

## **Requested information:**

"I searched on your website and couldn't find a copy of your 2018 HMO Licence Register as prescribed under the Housing Act 2004 s.232 (1) and the information that is required to be maintained within the register is described in the The Licensing and Management of Houses in Multiple occupation and Other Houses (Miscellaneous Provisions) (England) Regulations 2006.

The latter is extracted here for convenience:

### **Registers of Licences**

11.—(1) The following particulars are prescribed for each entry in a register established and maintained under section 232(1)(a) of the Act in respect of a licence granted under Part 2 (HMOs) or 3 (selective licensing) of the Act which is in force—

- (a) HMO Property Address
- (b) HMO Licence Holder(s) Full Name
- (c) HMO Licence Holders Correspondence Address
- (d) HMO Managers Name
- (e) HMO Managers Address
- (f) A short description of the licensed HMO or house;
- (g) A summary of the conditions of the licence;
- (h) Date of Licence Commencement
- (i) Date of Licence Expiry
- (j) Duration of Licence
- (k) Licence Number
- (l) Number of Households
- (m) Maximum Number of Occupants
- (n) Number of Units/Bedrooms
- (o) Number of Self Contained Units
- (p) Number of Non Self Contained Units
- (q) Number of Storeys
- (r) Number of Kitchens
- (s) Number of Reception
- (t) Number of Bathrooms
- (u) Number of Separate WCs

## **Response**

This information is available on the Council Website through the “services in my area” function. This is an electronic version of The Public Register of Licenced HMOs but displayed by local area.

A paper copy of the register is available for inspection free of charge at the Council offices in Lewis House. A paper copy is available for collection at Lewis House at a cost of £50 when ordered and paid for a week in advance.