

## **Information Governance in ECC**

### ● **Information & ICT Board (IICTB)**

- key role in the information governance structure of ECC
- considers the effect of proposals for new or changed policies, standards, procedures and guidance focussed on the management or handling of information
- aims to achieve compliance with relevant legislation and to encourage good business practices
- monthly meetings (2½ hours)
- each service group has an Information Champion who is invited/encouraged to either attend or send a deputy
- also attended by advisors, but they don't take decisions
- InfoChamps reflect on aspects that are relevant to their own business practices and feed back issues or confirm acceptability or proposals
- also consider issues raised either within service groups or by BT within the same broad subject matter
- output is to decide on a course of
- IICTB currently chaired by ISIS on behalf of Head of Information Services

### ● **Policy & Standards Council (P&SC)**

- either endorses (or not) the decisions of the IICTB
- takes issues for referral to CLT
- challenges the thinking behind the recommendations
- members (currently) Director for HR and Customer Excellence, IS, Facilities Management, Legal & Registration, Internal Audit, Finance, Environment, Sustainability and Highways and Caldecott Guardians
- each member brings their views (respectively) HR issues, information security /other Information Services issues, physical security issues, audit issues and legal issues
- all bring views of the priorities of the organisation
- meeting is used to reach a consensus on any changes required and implementation methods
- meetings (one hour) booked monthly but cancelled if no decisions required
- no formal chair although probably perceived to be led by IS

### ● **ISIS Compliance Manager**

- attends both meetings (but has no decision at either)
- takes information from each to the other
- prepares 'issues and decisions' papers