnpike House
631 Eccles New Road
Salford
M50 1SW

Telephone 0161-925 1097

CONDITIONS SUBJECT TO WHICH THE ABOVE LICENCE IS GRANTED

Animal boarding establishment licensees should have regard to The Animal Welfare Act 2006 and take such steps as are reasonable in all the circumstances to meet the welfare needs of the animals. To ensure; a) its need for a suitable environment; b) its need for a suitable diet; c) its need to be able to exhibit normal behaviour patterns; d) any need to be housed with, or apart from, other animals; and e) its need to be protected from pain, suffering, injury and disease.

ANNEX I - GENERAL LICENCE CONDITIONS FOR DOGS & CATS

1.0 Licence Display

- 1.1 The number of animals accommodated at the establishment at any one time shall not exceed (50...cats) (and) (96....dogs for the luxury block/Collie Way and this is valid until the 31st December 2016).
- 1.1a Quarantine facilities must be made available which is separate from boarding animals.
- 1.1b The critter crèche must meet the minimum welfare standards under Pet Animal Act and associated legislation and the minimum space standards as stipulated by legislative guidance. Such conditions must be made clear to your customers. It is not acceptable to agree to house animals in accommodation provided by your customers if they do not meet the space standards as stipulated in the above mentioned legislation.
- 1.2 A copy of the licence and its conditions must be suitably displayed to the public in a prominent position in, on or about the boarding establishment.
- 1.3 Accommodation provided for animals must, in all respects, be suitable as regards construction, size of quarters, exercising facilities, temperature, lighting, ventilation and cleanliness.
- 1.4 All dogs and cats accommodated at the premises must be provided with suitable bedding material, and must be given adequate exercise.
- 1.5 Suitable food and drink must be provided for all animals.
- 1.6 Whilst animals are boarded at the establishment, there must always be someone resident at the premises, and all animals must be visited at suitable intervals
- 1.7 All reasonable precautions must be taken to prevent and control the spread among animals of infectious or contagious diseases, including the provision of adequate isolation facilities. Proof must be provided that dogs have current vaccinations against Canine Distemper, Infectious Canine Hepatitis, Leptospirosis and Canine Parvovirus and other relevant diseases. Cats should have current vaccinations against Infectious Feline Enteritis, feline respiratory disease and other relevant diseases.
- 1.8 All heating appliances must be of such construction as to constitute no risk of fire and all electrical installations and appliances must be maintained in a safe condition. A residual current circuit breaker system must be on each block of units.
- 1.9 Appropriate steps must be taken for the protection of animals in case of fire or other emergency.
- 1.10 Exclusive facilities, hygienically constructed and maintained, must be provided for the storage and preparation of food for the animals. All bulk supplies of food must be kept in pest proof containers.
- 1.11 A register must be kept containing a description of any animals received into the establishments, date of arrival and departure, and the name and address of the owner, such register to be available for inspection at all times by an officer of the local authority, veterinary surgeon or veterinary practitioner, authorised under Section 2(1) of the Animal Boarding Establishment Act, 1963.
- 1.12 Facilities to inspect premises must be granted at all reasonable time to a duly authorised official of the Licensing Authority. The Director of Environmental Services may obtain the

opinion of the Council's official veterinarian where the standards and type of care required is unclear. Where this is necessary the applicant will be charged a vets fee.

- 1.13 A written training policy must be provided for permanent, part-time and seasonal workers and must be demonstrated to have been carried out.
- 1.14 Each unit must be clearly marked (e.g. numbered), and a system in place, which ensures that relevant information about the animal in that unit, is readily available.

ANNEX II - SPECIFIC CONDITIONS FOR CATTERIES

SECTION A - PHYSICAL CONSTRUCTION AND INTEGRITY

1.0 GENERAL

- 1.1 The cattery must be structurally sound.
- 1.2 The cattery must be constructed of materials that are robust, safe and durable and be well maintained in good decorative order and repair.
- 1.3 Materials used in construction or maintenance must not expose cats to any harmful chemicals.
- 1.4 The cattery must be built in compliance with good building practice (e.g. local authority guidelines), on a concrete base with a damp proof membrane. Where Building Regulations apply these must be adhered to.
- 1.5 There must be no sharp edges, projections, rough edges or other hazards which present risk of injury to a cat.
- 1.6 Windows must be escape-proof at all times.
- 1.7 Doors must have secure latches or other closing devices.
- 1.8 All wire mesh/fencing must be strong and rigid and kept in good repair to provide an escape-proof structure.
- 1.9 Timber, if used, must be of good quality, well maintained and any scratched areas sealed or over-clad.
- 1.10 Any storage areas must be dry and free from vermin.
- 1.11 Electrical equipment must be installed in line with current legislation and maintained in a safe condition.

