



Information Rights

bbc.co.uk/foi bbc.co.uk/privacy

K Smith

request-734049-8312cdf8@whatdotheyknow.com

26 March 2021

Dear K Smith

Freedom of Information request – RFI20210404

Thank you for your request to the BBC of 6th March 2021 seeking the following information under the Freedom of Information (FOI) Act 2000:

I am doing an assignment to review different HR/People policies, please can I request copies of all of the HR/People policies and staff handbook type documents in your organisation, for example but not limited to, disciplinary, grievance, bullying & harassment, flexible working, family friendly.

In response to your request the BBC makes all its policies available online. They can all be found in the following location:

<https://www.bbc.co.uk/foi/publication-scheme/classes/policies-and-procedures>

As set out in section 6(1)(b)(ii) of the Act, our subsidiaries (including BBC Studioworks Limited, UKTV, BBC Global News Ltd and BBC Studios Ltd), as well as the charities BBC Media Action and BBC Children in Need, are not subject to the Act. As such, information relating to these entities is not considered in the above response.

Appeal Rights

If you are not satisfied that we have complied with the Act in responding to your request, you have the right to an internal review by a BBC senior manager or legal adviser. Please contact us at the address above, explaining what you would like us to review and including your reference number. A request for an internal review must be made within 40 working days of receiving the BBC's response to your original request.

If you are not satisfied with the internal review, you can appeal to the Information Commissioner. The contact details are: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF, Tel: 0303 123 1113 or see <https://ico.org.uk/>.

Yours sincerely,

BBC HR