



Ministry of Defence

Ref: FOI 2018/05317

Ministry of Defence
DBSCIO KI-Records FOI
PP34 20 Store Bldg 2/003
HMNB Portsmouth
PO1 3NH

Telephone [MOD]: +44 (0)23927 25139

Facsimile [MOD]: +44 (0)23927 25257

E-mail DBSKI-RRFOI@mod.uk

Mr A Mitchell

E-mail address: request-478714-
1cd6c2de@whatdotheyknow.com

8th May 2018

Dear Mr Mitchell

Thank you for your email of [date] requesting the following information:

"Please provide me with a full copy of:- United Kingdom "Joint Services Handbook of Lubricants", First Edition, published in the late 1950s or early 1960s, ie. the first version of this document; relating to Fuel, Oils and Lubricants used by the British armed forces. A copy of the document in Adobe Acrobat (.pdf) format."

I am treating your correspondence as a request for information under the Freedom of Information Act 2000 (FOIA).

I have to advise that a search of the MOD archive has not identified the document you require; documentation of that age that has survived is held at the National Archives at Kew and I can confirm that they hold this file and the reference and title are

ADM 234/857 Handbook of Lubricants 1963

Their address is:

The National Archives,
Kew,
Richmond,
Surrey,
TW9 4DU.

Web Address: <http://www.nationalarchives.gov.uk>

Its catalogue (<http://discovery.nationalarchives.gov.uk/SearchUI/>) is available on the web so you will be able to search for files, although you will not be able to view any documents online.

If you decide to visit the National Archives you will either need to bring your Reader's Ticket, or if you do not possess one you will have to obtain one at the registration desk. For this you will require some form of identification, a passport, driving licence etc. The National Archives does not charge for reader's tickets. Alternatively, you may consider employing a researcher to carry out the work for you. If you do decide to do this, then the National Archives will supply you with a list of

independent researchers who will make a charge for their time. The National Archives do not carry out research on individual members of the public's behalf.

If you are not satisfied with this response or you wish to complain about any aspect of the handling of your request, then you should contact me in the first instance. If informal resolution is not possible and you are still dissatisfied then you may apply for an independent internal review by contacting the Information Rights Compliance Team, 1st Floor, MOD Main Building, Whitehall, SW1A 2HB (e-mail CIO-FOI-IR@mod.uk). Please note that any request for an internal review must be made within 40 working days of the date on which the attempt to reach informal resolution has come to an end.

If you remain dissatisfied following an internal review, you may take your complaint to the Information Commissioner under the provisions of Section 50 of the Freedom of Information Act. Please note that the Information Commissioner will not investigate your case until the MOD internal review process has been completed. Further details of the role and powers of the Information Commissioner can be found on the Commissioner's website, <http://www.ico.gov.uk>.

Yours sincerely,

DBSKI-RRFOI Team