Drainage

- 1.12 Waste water must not run off into adjacent pens.
- 1.13 Adequate drainage must prevent pooling of liquids.
- 1.14 Any drain covers in areas where cats have access must be designed and located to prevent toes/claws from being caught.

Safety corridor/entrance lobby

- 1.15 There must be an escape-proof area (safety corridor/entrance lobby) at the exit of each cat unit.
- 1.16 For catteries where there are facing units accessed by an indoor corridor, the corridor must be at least 1.2 m wide, or the doors of the units must be solid or have sneeze barriers.
- 1.17 At the end of the safety corridor there must be a securable door through which the inside of the cattery can be viewed from the outside and this must be kept closed when not in use.
- 1.18 The door from the cat unit to the safety corridor must be escape-proof, securable, strong enough to resist impact and scratching and kept closed at all times.
- 1.19 The floor must be finished to produce a smooth, impervious surface which is easy to clean and disinfect. Holes or gaps between tiles or paving slabs are not acceptable.
- 1.20 Outdoor safety corridors must be roofed.
- 1.21 External doors/gates must be lockable and staff must have easy access to keys in case of emergency.
- 1.22 Sufficient lighting must be provided in the safety corridor to illuminate all year round. Where practicable this should be natural light during the day.

- 1.23 The safety corridor must not be used as an exercise area
- Roofing**
- 1.24 There must be a safe, secure, waterproof roof over all of the cat units (sleeping accommodation and run) and the safety corridor. For the run, materials used must be capable of filtering UV light and providing adequate shade.

2.0 CAT UNITS

- 2.1 Cats from different households must not share cat units.

Lighting

- 2.2 There must be adequate lighting in the cat unit.

Ventilation and humidity

- 2.3 Ventilation must be appropriate all year round (both cool in hot weather and avoiding cold draughts in winter). Localised draughts in the sleeping accommodation must be avoided.

Interior surfaces

- 2.4 All interior surfaces to which cats have access must be durable, smooth and impervious, capable of being cleaned and disinfected, and be kept in good decorative order and repair.
- 2.5 Where concrete or other building blocks or bricks are used, they must be sealed to be smooth and impervious.
- 2.6 Surfaces which are peeling, scratched, chipped or in disrepair must be repaired or resealed to an acceptable standard, or replaced.
- 2.7 Ceilings must be capable of being easily cleaned and disinfected.
- 2.8 Junctions between sections must be coved or sealed.
- 2.9 Floors must be finished to produce a smooth, non-slip, solid surface and all surfaces must be capable of being easily cleaned and disinfected. (There must be no open gaps if using concrete slabs or tiling).

Accessing the cat unit

- 2.10 Each unit must be designed to allow staff to access and clean all parts of the cat unit safely. (For further information on cleaning see Section E).
- 2.11 The unit must have a securable, full height door for access.
- 2.12 Each unit must be clearly marked (e.g. numbered) and a system in place which ensures that relevant information about the cat in that unit is readily available.

Litter trays

- 2.13 Litter trays of a suitable size or type must be provided at all times.
- 2.14 Each unit must have space to allow for at least 60 cm separation between the litter tray, resting place and feeding area. This allows cats to sit, rest and eat away from areas where they urinate and defecate.
- 2.15 Trays must be impermeable, easy to clean and disinfect, or be disposable.
- 2.16 A safe and absorbent litter material must be provided.
- 2.17 In a multiple cat unit the number of trays must be appropriate to the number of cats (see also 3.0 in Section D).
- 2.18 Trays must be regularly and appropriately cleaned (see Section E for information on cleaning protocols, and waste disposal).

3.0 SLEEPING ACCOMMODATION

Size of full height walk-in unit sleeping accommodation:

- 3.1 The following minimum areas and dimensions must be achieved in order to give cats a suitable and appropriate comfortable space and for ease of cleaning and management.

Existing buildings, floor area and dimensions

	Minimum area	Smallest dimension must be a minimum of:	Minimum height
One cat	0.85m ²	0.9m (e.g. 0.90m x 0.95m)	1.8m
Up to two cats	1.5m ²	1.2m (e.g. 1.20 m x 1.25m)	1.8m
Up to four cats	1.9m ²	1.2m (e.g. 1.20m x 1.60m)	1.8m

Shelving or raised area for a full height walk-in unit

- 3.2 All resting areas/shelving must be large enough for each cat to lie on.
- 3.3 Facilities must be easily accessible and provide safe easy access to the shelf for elderly, ill, very young or disabled cats if required.
- 3.4 Shelving or raised areas must be made of impervious, easily cleanable materials.

