

Department for Communities and Local
Government
Fry Building
2 Marsham Street
London
SW1P 4DF

Telephone: 030 3444 0000

Mr Jonathan Mantle
via email

Date: **19 August 2016**

Dear Mr Mantle

Freedom of Information Act 2000 - 2565925

Thank you for your request for information which we received on 16 July 2016 and processed under the Freedom of Information Act 2000.

Your request was:

Please can you provide me with the following:

- 1) The guidance given to all local councils for resolving non payment of council tax matters*
- 2) Guidance given to local councils for prosecution of non payment of council tax,*

I can confirm that the information requested is held by the Department for Communities and Local Government and we are able to provide you with all this information. It may be accessed online at:

https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/210478/Guidance_on_enforcement_of_CT_arrears.pdf

Please accept our sincerest apologies for the lateness of the response.

Complaints procedure

If you are unhappy with this response, we will review it and report back to you. (This is called an internal review.) If you want us to do this, let us know by return email within two months of receiving this response. You can also ask by letter addressed to:

Department for Communities and Local Government
Knowledge and Information Access Team
1st Floor NW, Fry Building
2 Marsham Street
London, SW1P 4DF

If you are unhappy with the outcome of this internal review, you can ask the independent Information Commissioner to investigate. The Information Commissioner can be contacted at email address ica@ico.org.uk or use their online form at ico.org.uk/concerns or call them on 0303 123 1113.

Yours sincerely

Ashwin Jolly
Deputy FOI Business Partner