

Clive Townsend  
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Freedom of Information  
Communications and Engagement  
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Rom Valley Way, Romford, Essex RM7 0AG

22 January 2020

Tel: 01708 435 000  
[www.bhrhospitals.nhs.uk](http://www.bhrhospitals.nhs.uk)  
 @BHR\_hospitals

Dear Mr Townsend

**Re: Freedom of Information Act 2000 (FOI) request ref: 6464**

Further to your request dated 18 December 2019, please find our response to your enquiry below.

1. How many staff do you currently employ to undertake RTT validation tasks?  
*14 WTE members of staff that undertake RTT Validations*
2. How many more permanent or temporary staff are expected to be needed over the next 12 months? *None*
3. How many open RTT pathways do you have currently?  
*42,365 pathways were open based on the snapshot taken at Sunday 22 December 2019*
4. How many staff do you currently employ to undertake clinical coding validation tasks?  
*1.5 WTE (including staff validating trainee coders' daily work)*
5. How many more permanent or temporary staff are expected to be needed over the next 12 months? *4 WTE*
6. Do you operate and utilise a live bed state system?  
*No. The bed state system is manually collated by the bed manager.*
7. Has your organisation implemented any centralised or 24 hour bed management process, or have an automatic electronic utilisation data capture solution.  
*The Trust has 24/7 365 bed managers who are responsible for allocation of beds and patient flow.*
8. If so, which processes or solutions are in use? *N/A*
9. What is the name, job title, and department contact email address of the primary decision maker for change control of the bed state process? *Chief Operating Officer*
10. How many Urgent Care/Emergency Department staff have access to the spine lookup and validation service to verify demographics at the point of patient registration?  
*This task would be carried out by the Emergency Department receptionists. There are presently 58 receptionists.*



If you wish to discuss our answer, please contact us, quoting the above reference number. If you are unhappy with the service and wish to make a complaint or to request a decision review, please contact our Information Governance Manager within 2 months from the date of our response:

The Information Governance Manager [bhrut.informationgovernanceig@nhs.net](mailto:bhrut.informationgovernanceig@nhs.net)

You may also apply directly to the Information Commissioner for a decision if you are not satisfied with the outcome of your complaint or review. Generally, the ICO cannot make a decision unless you have exhausted the complaints procedure provided by the Trust. The Information Commissioner's details:

Information Commissioner's Office Wycliffe House Water Lane Wilmslow Cheshire SK9 5AF

T: 08456 30 60 60 or 01625 54 57 45 | W: [www.ico.gov.uk](http://www.ico.gov.uk)

We value feedback from our applicants regarding their satisfaction with the FOI response and the service they receive, as such we would appreciate you taking a few minutes to complete and return the attached questionnaire.

Yours sincerely

T Rasool – Information Officer

Communications Team

**Barking, Havering and Redbridge University Hospitals NHS Trust**

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