

Staffordshire Police

30 + SCHEME

Application to re-join the service as an officer on the 30 + Scheme

This form should be completed 3 months prior to your anticipated retirement date, and in conjunction with the following form;

- Agreement to Participate incorporating Election under Police Pensions Regulation G4
- RES 1 (attached) to be completed with application and attached

Section A -to be completed by police officer applicant

Full Name:			
Collar No:		Age:	DOB:
Home Address:			
Div/Dept.:			
Current Rank:			
Current Role:			
Current Duties:			
Anticipated date of commencement on 30+ Scheme:			
Length of pensionable service on that date:			
Anticipated date of retirement:			

Please tick as appropriate:	Yes	No
Have you completed a recent PDR?	<input type="checkbox"/>	<input type="checkbox"/>
Date completed:		
Please tick as appropriate:	Yes	No
Are you in receipt of a Competence Related Threshold Payment	<input type="checkbox"/>	<input type="checkbox"/>
Please tick as appropriate:	Yes	No
Do you currently reside in a police house?	<input type="checkbox"/>	<input type="checkbox"/>

Declaration

I would like to apply to join the 30+ Retention Scheme after having completed 30 years pensionable service. I understand that to do this I must retire and rejoin the service after a minimum of one day in retirement, and in doing so will lose any housing/rent allowance benefit (if currently in receipt of this). I understand that my application is subject to an Occupational Health Assessment and completion of Annex A Election under Police Pensions Regulation G4. I understand that to be selected I must be assessed as fully competent and committed to further service, and found by Occupational Health to be in satisfactory health for the purposes of the proposed appointment. I further acknowledge that I am aware of the financial implications involved in my re-engagement under the 30+ scheme and that I have been advised of the need to take independent financial advice if I am in any doubt about these implications.

Name:**Signed:****Date:**

Section B -to be completed by Line Manager (Post is in accordance with principles of Project Liberate).

Comments by Line Manager**Name:****Date:****Signed:****Position:**

Section C –to be completed by Divisional Human Resources Manager

Checks by Divisional Human Resources Manager

(Post is in accordance with principles of Project Liberate)

Please tick to confirm that Officer's absence record has been attached ☐

Please tick to confirm that officer has completed 30 years pensionable service ☐

***Comments regarding officer's conduct/disciplinary record:**

Name:**Date:****Signed:****Position:**

*Officers will not be eligible for consideration if they have current disciplinary sanctions on file, or are facing conduct proceedings **for serious breaches**; or are subject to Unsatisfactory Performance Procedures.

Section D -to be completed by Divisional Commander / Department Head

Div/Dept. Recommendation	
This officer is *recommended / not recommended for re-engagement, subject to an Occupational Health Assessment. * Please delete as appropriate **Please note that for officers above the rank of chief inspector a business case will need to be submitted by the force to the NPIA for consideration in light of the general implications of the scheme. Business case should include information such as specialist nature of role, nature of duties involved, specialist qualifications / skills / experience, significant training investment or any recruitment difficulties etc.(See Guidance Notes).	
Comments / **Business Case for Retention (Post is in accordance with principles of Project Liberate)	
<p>Please continue on a separate sheet if required.</p>	
Name:	Date:
Signed:	Position:

Completed forms to be returned to Divisional Human Resources Manager who will complete a referral to the Occupational Health, Safety and Welfare Unit to determine if the applicant is medically suitable for the role.

Section E – to be completed by Divisional Human Resources Manager

Actions by Divisional Human Resources Manager	
Report forwarded to Occupational Health, Safety and Welfare	Date:
Reply received from Occupational Health, Safety and Welfare (attach copy)	Date:
Officer medically suitable for role proposed under 30+ scheme	Yes/No
Res 1 form to be sent immediately to Resource and Rewards Officer	Yes/No
(Forward to the Director of Resources for decision)	
Name:	Date:
Signed:	Position:

Section F – to be completed by Director of Resources**Director of Resources Decision**

This officer *should / should not be re-engaged.

Comments:

(Forward to Divisional Human Resources Manager and a copy to be sent to Resource and Rewards Officer in order that pension calculations can commence)

Name:

Date:

Signed:

Position:

* Please delete as appropriate

Section G – to be completed by Divisional Human Resources manager**From Divisional Human Resources manager to Payroll Manager and Resource and Rewards Officer**

This officer has been approved for retention on the 30+ scheme

The officer will retire on Date:

The officer will return on Date: (Must be date of attestation ceremony)

Please make necessary pension and salary arrangements

Officer informed of the decision Date:

Attestation ceremony arranged for Date:

Copy of documentation forwarded to Resource and Rewards Officer, Police HQ Date:

Name:

Date:

Signed:

Position:

* Please delete as appropriate

