

Public Liaison and Communications Committee

Task Group

Note on Meeting held on 19 June 2007

Present: Cllrs Thake, P Morris and Jamie Clifford. Also Jenny Oram

The meeting comprised a discussion session ranging over a number of issues.

1 The remit of the Task Group is

- (a) to define what the Parish Council requires of its own web site - be it a stand-alone site or part of a community site;
- (b) to draw up a specification of what is required - in terms of content and function; and
- (c) to identify how it should be maintained and managed – to ensure its sustainability.

2. The Clerk produced a preliminary A-Z list of subject areas the Parish Council may wish to include on any PC website.

Action: The Clerk will develop this and check it against the content of other parish council websites.

3. KCC has a section on its website which offers every parish council in Kent a 'mini site'. See: <http://www.kent.gov.uk/static/kent-parishes/> Cllr Thake had viewed some of the sites for parish councils that have joined the project and it was agreed that this option is worthy of investigation.

Action: The Clerk will contact the officer in charge, and will seek a meeting to discuss the potential of this site and the extent to which it might meet the parish council's needs.

4. Other options were also discussed:

Actions:

- As agreed at the first Committee meeting, the Clerk will contact Kantara and try and find out about any future intentions that may exist for www.wye.org.
- As agreed by the Committee Cllr Thake will set up a meeting with David Hewson to explore the potential of www.wyeweb.org. Cllr P Morris will find out what he can about the Joomla software.