



Information Assurance and Governance
Office of the Principal

4 December 2020

Dear Mr/Ms Dickinson,

Freedom of Information (Scotland) Act 2002
Our Ref: 291-20(b)

I refer to previous correspondence and your email of 5 November, 2020 clarifying that as well as University Court, you were also seeking to be provided with information in relation to the University Senate under the provisions of the Freedom of Information (Scotland) Act 2002 ("the FOISA"). The information requested and the University's response are noted below.

1. Confirm how the academic governing body, Senate meetings have been held since mid-March and whether these have been in person/online?

Since mid-March there have been two meetings held as noted below:

- 27 May 2020 – meeting of Academic Council; and
- 23 September 2020 – meeting of Senate (the reconstituted Senate taking the place of Academic Council).

Both of the above meetings took place remotely via Teams.

Additional information relating to University Senate can be found on our website which you may find of interest at: <https://www.st-andrews.ac.uk/about/governance/senate/>.

2. Indicate whether any such meetings, or those of related committees, have been delayed or cancelled in this period?

The above meetings took place as scheduled and no meetings were cancelled or delayed.

Section 17 of the FOISA requires that a Scottish public authority confirms in writing where information requested of it is not held and notice is given to this effect

Your/

Information Assurance and Governance
01334 462776
foi@st-andrews.ac.uk

Your right to seek a review of how your information request was managed

If you are not satisfied with the University's response and/or our reasoning set-out above, you have the right to request a review of our decision. The timelines in which this right is available are set out in section 20(5)(a) and (b) FOISA and regulation 16 of the EIRs. In broad terms the right to seek a review must be exercised within 40 working days of receiving this response.

The Information Assurance and Governance team are currently working remotely due to the Coronavirus pandemic. Any request for review at this time should be sent by email to foi@st-andrews.ac.uk stating:

- a) your name and address;
- b) details of your original request; and
- c) the reasons why you are dissatisfied with our response.

If you remain dissatisfied with how your request for information has been dealt with following Review, you also have the right to apply to the Scottish Information Commissioner (SIC) for a decision. In the event of an appeal to the SIC, the Commissioner will generally only be able to investigate the matters raised in the request for review.

Details on how to make an appeal online to the SIC can be found on their website: <http://www.itspublicknowledge.info/YourRights/Unhappywiththeresponse/AppealingtoCommissioner.aspx>.

This concludes the University's response.

Yours sincerely

JUNE WEIR

Information Assurance and Governance Officer