Size of penthouse sleeping accommodation (an enclosed boxed sleeping area raised off the ground)

- 3.5 The following minimum areas and dimensions must be achieved in order to give cats a suitable and appropriate comfortable space and for ease of cleaning and management.
- 3.6 Facilities must be easily accessible and provide safe easy access (ramp/steps) to the penthouse. Extra consideration may be needed for elderly, ill, very young or disabled cats. Existing buildings, floor area and dimensions.

Existing buildings, floor area and dimensions			
	Minimum area	Smallest dimension must be a minimum of:	Minimum height
One cat	0.85m ²	0.9 m (e.g. 0.90 m x 0.95m)	1m
Up to two cats	1.1m ²	0.9 m (e.g. 0.9 m x 1.20m)	1m
Up to four cats	1.7m ²	0.9 m (e.g. 0.9 m x 1.90m)	1m

Temperature in sleeping accommodation

- 3.7 There must be a means of measuring, monitoring and recording temperature (maximum and minimum temperatures) representative of the temperature in the cat sleeping accommodation.
- 3.8 Insulation and temperature regulation in the cattery must aim to keep the ambient temperature in the cat sleeping accommodation above an absolute minimum of 10°C.
- 3.9 There must be part of the cat's sleeping accommodation where the cat is able to enjoy a minimum temperature of 15°C – this additional heat may be in the form of a heated bed/pad etc.
- 3.10 The cat must be able to remove itself from the source of heat.
- 3.11 Heaters must not be sited in a manner or location where they present a risk of burning or electrocution to cats or humans, or a risk of fire.
- 3.12 Open flame appliances must not be used.
- 3.13 All heating equipment must be installed and maintained in a safe condition.
- 3.14 Additional forms of heating can be in the form of heated beds, headed pads or similar but these must not be the main source of heat for the cats. Use should be tailored to the needs of individual cats.

- 3.15 Any sockets in the sleeping accommodation must be waterproof and as far out of reach of cats as possible.
- 3.16 There must be a policy in place for dealing with high temperatures and a means of keeping cats cool.

Bedding

- 3.17 There must be a clean resting place to provide comfort and warmth which is situated out of draughts.
- 3.18 Soft bedding materials must be provided and adapted if necessary for old, young or infirm cats to help regulate their body temperature.
- 3.19 Bedding must be made of a material that is easy to wash/disinfect, or is disposable.

Access to run

- 3.20 A cat must have access between the sleeping accommodation and run (e.g. a cat flap) so it can easily and safely access all parts of its unit.

4.0 EXERCISE RUN (IN ADDITION TO AND NOT INCLUDING SLEEPING ACCOMMODATION)

- 4.1 Any part of the run to which the cat has access must be easily cleanable and not damaged by scratching. Any replacement wood must be clad with a smooth impervious material.
- 4.2 The floor must be finished to produce a smooth, impervious surface and all surfaces must be capable of being easily cleaned and disinfected. There must be no open gaps if using concrete slabs or tiling.
- 4.3 Where cats have access to mesh (catteries with gaps rather than sneeze barriers), the diameter of the wire must not be less than 1.6 mm (16 gauge welded mesh). Mesh size must not exceed 25 mm in one direction and should be positioned on the inside of the framework of runs to prevent damage of uprights by cats scratching any woodwork.
- 4.4 All exercise runs must be roofed to provide protection from the elements.
- 4.5 Communal exercise areas must not be used.

Size of exercise run for full height walk-in unit and penthouse style unit

- 4.6 The following minimum areas and dimensions must be achieved in order to give cats a suitable and appropriate comfortable space and for ease of cleaning and management.

Existing buildings, floor area and dimensions			
	Minimum area	Smallest dimension must be a minimum of:	Minimum height
One cat	1.65 m ²	0.9m (e.g. 0.9m x 1.85m)	1m
Up to two cats	2.2m ²	0.9m (e.g. 1.2m x 1.85m)	1m
Up to four cats	2.8 m ²	1.2m (e.g. 0.9m x 2.35m)	1m

Sneeze barriers

- 4.7 Full height, full width solid sneeze barriers must be installed between cat units.
- 4.8 Sneeze barriers must be in place on the end walls of the exercise run at each end of the cattery block to prevent contact with animals from outside.

