



30+ Retention Scheme: **Comprehensive Scheme Review 2008**

The 30+ scheme arose from the Police Negotiating Board Agreement of May 2002 and gives police forces the opportunity to retain personnel with valuable skills and experience which would otherwise be lost to retirement. It does so by offering police officers the opportunity to take advantage of an early tax-free lump sum payment while continuing to serve as an attested officer at the same rank and pay level as before. This measure was introduced in order to reduce mass retirement, avoid recruitment bulges and address potential skills shortages that would have resulted from this.

The scheme was given approval by Ministers and HM Treasury to run until 31 March 2010, when it is due to be closed to new entrants. However, an increasing number of late joiners to the police service, the higher compulsory retirement ages (CRAs) introduced in October 2006 and the growing cohort of members of the New Police Pension Scheme (2006) that must now accrue 35 years service before receiving a maximum pension have all been factors that have potentially reduced the operational need for this scheme in recent years. These factors, amongst others, may mean that we need to consider closing the scheme before 2010 subject to the outcome of this review.

In order to evaluate the continued effectiveness of the scheme we have produced this questionnaire to assess the way in which the scheme has been operated since its pilot in 2002. We kindly ask that you complete it in full. We appreciate that some of the information may not be readily available but the information required is vital to helping us make the correct decision regarding the continuation of this scheme. If you have any queries about any of the questions, please do not hesitate to call or email us.

Notes on completing the form

This is an electronic form. You complete each section by clicking on the grey box next to or underneath each question. You can then write as much as you like. When you have finished, either click on the next box, or press the 'TAB' key to jump to the next box. Where the grey box says "Please select", click on it to display the options for answering. Then click on your choice.

When you have completed the form, please:

- save it as '30+ Review <insert force name>' (e.g. 30+ Review Dorset) and email it to me at [S.40\(2\)@npia.pnn.police.uk](mailto:S.40(2)@npia.pnn.police.uk), or
- print it out and post it to me at the address below:

S.40(2)

(telephone S.40(2))

Workforce Strategy Unit

NPIA

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PLEASE RETURN THE COMPLETED QUESTIONNAIRE BY
FRIDAY 11 APRIL 2008

Force Contact Details

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Force: **Surrey Police**

Email: **S. 40(2)**@surrey.pnn.police.uk Contact no.: **S. 40(2)**

Address: **Mount Browne, Sandy Lane, Guildford, Surrey, GU3 1HG**

1. When did your force start operating the scheme (including any pilot scheme)? **Jan 2001**
2. Does your force have any officers on the 30+ scheme? **yes**
3. Are you still accepting new entrants onto the scheme? **yes** *If yes, skip to question 5*
4. If you have closed the scheme to new entrants, when did you do so and what were your reasons?
5. What is your policy regarding those already on the scheme, i.e. have you retained them beyond their annual reviews, and if so, why?
To retain the skills
6. If your force is still accepting new entrants, how do officers in your force generally find out about the 30+ scheme?
Force Intranet: NPIA website and direct enquiry to HR dept
7. What information or materials do you routinely supply to officers before they apply?
NPIA website address, Home Office guidance document
8. Please outline details of the process by which officers apply for the 30+ scheme, and by which your force assesses applications and makes decisions. Please give as much information as possible (including any process maps or flow charts where appropriate). **Officers follow the published procedure Extension of service and 30+ information. They then complete the application form that is then submitted via the local HR Manager. PDR is checked, OHU review for medical etc conduct/disciplinary record checked also.**
9. What number of officers who reached 30 years pensionable service in the year from 1 March 2007 to 29 February 2008 (inclusive) did the following?

Retire and leave the police service	46
Retire and join police (civilian) staff (incl. redeployments)	22
Retire and join the Special Constabulary	NIL
Apply for 30+ scheme	3
Stay on and reduce hours from full-time to part-time	4
Stay on as before/no change	NIL

10. Please complete the table below with the information regarding 30+ applications in the year from 1 March 2007 to 29 February 2008 (inclusive) and in total (i.e. since your force has been operating the scheme, including any pilot period and last year's numbers).

Prospective 30+ Officers	Last 12 months	TOTAL
Number of eligible officers	22	80
Number of applications received	3	20
Number of applications rejected	NIL	NIL
Average age upon application	48	50
Average length of pensionable service upon application	30	30

11. Please complete the table below with the **information for officers** who were accepted onto the scheme in the year from 1 March 2007 to 29 February 2008 (inclusive) and for all officers who ever joined the scheme (including any pilot period and last year's numbers).

Current 30+ Officers	Last 12 months	TOTAL
Number of officers who joined the scheme	3	20
... of which are in specialist/hard-to-fill roles	NIL	Not known
... with a detailed succession plan	NIL	Not known
Average time between retirement and 30+ re-engagement	1 day	1 day
Average time of re-engagement initially requested	1 year only allowed	1 year only allowed
Applications for maximum four-year initial appointment	As above	As above
Appointments that were extended	NIL	No data
... of which were initial four-year appointments	NIL	NIL
... with a detailed succession plan	NIL	NIL
Officers on restricted duties	Not recorded but subject to medical each year	Not recorded but subject to medical each year
Redeployments	Most return to same role	Most return to same role
Number of 30+ Officers living in police houses	NIL	NIL

12. Please give a diversity breakdown by rank and gender of officers who joined 30+ in the year from 1 March 2007 to 29 February 2008 (inclusive).

