

Name: Kizzy Jugon

Address:

E-mail: xxxxxxxxxxxxxxxxxxxxxxxxx@xxxxxxxxxxxxxxxx.xxx

If calling please ask for: Kenny
McKaig 01382 434577

Dear Sir/Madam

Freedom of Information (Scotland) Act 2002 – 20211104006

I refer to your request of 03/11/2021

In regard to d), Section 17, of the of the Freedom of Information (Scotland) Act 2002 provides that Scottish public authorities are not obliged to comply with a request for information if the authority does not hold the information.

The Council does not hold records of the information you have requested, therefore we refuse this part of your request.

This information was held on a older system which we no longer have access too.

The information which I can provide is contained in the document attached.

Subject: Freedom of Information request - HMO Properties in Dundee

- a) addresses of all Registered Residential HMO properties that are within your councils area;
- b) the maximum number of occupants that each property referred to in (a) is licensed to hold
- c) the last actual registered number of occupants that each property referred to in (a) holds
- d) the date each of the properties in (a) was first registered as HMO
- e) the names of the owners/licence holders of those properties referred to in (a) and the correspondence address OR the registered "licence holder address" of the owners referred to

Your Right to Appeal

If you are unhappy with this reply you may require the Council to review its actions and decisions in relation to your request.

The requirement for review must:-

- be in writing or other permanent form (please address it to me);
- state your name and give an address for correspondence;
- specify the original request for information and the matter which gives rise to your dissatisfaction; and
- be made within 40 working days of the date of this response, although the Council may, if it considers it appropriate to do so, consider requirements for review after that time has passed.

Your requirement for review will be dealt with by a Senior Officer who will reply to you in writing promptly and in any event within 20 working days. He/she may:-

- confirm my decision with or without modification;
- substitute a different decision for my decision;

and will give you their reasons for so doing. If you are unhappy with the Senior Officers decision you may then appeal to the Scottish Information Commissioner. You must submit your appeal to the Scottish Information Commissioner within six months of receiving the Senior Officers decision. Further details on the Scottish Information Commissioner's

appeal procedure can be found using the direct link www.itspublicknowledge.info/Appeal or email xxxxxxxx@xxxxxxxxxxxxxxxxxxxx.xxxx or telephone (01334) 464610 or write to Scottish Information Commissioner, Kinburn Castle, Doubledykes Road, St Andrews, Fife, KY16 9DS.

Yours faithfully

Kenneth McKaig
Legal Manager