Shelving or raised areas in exercise run

- 4.9 Shelving must be made of impervious, easily cleanable materials.
- 4.10 There must be a shelf or facility for providing a raised area in the exercise area.
- 4.11 All resting areas/shelving must be large enough for each cat to lie on.

- 4.12 Extra help (e.g. steps) to provide safe easy access to the shelf for elderly, ill, very young or disabled cats must be available if required.

5.0 FIRE AND OTHER EMERGENCIES

- 5.1 There must be a written emergency plan (agreed by the local authority) which must be on display and known to staff and a contingency plan should the premises be destroyed or uninhabitable.
- 5.2 Premises and activities must be risk assessed (including fire). These risk assessments must be recorded and relayed and understood by all staff.
- 5.3 Fire fighting equipment must be provided, maintained in good working order (maintenance must be evident and should show date checked) and easily accessible.
- 5.4 Fire exits must be clearly marked and access left unrestricted.
- 5.5 The premises must comply with current legislation with regards to electricity and gas (if connected).

SECTION B - DIET

1.0 DRINKING

- 1.1 Fresh water must be available at all times. Clean water must be provided daily in a clean container or changed sooner if it is visibly soiled.
- 1.2 Food and water must be kept separate (Joint feeding and water bowls must not be used).
- 1.3 Water must be positioned well away from the litter tray, as cats will not drink if it is placed too close to a toilet site (also see 3.0 in Section D).
- 1.4 Adequate water bowls must be provided for multi-cat units (also see 3.0 in Section D).
- 1.5 Water bowls must be non-porous and easy to clean/disinfect.

2.0 EATING

- 2.1 There must be exclusive facilities, hygienically constructed and maintained, for the storage and preparation of food for the cats.
- 2.2 Refrigeration facilities must be provided.
- 2.3 A sink with hot and cold water must be provided for the washing of food equipment and eating and drinking vessels.
- 2.4 Clean, safe containers must be provided for the storage of foods and must be insect and rodent proof.
- 2.5 Cats must be fed a balanced diet suitable for their age, health status, reproductive status and lifestyle. The type of food, specific diet or prescription diet is usually by agreement with the owner.
- 2.6 Food must be unspoilt, palatable, and free from contamination.
- 2.7 For healthy adult cats at least two meals a day must be offered at a minimum of 8 hours apart, as appropriate to the individual's requirements.
- 2.8 Unconsumed wet or fresh food must be removed before it deteriorates, and before the next feed time. Dry food can be fed as indicated by the manufacturer.
- 2.9 Food must not be left for excessive periods to prevent it being spoiled and attracting flies. This will vary with temperature conditions and type of food.
- 2.10 All food must be positioned well away from the litter tray, (minimum 60cm), as cats will not eat if it is placed too close to their toilet site.
- 2.11 One feeding bowl must be provided per cat.
- 2.12 Food bowls must be non-porous and easy to clean and disinfect, or disposable.
- 2.13 Food intake must be monitored daily and any problems recorded.
- 2.14 Veterinary advice must be followed if feeding debilitated, underweight or ill cats, or those with specific dietary requirements.

- 2.15 Cats displaying marked weight loss/gain must be evaluated by a vet and treated as necessary.

SECTION C - BEHAVIOUR

1.0 GENERAL POINTS ON CAT BEHAVIOUR

- 1.1 The behaviour of individual cats must be monitored on a daily basis and abnormalities or changes noted and acted upon if necessary.
- 1.2 Cats must be able to access different levels within the unit (see 3.0 in Section A for more information).
- 1.3 Cats must be given the opportunity for play and exercise.
- Hiding places**
- 1.4 A hiding place must be provided for cats in the sleeping accommodation (see 3.0 in Section D).
- Play**
- 1.5 Any toys provided must be safe and be disinfected between use in the cattery, or disposed of. If provided by the owner toys must be kept within that cat's unit and used solely for that cat and returned to the owner at the end of the cat's stay.
- Scratching**
- 1.6 Cats must be provided with suitable facilities for scratching.
- 1.7 Any surface available for scratching must either be disinfected between use for different cats, or disposable. If provided by the owner it must be kept within that cat's unit and used solely for that cat and returned to the owner at the end of the cat's stay. (See Section E).

2.0 NOISE

- 2.1 Cats must not be exposed to excessive noise of barking boarded dogs or other excessive/continuous noise.

