

ELKESLEY MEMORIAL HALL

Minutes of the Elkesley Memorial Hall Charity's Annual General Meeting held in the Elkesley Memorial Hall on Wednesday 9 November 2016 at 7.30pm.

Agenda items:

1. Welcome address to members of the public and introduction to sitting Management Committee Members as in agenda item 2.

2. Present.

Committee: (Chair),

Charity members and/or members of the public present:

3. Apologies for absence. (Committee Member)

4. Any matters arising from the minutes of the Annual General Meeting held 28 September 2015. A copy of these minutes available to all present. No matters raised.

5. To Approve the Minutes of the Annual General Meeting held 28 September 2015. Agreed by a show of hands from all present.

6. Chairman's Report. See page 3 of these minutes.

7. Treasurer's Report.

In the absence of a Treasurer the Chair gave a resume of the figures for the financial year September 2015 to August 2016, in brief, an income of £13,723.66 against expenses of £12,602.92. These figures show the charity in a financially sound position with an end of year balance of £1,120.74. Primary spending from the income were expenses of £3,633.19 in necessary and long outstanding maintenance and safety works, together with £2,702.76 spent on purchases of equipment beneficial and necessary to managing the hall and its activities. These items are now permanent stock assets. The reserve account is now at £471.39. Including the reserve account, total cash assets at 31 August 2016 are £1,592.13. A report of the Charity's financial state will be sent to the Charities Commission to update the records. A copy of the year ending financial report can be available, on request, to any member of the charity. thanked the Chair for his work to producing the report.

8. Questions to the Committee. Attending members were invited to ask any questions on either of the two preceding agenda items. Some questions were asked on the financial report; these questions were explained to individual satisfaction. Acceptance of both reports by a show of hands from all present. A member of the public commended the financial report for it's content and on it's presentation.

9. **Proposed Resolutions.** A copy of the two proposed resolutions, see page 4 of these minutes, were given to all present. The Chair explained the reasons for proposing these two resolutions and to the authority vested in both the scheme of regulation to administration of the charity, clause 10 and Section 280 of the Charities Act 2011. The Chair also outlined the discussions made with the Charities Commission and referred to the confirmatory correspondence from them to the ratification of the amendments. Following a discussion involving all present and questions to the Chair it was agreed by a majority show of hands to approve the amendments.

10. **Election of new Management Committee.**

a. The sitting committee of 7 members, as advised to the Parish Council at their meeting of 18 October 2016, will be seeking re-election.

b. **Nomination and Election of the two Elected Members:** Subject to the notices posted on village notice boards giving notice of the AGM and there having been no nominations proposed from these notices and with no nominations proposed from the floor of this meeting, and were elected from the sitting committee members to these two positions.

c. **Nomination and Election of the seven Representative Members:** Subject to the notices posted on village notice boards giving notice of the AGM and there having been no nominations proposed from these notices and with no nominations proposed from the floor of this meeting, the remaining members of the sitting committee,

as representative of the
Elkesley Parish Council, were re-elected leaving two positions vacant.

Following a discussion on the desirability of a full committee, a member from the floor, indicated she would like to take up one of the vacant positions. This was accepted with thanks. With one vacancy still on the committee, efforts need to be made to attract a person to fill this remaining vacancy.

11. **Any Other Business.** There being no other business to discuss the Chair made a note that a meeting, yet to be arranged, will be the handover to the new management committee. Time and Date to be promulgated.

12. **Close Meeting.** Meeting closed at 8.15pm

Chairman's report.

As outgoing Chairman I have great satisfaction in being able to report that the year September 2015 to August 2016 has been a great success.

Due the efforts of the outgoing Management Committee the charity has a financial stability not enjoyed for some time. This stability arrives from the increased use of the hall by both village and outside organisations in recreational and leisure activities together with an increasing use for celebratory events such as weddings, birthday parties and the like. The hall now has a licensed bar which can and does supplement events held at the hall.

Revenue from increasing use to leisure and recreational activities in the hall, together with major fund raising events have allowed the committee to spend considerably to undertake refurbishing hall décor, acquiring new equipment and to rectifying some long standing deficiencies.

Major fund raising events this year have been a live music night, music provided by 'Park Lane, a special spiritual evening with guest medium we have been the venue for a Kennel Club event showcasing toy dogs namely Pekinese breeds and of course the village fete, 'The Feast'. The 'Feast' was again a great success, as voiced by all who attended. Many thanks and appreciation from myself and the outgoing Members of the Committee to all those volunteers and 'pressed men' (and ladies), who once again supplemented the small number of committee members in making this day such a success.

Some forthcoming events:

A Mother and Toddler Group are due to start in November. A Christmas Lunch is to be hosted by the Memorial Hall for village senior citizens, and a New Year's Eve event is planned to end the year. During 2017 the following events are anticipated, another 'Saturday Night Live', a re-visit by , the 2017 Village Fete 'The Feast' and another event by the Kennel Club.

The Memorial Hall is a charity. It is thought that some are not fully aware of this fact. It is yours, the Elkesley resident's charity. It is hoped that even more use will be made by village residents, the charity members, in pursuit of celebratory, recreational and leisure activities at what is their hall. Its success and continuation depends on support from the village. Expenses to its upkeep are entirely due to the monies raised by the Management Committee from fees to using its facilities. The precept, you the villager pays, through the Council Tax is the 'Privy Purse' of the Parish Council, and, except by donation from the Parish Council, none of this precept goes to management of the Hall.

Also it must be mentioned that the Management Committee are volunteers, unpaid and unsung. They give up a lot of their own time to making the hall a success and a credit to the village. Outsiders using the hall repeatedly remark on the hall and it's setting together with the facilities it can and does provide and that Elkesley is lucky to have such a hall. Word of mouth is a wonderful way of advertising! Help to keep the hall and its surrounds tidy thereby assisting the committee. The committee are always short of members, so anyone who can contribute time and commitment either on the committee or just as a helper is quite welcome.

At that, I will conclude this report; with thanks to all members of the outgoing committee for all the hard work of the past twelve months.

Chairman.

Proposed Resolutions:

Agenda item 9.

Proposed Resolutions: Amendments 1 and 2 to the 'Scheme of Regulation for the charity known as 'Elkesley Memorial Hall' dated 31 January 1978:

Amendment 1:

Remove in its' entirety existing clause 4:

4. Constitution. – Subject as hereinafter provided, the committee of management (hereinafter referred to as the committee) shall consist when complete of 15 persons (hereinafter referred to as members) being: - 2 elected members and
13 representative members

Replace with new clause 4:

4. Constitution. – Subject as hereinafter provided, the committee of management (hereinafter referred to as the committee) shall consist when complete of 9 persons (hereinafter referred to as members) being: - 2 elected members and
7 representative members

Amendment 2:

Remove in its' entirety existing clause 6 (1)

6. Representative Members- (1) The Representative Members shall be appointed as follows: -
Nine by Elkesley Parish Council
1 by Elkesley Action Committee
1 by Elkesley Boules Club

Replace with new clause 6 (1):

6. Representative Members- (1) The Representative Members shall be appointed as follows: -
1 - by Elkesley Parish Council as representative of that body but not necessarily a member of the Elkesley Parish Council.
6 - comprising members of the charity (residents of the village) being representative of:
a. A village user group or organisation; and or
b. Any independent village resident.