



Minutes

Meeting: Elephant Park – Quarterly Management Board
Meeting Date: 20 July 2017
Meeting Location: Elephant Park Project Office
Attendees: Eleanor Kelly (EK), Steve Platts (SP), Jon Abbott (JA), Rob Heasman (RH),
[REDACTED]

Meeting notes and actions		Action
1.0	HEALTH & SAFETY	
1.1	LL presented the latest Health & Safety metrics across the project and discussed various safety initiatives which are being progressed at Elephant Park.	Noted
2.0	PROJECT UPDATE	
2.1	LL advised of the following project updates: <ul style="list-style-type: none">Phase MP1 is on programme for completion by September 17Phase MP2 is on site and on programme for completion in 2018/19The energy hub is under construction and on programme for completion in 2018The first phase of the park is on programme to open to the public in August 17Phase MP3 is scheduled to start on site in Autumn 17	Noted
3.0	BUSINESS PLAN	
3.1	LL presented the annual business plan which included the following: <ul style="list-style-type: none">An update on project progress in the yearThe estimated expenditure forecast for the projectAn update on planning and profit overage which confirmed that current forecasts show that no overage is forecast to be payableA cash flow forecast for the projectA summary of town planning activity expected in the coming yearAn update on project phasing and programme	Noted