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24 September 2019

Reply to request for information under Freedom of Information of Act	
Your Ref	Your email of 24 August 2019
Address	<a href="mailto:request-599372-74c6bcd@whatdotheyknow.com">request-599372-74c6bcd@whatdotheyknow.com</a>
Request	<p>I would like to request the admissions "course manual" for BA Human Sciences. The course manual I am requesting is referred to in the Undergraduate Admissions Handbook disclosed here: <a href="https://www.whatdotheyknow.com/request/undergraduate_admissions_handbook#incoming-1305294">https://www.whatdotheyknow.com/request/undergraduate_admissions_handbook#incoming-1305294</a></p> <p>Page 26 of the document states:</p> <p>"Manuals This page includes links to general ADSS manuals, individual course manuals and timelines and information on uploading documents through ADSS webview. The 2019 entry General manuals are linked below. Course manuals are for 2018 entry: updated versions for 2019 will be available mid-October. Please contact ADSS Support or the departmental Admissions Coordinator if you have any questions."</p> <p>The manual is also mentioned on page 19:</p> <p>"the cGCSE score is used differently across courses. Users should see the relevant course manual or consult the Admissions Coordinator for advice."</p> <p>Note that the course manuals in question are inaccessible from the earlier disclosed document. Please provide the most recent BA Human Sciences "course manual" in pdf format. It is also my understanding that these "course manuals" are for admissions purposes and are separate from the undergraduate course handbooks found on the department's website. Please confirm that this is the case.</p>

Dear Mr Pitts,

I write in reply to your email of 24 August requesting the above information.

The information you have requested is attached. As there is no document called a "course manual" for Human Sciences, we have provided you with the internal admissions guide, which we believe is the document you are seeking. Please note that we have redacted the administrators' personal data.

Yours sincerely,

**FOI OXFORD**