



Department of the
Environment
www.doeni.gov.uk

DOE HR & Organisational Change Division

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Your reference:

Our reference: DO2-12-505

Date: 16 November 2012

Mr Paddy Dignam

Request-135738-
43ab6b32@whatdotheyknow.com

Dear Mr Dignam

Freedom of Information Act 2000

Thank you for your request for information dated 29 October 2012, which may be held by this Department in relation to information on grievance, dignity at work and disciplinary cases. Your request was received on 29 October 2012 and I am dealing with it under the terms of the above legislation. I aim to let you have a response by 26 November 2012.

The leaflet enclosed gives a brief outline of the legislation and the procedures we will follow in handling your request.

As indicated in the leaflet, you may have to pay for information in certain circumstances. If a fee is required, I will write to you to advise of the amount which must be paid before I can respond to your request for information.

If you have any queries about this letter, please do not hesitate to contact me. Please remember to quote the reference number above in any future communications.

Yours sincerely

Gavin Dunleavy
DOE HR