

JMcK/JN

4 October 2016

Mr George Byers

Response by Email to: request-356081-7265cca5@whatdotheyknow.com

Dear Mr Byers

With reference to your email of 5 September 2016 and request for information under the Freedom of Information (Scotland) Act 2002, please find detailed below the information requested.

1. Provide a breakdown of Health & Safety Training costs for all your staff, detailing whether this was undertaken by In-House Trainers or External Providers along with details of all associated costs, separated into the following time periods:

1 August 2013 - 31 July 2014

£4000*

1 August 2014 - 31 July 2015

£3700*

1 August 2015 - 31 July 2016

£7700*

*the costs detailed above relate to training delivered by external providers.

The College also delivers other training through in-house staff however, the costs are not recorded by the College.

If you are unhappy with our response to your FOI request, the FOI Act gives you the right to complain. If you wish to complain, the issues you raise will initially be considered by staff not involved in the handling of your original request through an internal review. You will receive a substantive response as soon as possible. We aim to complete internal reviews within 20 working days of receipt. In exceptional circumstances it may take longer than 20 working days to complete an internal review; in such cases, we will notify you in writing. Complaints or requests for internal review should be submitted no more than two months after we sent a substantive reply to your original request.

Ayr Campus
Dam Park
Ayr, KA8 0EU
T 01292 265184
E enquiries@ayrshire.ac.uk

Kilmarnock Campus
Holehouse Rd
Kilmarnock, KA3 7AT
T 01563 523501
E enquiries@ayrshire.ac.uk

Kilwinning Campus
Lauchlan Way
Kilwinning, KA13 6DE
T 01294 559000
E enquiries@ayrshire.ac.uk

4 October 2016

Mr George Byers

Requests for internal reviews should be addressed to:

Eleanor O'nions
Executive Assistant and Office Manager
Ayrshire College
Kilmarnock Campus
Holehouse Road
Kilmarnock
KA3 7AT
Email: eleanor.onions@ayrshire.ac.uk

If you are dissatisfied with the College's response to your internal review, you will have a further right of appeal to the Scottish Information Commissioner. You can contact the Information Commissioner by writing to:

Office of the Scottish Information Commissioner
Kinburn Castle
Doubledykes Road
St Andrews
KY16 9DS
01334 464613
01334 464611

Email: enquiries@itspublicknowledge.info

Yours sincerely



p.p. **Jane McKie**
Vice Principal
HR and Organisational Wellbeing