

Report of Activity

Establishment	Mill Chase Community Technology College		
District Council	East Hants		
DFE No	4139	Area	East
Report Recipient	Jacqueline Adams	Date	23 March 2012
Author of Record	Lisa Marie Smith	Term	Spring

Activity Reason: LA funded visit

Additional Focus: Behaviour

CONTEXT

The school has been given a notice to improve and an inadequate grade for behaviour and safety in the Ofsted inspection carried out on the 8th and 9th of February. As part of the Local Authority's post Ofsted statement of action the LA adviser for learning, behaviour & attendance has been allocated four days to support the school on raising standards on behaviour and safety; and attendance to lessons.

The adviser met with the school's deputy headteacher with lead responsibility for pupil behaviour and attendance to agree how the four days will be used.

COMMENTARY

The deputy headteacher shared the Ofsted report with the adviser and shared the context behind the final inspection judgements. Through discussion of the key priorities identified by the senior leadership team and the actions identified in the school's post Ofsted action plan it was proposed that the adviser's time is allocated to supporting the following activities:

1.

[REDACTED]

The adviser will co-plan with the staff identified and will also liaise with the relevant heads of department (HOD) so that the HOD remains empowered to provide ongoing or long term support as needed.

2.

[REDACTED]

For this model of sustainable support for staff to be an effective use of the LA support the SLT will need to decide if the school has the capacity to run a co-coaching model of professional development in the school for the foreseeable future.

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From discussion with school's district manager the adviser has been allocated the following time to work with the school on:

3. One and a half days to train the school's student lead learners on how to positively influence the behaviour of their peers within the classroom (two half days); and to simultaneously train teaching staff who will have lead learners in their classrooms on how to utilise them within their lessons and planning (one half day).



The deputy headteacher also discussed the possibility of using the adviser support to:

- Undertake an audit of the school's behaviour and safety practices (one day). In discussion with the district manager the adviser will not use the initial four days to complete this activity, but will agree a date with the school for this work to happen after the other support strategies are in place so that any related impact can be measured and captured.
- To work with the deputy headteacher to look at how the school monitors and analyses behaviour and attendance data, look at how the data can be used to show impact and change, provide further advice or strategies related to the school's new behaviour policy and related procedures for staff (half day).

The adviser also suggested the deputy headteacher should consider:

1. Looking at how different areas of the school buildings could promote the school ethos and the behaviour policy for visitors for the school – so it is clear to anyone on site how big a priority the behaviour and conduct of staff, visitors and pupils is to the school.
2. Developing the pupil focus groups to become action groups looking to lead on very specific areas of behaviour and safety to develop practices across the school.
3. Developing a handbook for all temporary teachers at the school on the behaviour policy, behavioural procedures and expectations of staff.
4. Using the pupils or straplines from the pupils in communicating to parents around the positive changes in behaviour at the school. Using pupils to share the progress the school has made since the introduction of the new policy might be something that parents would value at the imminent school and parent meeting where the Ofsted report is being discussed.

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ACTION

1. It was agreed that the deputy headteacher would brief the headteacher on the details of the meeting and for the headteacher to confirm the use of the support.
2. For the adviser to brief the school's district manager (education and inclusion branch) to confirm the use of the days is appropriate and reflect the areas set down in the LA statement of action.
3. If the school employ an external consultant to support them around behaviour and/or attendance (whilst the school is in a notice to improve with LA support allocated to these areas) then the work must be aligned with the work or the LA adviser. In addition the LA adviser will need to quality assure the work of any external adviser.
4. For the headteacher or deputy headteacher to contact the adviser the week beginning the 23rd of April to confirm the support and agree a series of dates through the course of the term to complete the support as agreed.
5. The adviser is initially holding the following dates for the school:
 - Wednesday 25th of April pm
 - Thursday 3rd of May from 9.45 onwards to coach teachers
 - Wednesday 9th of May 11:00am onwards
 - Thursday 21st of June 9.45am onwards to possibly coach teachers
 - Monday 18th June

Signed:

Date:

Copy To: Head teacher
Chair of Governors
Brian Pope (AD)
Pam Simpson (DM)
Simon Francis (LLP)
Deputy Headteacher – Lead for behaviour and attendance

Author of Record				
	Duration	Preparation	Follow Up	Charge Code
Day(s)				
Hour(s)	1.5		1	
Total Time Author of Record			Day(s)	Hour(s)
				2.5