

Your Annual Charging Schedule 2018/19

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2018/19 Annual Charging Schedule

Your Annual Charging Schedule

Welcome to your Annual Charging Schedule. This document forecasts how much you should expect to pay for the year ahead, and when to expect your invoices. Depending on your agreement with us, we will send invoices to you either quarterly or monthly. You will receive three invoices each time: one for rent, one for service charge and a third for facilities management. Your monthly or quarterly invoices do not contain detailed information or a breakdown of costs, they simply state the total amount due for the billing period they cover. The detail that sits behind these costs is contained in this document.

Your Details	
This is the Annual Charging Schedule for:	NHS BARNSELEY CCG C0000137
The charges in this document are related to the property:	Hillder House
The property reference is:	10005386
The percentage occupancy of the property is:	97.72%
The total square meterage of the property is:	1,260.20
Your square meterage of the building is:	1,231.51

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Property: Hillder House

Summary of your charges

Annual Total Rent Charges	83,188.70
Annual Total Service Charges	65,269.92
Annual Total Facilities Management	34,311.23
TOTAL ANNUAL CHARGES	182,769.85

The costs outlined in your Annual Charging Schedule are forecasts for the year ahead. At the end of the year, we re-calculate your costs again based on the actual amount of facilities or services you have used and settle the difference with you.

If you have a general query about NHS Property Services, please email xxxxxxxx.xxxxxxx@xxxxxxxx.xxx.xx

For more information about your Annual Charging Schedule, visit
www.property.nhs.uk/billing

Cheques
 NHS Property Services Ltd
 99 Gresham Street
 London
 EC2V 7NG

BACS
 Bank Account Name: NHS Property services Limited
 Bank Account Number: 10017291
 Bank Sort Code: 60-70-80

2018/19 Billing Summary				
		Annual	Quarterly Charge	Monthly Charge
Rent Charges				
Rental Income	Tenant Rent	83,188.70	20,797.18	6,932.39
Rent Charges Total		83,188.70	20,797.18	6,932.39
Facilities Management				
Feminine Hygiene		32.59	8.15	2.72
Internal Building Repairs		8,803.62	2,200.91	733.64
Mechanical & Electrical Serv		24,543.14	6,135.79	2,045.26
Pest Control		405.16	101.29	33.76
Window Cleaning		526.72	131.68	43.89
Facilities Management Total		34,311.23	8,577.81	2,859.27
Service Charges & Additional Sums*				
*Electricity		9,209.82	2,302.46	767.49
*Gas		4,862.88	1,215.72	405.24
Grounds and Garden Maintenance		3,856.58	964.15	321.38
Internal Building Repairs		1,056.85	264.21	88.07
*Landlord Passthrough		34,483.66	8,620.92	2,873.64
Management Fee		3,577.75	894.44	298.15
Mechanical & Electrical Serv		2,946.32	736.58	245.53
Pest Control		48.64	12.16	4.05
Security Services		1,891.54	472.89	157.63
*Water		3,272.66	818.17	272.72
Window Cleaning		63.22	15.81	5.27
Service Charges & Additional Sums Total		65,269.92	16,317.48	5,439.16
Total Charges		182,769.85	45,692.46	15,230.82

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	Facilities Management	Service Charges
Feminine Hygiene		
Feminine Hygiene	32.59	
Feminine Hygiene Total	32.59	
Internal Building Repairs		
Planned Contract Maintenance	5,282.17	634.11
Internal Building Repairs		
Reactive Works	3,521.45	422.74
Internal Building Repairs Total	8,803.62	1,056.85
Mechanical & Electrical Serv		
Planned Contract Maintenance	11,533.83	1,384.59
Mechanical & Electrical Serv		
Reactive Works	13,009.31	1,561.73
Mechanical & Electrical Serv Total	24,543.14	2,946.32
Pest Control		
Planned Contract Services	364.64	43.77
Pest Control		
Reactive Works	40.52	4.87
Pest Control Total	405.16	48.64
Window Cleaning		
Planned Contract Cleaning	474.05	56.90
Window Cleaning		
Reactive Works	52.67	6.32
Window Cleaning Total	526.72	63.22
Gas		
Gas		4,862.88
Gas Total		4,862.88
Grounds and Garden Maintenance		
Planned Contract Maintenance		3,470.92
Grounds and Garden Maintenance		
Reactive Works		385.66
Grounds and Garden Maintenance Total		3,856.58
Landlord Passthrough		
Rates		34,483.66

	Facilities Management	Service Charges
Landlord Passthrough Total		34,483.66
Security Services		
Planned Contract Security		1,513.23
Security Services		
Reactive Security		378.31
Security Services Total		1,891.54
Water		
Water		3,272.66
Water Total		3,272.66
Electricity		
Electricity		9,209.82
Electricity Total		9,209.82
Management Fee		
Management Fee		3,577.75
Management Fee Total		3,577.75
Annual Total	34,311.23	65,269.92