30+ Officers Feb 2006 to present		Constable		Sergeant		Inspector		Ch Inspector		Superintend't		Ch Supt	
		M	F	M	F	M	F	M	F	M	F	M	F
White	British	S. 40(2)											
	Irish												
	Other												
Asian/ Asian British	Indian												
	Pakistani												
	Bangladeshi												
Black/ Black British	Other												
	Caribbean												
	African												
Mixed	Other												
	White & Blk Carib												
	White & Blk Afr												
	White & Asian												
Other	Other												
	Chinese												
Other													
Disabled													
Age	48-55												
	55+												
Sex	Hetero												
	Homo												
	Bi												
	Not specified												
Faith	Buddhist												
	Christian												
	Hindu												
	Jewish												

	Muslim	S. 40(2)
	Sikh	
	None	
	Other	

Please give a diversity breakdown by rank and gender for **ALL officers currently retained on 30+.**

All current30+ Officers		Constable		Sergeant		Inspector		Ch Inspector		Superintend't		Ch Supt	
White	British	S. 40(2)											
	Irish												
	Other												
Asian/ Asian British	Indian												
	Pakistani												
	Bangladeshi												
	Other												
Black/ Black British	Caribbean												
	African												
	Other												
Mixed	White & Blk Carib												
	White & Blk Afr												
	White & Asian												
	Other												
Other	Chinese												
	Other												
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Age	48-55												
	55+												
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	Homo												
	Bi												
	Not specified												
Faith	Buddhist												
	Christian												
	Hindu												
	Jewish												
	Muslim												
	Sikh												
	None												
	Other												

13. Please outline the savings made or costs incurred through 30+ retentions, broken down by rank and averaged per year, using generic costings where specific numbers are not available (please refer to costings template for guidance on calculating these figures)

Rank	Number of these on 30+	Average Saving* per year of retention	TOTAL Saving*
Constable	7	£25388	£177716
Sergeant	3	£22580	£67740
Inspector	1	£23533	£23533
Chief Inspector	0	£	£
Superintendent	1	£20438	£20438
Chief Superintendent	0	£	£
Overall saving*:			£289427

* where a cost was incurred, please mark this as a negative saving, e.g. -£1,234.

14. Please outline details of the process by which an officer's continuing participation is kept under review whilst on the scheme. Please give as much information as possible (including any process maps, annual review report templates or flow charts where appropriate).

Yearly review, PDR, annual medical

15. Please complete the table below with information on the circumstances surrounding any 30+ appointments that were terminated early, i.e. before the date forecast by the business case for retention.

30+ appointments terminated early...	Last 12 months	TOTAL
... through officer's resignation	NIL	NIL
... on grounds of ill-health	1	1
... on grounds of efficiency (A19 or efficiency regulations)	NIL	NIL
... on grounds of (mis)conduct	NIL	NIL
... at annual review	NIL	NIL
... mid-year (i.e. business case becoming invalid unexpectedly)	NIL	NIL
Officers who qualified for injury awards whilst serving on 30+	NIL	NIL
Officer disciplined (conduct regulations) whilst serving on 30+	NIL	NIL

16. Please complete the table below with information on appeals against any decisions you made to terminate an officer's 30+ appointment.

Number of appeals against decision to terminate contract...	Last 12 months	TOTAL
... at end of initially granted appointment	1	No data
... of which were successful	NIL	No data
... at annual review	NIL	No data
... of which were successful	NIL	No data
... mid-year	NIL	No data
... of which were successful	NIL	No data

17. Please give details of **any** appeals (including any internal appeals, informal challenges, employment tribunals etc) involving 30+, including copies of any relevant paperwork where appropriate.

One Officer was not granted an extension an appealed but he was paid one months salary in lieu of notice due to tight timescales.

18. How have retirement patterns changed since the introduction of the scheme? Please complete the table below with the information relating to the period before the scheme was piloted in 2002 and the last 12 months (1 March 2007 to 29 February 2008 inclusive).

	Last 12 months	2002
Average retirement age	48	50
Average length of service upon retirement	25 years	Not known
Percentage of officers who retired upon reaching maximum pension benefits	48%	Not known
Percentage of officers retained in specialist roles with more than 30 years service (including those on 30+ and not)	Not known	Not known

19. How many officers in your force are likely to become eligible to retire with maximum pension benefits over the next three years?

2008/09: **36** 2009/10: **36** 2010/11: **32**

20. Are you planning to keep the scheme open to new entrants until 2010? **yes**

If not, please give your reasoning behind this decision, and state when you anticipate this to take effect:

21. If your force intends to keep operating the scheme, what effect would it have on your force if the scheme was to be centrally closed to new entrants...
- a) now? **As the numbers are low i.e. less than 1% of the officer establishment effect should be minimal**
 - or
 - b) in 2010? **As above**
22. What plans do you have for phasing out those accepted onto the scheme?
None at the moment
23. Beyond 2010, do you foresee a shortage of skilled and experienced officers, and if so, what plans do you have to deal with your operational needs for retaining valuable skills and experience?
NO
24. Overall, how would you summarise your experience with the scheme since its introduction?
Positive
25. Any other comments?

END OF QUESTIONNAIRE

Thank you very much.