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Telephone: 01629 538274
Ask for: Janet Gardom
Our Ref: JG/47214
Your Ref:
20 February 2020

PUBLIC

Dear Mr Reynolds

Request for information – Internal Review

I write regarding your request for a review of the Council's response to your Freedom of Information request, which you made on the 12 February 2020. I am the Officer appointed to review this matter and I have now had the opportunity to evaluate the response given by Derbyshire County Council.

Your original request, which you made on the 14 January 2020 was as follows:

Please can you provide me with the job description, job description questionnaire (job evaluation document) and salary of the role of Gardener within your organisation please?

I can see that the Council acknowledged your request upon receipt, and advised you that you would be sent a response by the 11 February 2020. You did not receive a response to your request and so you asked an internal review to be conducted, stating that the Council were overdue in providing a response to you. I note that the Council did not advise you of any delay in processing your request during this time.

I can see that the Council's HR Department responded to your request on the 13 February 2020, stating that the Council do not employ Gardeners specifically, but do employ Landscape Operatives within the Construction and Maintenance job family, on a Grade 6. The HR Department advised you that Derbyshire County Council does not have job descriptions for individual roles and that at the point of recruitment a job and person profile is produced specifically in relation to that appointment only. I note that a link was provided to the role profile and to the Council's pay scales.

After conducting my review, I can see that the Council were two days overdue in responding to your request. You were advised that you would be sent a response by the 11 February and you did not receive this until the 13 February 2020. Therefore, the Council has breached Section 10 of the Freedom of Information Act 2000, which states that a public authority must comply with requests for information promptly and in any event not later than the twentieth working day following the date of receipt. The Council takes its responsibility under the Freedom of Information Act seriously and in the main it responds to requesters promptly. However, delays happen from time to time, usually because of other pressures on council employees' time. Therefore, please accept my apologies for the delay in sending the response to you. I regret any inconvenience that this has caused you.

I hope that this satisfies your request for a review.

If you wish to challenge the decision further, then you have a right to contact the Information Commissioner's Office as follows:

Information Commissioners Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Telephone 0303 1231113
Fax 01625 524510

www.ico.org.uk/complaints.aspx

Yours sincerely



Janet Gardom
Derbyshire County Council