

**Department for Work and Pensions (DWP)
Central Freedom of Information Team**

freedom-of-information-request@dwp.gsi.gov.uk

Our reference: VTR 423

Date: 9 February 2015

Dear Mr Allen

Thank you for your Freedom of Information request received on 2 February 2015. You asked:-

Please could you provide any and all information and documents (rules, regulations and DWP policies) relating to how a claimant on job seekers allowance is issued a Jobseeker's Direction including what format it can be issued in and if issued in a format of a document is the document clearly labeled as a Jobseeker's Direction.

Response:

Please find attached the recorded information which, in our view, satisfies your request:

- Section 19A 11(a) of the Jobseekers Act 1995, which is available via the DWP Website at the following internet address:
<http://www.dwp.gov.uk/docs/a11-0101.pdf>
- Annex 1 – guidance on the issue of a Jobseeker's Direction;
- Annex 2 – IT template of Jobseeker's Direction

If you have any queries about this letter please contact me quoting the reference number above.

Yours sincerely,

DWP Central Fol Team

Your right to complain under the Freedom of Information Act

If you are not happy with this response you may request an internal review by e-mailing freedom-of-information-request@dwp.gsi.gov.uk or by writing to: DWP, Central Fol Team, Caxton House, Tothill Street, SW1H 9NA. Any review request should be submitted within two months of the date of this letter.

If you are not content with the outcome of the internal review you may apply directly to the Information Commissioner's Office for a decision. Generally the Commissioner cannot make a decision unless you have exhausted our own complaints procedure. The Information Commissioner can be contacted at: The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow Cheshire SK9 5AF
www.ico.org.uk/Global/contact_us or telephone 0303 123 1113 or 01625 545745