3.0 LONG STAY CATS

- 3.1 A Standard Operating Procedure (SOP) must be in place explaining how to ensure the health and welfare of long-term stay cats.

SECTION D - COMPANY

1.0 FELINE COMPANY AND INTERACTIONS

- 1.1 Cats from different units must not share exercise runs or an exercise area either at the same time or sequentially.

2.0 HUMAN COMPANY AND INTERACTIONS

- 2.1 Cats must always be handled humanely and appropriately to suit the requirements of the individual cat.

3.0 MULTI-CAT UNITS

- 3.1 For any multi-cat unit (cats from the same home) cats must be monitored and consent obtained from the owner for separating cats, should problems arise (e.g. cats fighting or 'stressed').
- 3.2 There must be multiples of all resources (food and water bowls, litter trays and sleeping areas (warmed if required), depending on the number of cats, to ensure that some cats cannot monopolise resources and prevent the others from accessing them.
- 3.3 A separate bed must be provided for each cat.
- 3.4 A separate hiding place must be provided for each cat e.g. a cardboard box, igloo bed.

- 3.5 Separate feeding bowls (not double feeders) must be provided for each cat.
- 3.6 Several sources of water must be provided if multiple cats are housed.

SECTION E - HEALTH AND WELFARE

1.0 MONITORING CATS

- 1.1 All cats must be observed regularly throughout the day. Cats must be checked daily for signs of illness and/or injury and to ensure that their needs are being met. Any signs of ill health or unusual behaviour must be recorded and advice sought without delay.
- 1.2 The cattery proprietor or responsible person must visit the cats at regular intervals (of no more than 4 hours apart during the working day), or as necessary for the individual health, safety and welfare of each cat.
- 1.3 Presence or absence of faeces and urine in trays must be noted daily. Any signs of abnormalities in excreta must also be noted or acted upon as appropriate.
- 1.4 Drinking and eating habits must be monitored and any problem investigated. (Refer back to Section B).

2.0 KEEPING RECORDS

The information kept must include the following:

- 2.1 Date of arrival and departure.
- 2.2 Name, sex, description of cat and microchip number.
- 2.3 Number of cats sharing from same household.
- 2.4 Name, address, phone number and email of owner (including emergency contact details).
- 2.5 Name, address, email and phone number of emergency local contact (who is able to take the cat if necessary).
- 2.6 Cat's veterinary surgeon.
- 2.7 Cat's diet and relevant requirements.
- 2.8 Cats' relevant medical history.
- 2.9 Consent forms e.g. veterinary treatment, consent to share or separate cats if needed, record of baskets/toys etc left at the cattery (Check vet consent forms i.e. own vet or designated vet if not in area).
- 2.10 Record of vaccination.
- 2.11 Any medical treatment must be recorded and visible to prevent mis-dosing.

3.0 DISEASE CONTROL

- 3.1 Where work with rescue cats or breeding cats is also undertaken, this must be kept completely separate, and extra precautions taken to prevent the spread of disease.
- 3.2 When there is any cause for concern regarding the health status of a cat, that cat must be handled last and the unit must be cleaned after all the others.
- 3.3 Cats must remain in their assigned unit and not be moved to other units (rotation) or to a holding unit for cleaning purposes, except for moving to an isolation facility.
- 3.4 Standard operating procedures (SOPs) must be in place and followed to prevent spread of disease, and staff trained in these procedures.
- 3.5 Facilities must be provided for the proper reception, containment and disposal of all waste and meet with local authority approval.
- 3.6 Isolation facilities must be available (see 6.0 in Section E).

