

Name: Jeremy Donnelly

Address:

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If calling please ask for:
Kenny McKaig 01382 434577

Dear Sir/Madam

Freedom of Information Request Reference No. 20201201006

I refer to your request of 30/11/2020

The answers to your questions are as follows:

Subject: Freedom of Information request - Information on Current Property Management Solution Dear Dundee City Council,

If any, the name of the software solution(s) used to manage your corporate property/assets including facilities management (CAFM). **GVA**

- Who are the current supplier(s)? **GVA**
- What was the actual contract value(s) of each contract? **£26,875**
- Start date & duration of the contract. **Software is currently renewed annually.**
- Is there an extension clause in the contract(s) and, if so, the duration of the extension? **Software is currently renewed annually.**
- Has a decision been made yet on whether the contract(s) are being either extended or renewed?
A decision has been made to replace this system but no plan has currently been put in place for procurement and subsequent implementation.
- Who is the senior officer (outside of procurement) responsible for this contract?
Colin Craig Property Manager.

Your Right to Appeal

If you are unhappy with this reply you may require the Council to review its actions and decisions in relation to your request.

The requirement for review must:-

- be in writing or other permanent form (please address it to me);
- state your name and give an address for correspondence;
- specify the original request for information and the matter which gives rise to your dissatisfaction; and
- be made within 40 working days of the date of this response, although the Council may, if it considers it appropriate to do so, consider requirements for review after that time has passed.

Your requirement for review will be dealt with by the Chief Executive. He will reply to you in writing promptly and in any event within 20 working days. He may:-

- confirm my decision with or without modification;
- substitute a different decision for my decision;

and will give you his reasons for so doing. If you are unhappy with the Chief Executive's decision you may then appeal to the Scottish Information Commissioner. You must submit your appeal to the Scottish Information Commissioner within six months of receiving the Chief Executive's decision.

Further details on the Scottish Information Commissioner's appeal procedure can be found using the direct link www.itspublicknowledge.info/Appeal or email xxxxxxxx@xxxxxxxxxxxxxxxxxxxx.xxxx or telephone (01334) 464610 or write to Scottish Information Commissioner, Kinburn Castle, Doubledykes Road, St Andrews, Fife, KY16 9DS.

Yours faithfully

Kenneth McKaig
Legal Manager