

1. The Local Government Bill highlights a number of key issues for the Council (and more specifically for Legal and Member services). How would you prepare the Council for them?

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2. Describe your leadership and management styles?

How would you lead your team through what is inevitably going to be a significant period of change?

Follow up: Change is often something not welcomed by many staff. How would you deal with any resistance?

3. What would you do if one of the Cabinet members asked to discuss a matter with you urgently but your diary was full for the next couple of days?

What if it was a member of the smallest opposition party?

When you speak to them they ask if it can be in confidence? If you agreed and then find out it involves a possible criminal act, what would you do?

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4. Part of this role is to provide support to Members. How would you ensure they're fully equipped to be able to perform effectively?

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5. This particular post incorporates the role of Monitoring officer – how would you balance that role with the requirement to contribute to the setting and achievement of departmental and corporate aims / objectives?

6. Describe what performance management means to you.

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7. You will be required to set and achieve departmental aims and objectives – how will you ensure that the staff you are responsible for are on board and more importantly deliver?

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8. The remit of this post includes HR and Organisational development. How will you ensure that the Council adopts modern workforce practices?

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9. How would you promote the concept of equal opportunities and diversity both in terms of employment and service delivery?