4.0 HYGIENE PRACTICES

Cleaning and disinfectant products

- 4.1 Products must be suitable to use and effective against the pathogens, (especially feline parvovirus (FIE) and ringworm)) for which the cats are at risk and under the conditions present in the environment in which they are used.
- 4.2 Cleaning agents and disinfectants must be non-toxic to cats.
- 4.3 The compatibility of different bactericides, fungicides and virucides (if used together and/or with a detergent) must also be taken into account.
- Manufacturers' recommended guidelines for use, correct dilutions and contact time for use in cleaning and disinfection products must be followed. Standing water must not be allowed to accumulate in areas around the cat units due to the possibility of pathogens residing in these moist environments.
- Cleaning and disinfecting routines for units when cats are resident**
- 4.4 There must be cleaning and disinfection routines in place for day-to-day management of the cats and for ensuring a cat unit and all equipment is cleaned and disinfected effectively before a new cat comes in.
- 4.5 Each unit must be supplied with it's own dustpan, brush and scoop, to be used exclusively in, and kept in that unit, until departure of the cat, and then cleaned and disinfected before re-use, or disposed of prior to the next resident.
- 4.6 Litter trays must be emptied and cleaned and disinfected at least once a day, or more frequently as necessary.
- 4.7 Beds and bedding material must be checked daily and be maintained in a clean, dry and parasite-free condition.
- 4.8 Drinking vessels must be changed/cleaned and disinfected at least once a day.
- 4.9 Grooming equipment must either be cleaned and disinfected between use on different cats, or be disposable. If provided by the owner, it must only be used on that cat and must be sent home with the cat.
- 4.10 Toys and scratch posts must be cleaned and disinfected between use for different cats, disposed of, or returned to the cat's owner (if they came in with the cat).
- Handling cats**
- 4.11 Hygiene protocols must be observed between handling cats. Hands must be washed/disinfected or hand sprays or alcohol gel used between handling of each cat.
- 4.12 Protective garments must be changed and laundered with an appropriate disinfectant/disposed of immediately after handling a cat with a suspected infectious disease.
- 5.0 VACCINATION, FLEAS, WORMS AND OTHER PARASITES**
- 5.1 An up-to-date veterinary health record must be seen to ensure that cats boarded have current vaccinations against feline parvovirus (feline infectious enteritis) (FIE)) and against feline respiratory viruses (feline herpesvirus and feline calicivirus).
- 5.2 Vaccination (including boosters) must have been completed, at the very least, 2 weeks before the cat's arrival in order to ensure maximum protection.
- 5.3 Homoeopathic vaccination is not acceptable as it will not protect against infectious diseases.
- 6.0 ISOLATION FACILITIES**
- 6.1 The area must provide separate, self contained facilities for the isolation of suspected infected cats and must have a separate entrance to the rest of the units.
- 6.2 Separate cleaning supplies and clothing must be designated for the isolation area and other cattery sections.
- 6.3 Protective clothing and footwear must be worn when handling cats in the isolation facility, and sanitation protocols adhered to, to avoid the transmission of disease. Whilst in use, the clothing should be kept in the isolation unit and not be removed other than for cleaning and disinfection.

- 6.4 Hands must be washed/disinfected between handling cats.
- 6.5 Separate feeding and water bowls, litter trays, litter, a dedicated safe cat basket, bedding and cleaning utensils must be stored in the isolation unit ready for immediate use.
- 6.6 Any cats in the isolation facility must be checked regularly and unless a separate person is caring for them, they should be visited after the other cats.
- 6.7 A Standard Operating Procedure (SOP) for barrier nursing and information must be provided for staff.
- 6.8 Should a cat need to be removed from its unit, it must be carried in a secure and disinfected cat carrier, and the carrier disinfected after use.
- 6.9 In emergency cases, such as admission of unvaccinated cats because of owner hospitalisation, there must be provision to be able to place these animals in isolation.

7.0 VETERINARY TREATMENT AND HEALTH CARE

- 7.1 A veterinary practice must be appointed for the establishment. The name, address and telephone number of the establishment's veterinary service must be displayed in a prominent position for staff.
- 7.2 Where cats require wiping of eyes, grooming or other cleaning regimes, these must be carried out frequently enough to keep the cat clean and comfortable providing it is safe to do so.
- 7.3 When a cat is suspected of being ill or injured (staff should be trained to recognise when a cat requires veterinary care), a veterinary surgeon must be contacted for advice immediately. Any instructions for treatment given by a veterinary surgeon must be strictly followed with further advice sought if there is ongoing concern.
- 7.4 Medicines must be stored safely, securely, at the correct temperature and labelled correctly according to manufacturer's instructions. Any unused medications must be returned to the owner or prescribing vet.

8.0 HOLDING UNITS FOR TEMPORARY HOUSING

- 8.1 If, in an emergency, holding units/pens are used, they must not be sited in the reception.
- 8.2 Cats must be provided with a bed, litter tray, food and water.

9.0 TRANSPORTATION OF ANIMALS

- 9.1 Any transport legislation must be complied with.
- 9.2 Cats must be secured in durable carrying baskets any time they are transported/carried outside the cat unit (A spare cat carrier should be kept at the cattery for situations where owners do not arrive with their cat in a secure carrier).
- 9.3 All vehicles and equipment must be kept clean and disinfected after each collection or delivery.
- 9.4 Cats must not be left in vehicles except for transportation.

