



Information Compliance
Information Technology

Northampton Square
London EC1V 0HB
T +44 (0)20 7040 4000

www.city.ac.uk

Ms Cathy Darling

Correspondence via e-mail to: request-467763-b45fe978@whatdotheyknow.com

16th March 2018

Dear Ms Darling,

Freedom of Information Act Request 2018/066

Thank you for your email dated 27th February 2018 requesting information about City, University of London, made in accordance with the Freedom of Information Act 2000. For ease of reference, your question is reproduced below in bold followed by our response.

How many staff/employees were there in the Graduate School 1 April 2016 - 1 April 2017 and what were their job titles?

Our response:

There were less than five (<5) members of staff at City's Graduate School between 1st April 2016 and 1st April 2017.

The Information Commissioner's Office has advised that; if data relates to less than five individuals or fewer, the information should be treated as personal data as there is a significant possibility that should the data be disclosed, those individuals may identify themselves or for others to identify them. Therefore, we have withheld the actual number and their job titles, under section of Section 40 (2) of the Act. Information available under Data Protection Act 1998.

FOI exemption Section 40 (2) provides an absolute exemption for personal data which then falls to be dealt with under the Data Protection Act 1998. Personal data of third parties can be disclosed only in accordance with the data protection principles. In particular, the first data protection principle requires that disclosure must be fair and lawful and must comply with one of the conditions in Schedule 2 of the Data Protection Act. We do not think that it is fair to disclose the information requested, members of staff (less than five) would have had no expectation that their job titles details would be released into the public domain and to do so without their consent would be unfair and so unlawful under the first principle of the Data Protection Act.

However, City's Graduate Schools is led by Professor Ken Grattan- Dean, City Graduate School. More details of City's Graduate School can be found on our website at: **Error! Hyperlink reference not valid.**

If you are dissatisfied with the way your request for information has been managed, please contact the Director of Information Technology at:

| | |
|--------------|---|
| By Post | Director of Information Technology City, University of London Northampton Square London EC1V 0HB |
| By Telephone | 0207 040 4000 |
| By Email | foi@city.ac.uk |

Please do so in writing, describe the original request, explain your grounds for dissatisfaction and include an address for correspondence.

If after contacting City, University of London you are still dissatisfied with the outcome, you have a right of appeal to the Information Commissioner:

| | |
|--------------|--|
| By Post | Information Commissioner's Office Wycliffe House Water Lane Wilmslow Cheshire SK9 5AF |
| By Telephone | 01625 545700 |
| Website | www.ico.org.uk/ |

Yours sincerely,

Saidu Sesay
Information Compliance Officer